

**Minutes of a meeting of the Planning & Finance Sub-Committees
of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 6th April 2016 in Stanford in the Vale Village Hall**

Present: Cllr. P. Lewis, Cllr. Jackson, Cllr. Williams-Cuss, Cllr. Jenkins, Cllr. Gill, Cllr. Bailey, Cllr. N. Lewis

01/04/16 To receive apologies and reason (if offered): Cllr. Warren (personal), Cllr. Isaacs (business)

02/04/16 Declarations of Interest: Cllr. P. Lewis- Planning (Church Green) - non pecuniary

03/04/16 Planning

P15/V2128/Reserved Matters - Land at Bow Farm - already decided(VWHDC)

P16/V0026/HH - 25 Huntersfield (Amended Details)

ON THE RESOLUTION OF Cllr. P. Lewis, SECONDED BY Cllr. A. Bailey, it was resolved that Council had no objections, but previous comments ref. improved parking provision to be noted

P16/V0442/HH & P16/V0443/LB - 7 Church Green

ON THE RESOLUTION OF Cllr. N. Lewis, SECONDED BY Cllr. S. Jackson, it was resolved that Council had no objections.

P16/V0474/HH - 8 Bow Road

ON THE RESOLUTION OF Cllr. S. Jackson, SECONDED BY Cllr. K. Williams-Cuss, it was resolved that Council fully supported the application given the selection of natural materials for works within the Conservation Area.

04/04/16 Budget

Chairman had prepared a draft budget which was presented to Cllrs ahead of the meeting, along with associated financial reports for the previous financial year-to-date (data available to end Feb 2016). There followed significant discussion around expected spend for the proposed works to the QEII Recreation Field, as well as likelihood of further cuts from OCC and expectations around maintaining the same standards of work wherever possible. This included a short review of the work/time estimates prepared by Cllr. P. Gill and suggestions regarding a more detailed timesheet were also tabled. This would need careful design to ensure that the information was relevant and not onerous to complete - it was felt that further discussion, inc. review of existing timesheets would be necessary before any changes were considered. Chairman to request that clerk provides a copy of a recent timesheet for Darren Rolls to the next meeting and to ask the Clerk to ensure that timesheet(s) are always provided to councillors when cheques are signed against them (if this is not already the case, in line with audit policy).

05/04/16 Electricity Contract

Chairman had obtained a number of contractual rates/terms via energy comparison providers, which had been circulated to Council. ON THE RESOLUTION OF Cllr. S. Jackson, seconded by Cllr. N. Lewis, it was resolved that the new contract be arranged with Axis Energy unless a cheaper quote was received via Cllr. S. Jackson.

06/04/16 Motor Insurance Renewal

ON THE RESOLUTION OF Cllr. N. Lewis, SECONDED BY Cllr. K. Williams-Cuss it was resolved that the motor insurance policy be renewed with the existing supplier.

07/04/16 Possible Land Purchase

There was a discussion around Public Works Loan Board loans and affordability of their rates, as well as the possibility of securing medium-term funding for such a purchase from the Public Purposes Charity. However, based on the last estimated valuation/indications of the land agent, it was felt that at the present time, there was greater need towards funding for a new burial ground, or potentially associated with QEII field, unless there is a material change of facts.

08/04/16 Risk Assessment

Council's risk assessment was reviewed, and ON THE PROPOSAL OF Cllr. P. Gill, SECONDED BY Cllr. K. Williams-Cuss it was resolved that the risk assessment was adopted for the Financial Year 2016-2017 without change.