



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 3 July 2024 at Stanford in the Vale Primary School**

- Present:** Cllr Middleton (Chair) Cllr. Kent Cllr. Brooks Cllr. Isaacs Cllr. Lewis
Cllr. Silk Cllr. Caul (VWHDC) Cllr. Ash (OCC)
Claire Lewis (Clerk)
4 members of the public
- 01/07/24 To receive apologies**
Cllr. Dixon
Cllr. Howes
- 02/07/25 To receive Declarations of Interest from Cllrs on any agenda item**
Item 17 - Cllr. Isaacs is currently chair of the Stanford in the Vale Relief in Need Charity
- 03/07/24 To receive, approve & sign as a true record, minutes of previous meeting 5 June 2024**
ON THE RESOLUTION OF Cllr. Kent
SECONDED By Cllr. Silk
IT WAS RESOLVED that the minutes be accepted
All in favour with 1 abstention from councillor not present at the last meeting
- 04/07/24 To receive report of County Councillor**
Cllr. Ash report in the meeting folder
Cllrs. raised issues of A417 roadworks overrun, archaeology required at the QEII field and replacement bridge over River Ock.
- 05/07/24 To receive report of District Councillor**
1. Bow Road footpath – Cllr. Caul has chased Planning 4 times with no response, escalated to deputy chief exec of VWHDC.
 2. Playing Pitch and Leisure strategy – Cllr. Caul holds leisure portfolio. Feedback is that many parishes have not been able to input on draft strategy. Plan is due to be ratified by Cabinet by October. Feeds into Local Plan which has a hard deadline (statutory requirement) of July next year – this may change with a change of government. Cllr. Caul has offered to host workshops with Parish Councils.
- 06/07/24 Questions/comments from Parishioners**
- A parishioner asked how much feedback was received from respondents on Vale Playing Pitch and Leisure strategy
 - Another parishioner raised the issue of excessive noise on Ware Road, where the traffic calming measures are causing constant noise issues, day and night. Cllrs. Lewis and Kent will do further investigation and clerk will speak to resident who has had triple glazing installed to see if she would be willing to speak to the parishioner.
- 07/07/24 To receive report of Chairman inc. items for next agenda**

(a) Football club lease renegotiation

The planned meeting with the club (see last month's report) did not take place due to a diary clash on their side. It has now been rearranged for Tue 23rd July at 7.30pm.

(b) OCC Highways Engagement Visit

I'm endeavouring to find a date for a visit from the OCC Highways Engagement Team (see last month's minutes). This is not likely to be before September now.

(c) SSEN tree work

SSEN have visited to carry out a survey on the trees on the Joyce's Rd to Cottage Rd footpath (see last month's report) and I am expecting the work (trimming back trees where they are interfering with power lines) to happen in the next week or two.

(d) 'No-mow' area on Chapel Road

To align with the wishes of nearby residents, we have agreed to mow a small area at the southernmost end of the 'no-mow' area previously agreed on Chapel Road (17/04/24). My thanks to Cllrs Brooks and Isaacs for speaking to residents and resolving the issue.

(e) Play area incident

The pre-school have reported an incident that occurred in the play area, in which a child had an accident on the log walk and was taken to hospital. An inspection has established that the equipment is safe and compliant.

(f) A417 speed limit

I've received some correspondence from a parishioner regarding extending the A417 speed limit at the Wantage end of the village. Separately, I've received some more general concerns from a parishioner around village speed limits

08/07/24 To receive correspondence and Clerk's Report

Correspondence – relevant copies are in the meeting correspondence folder

1. OALC and Community First newsletters are in the folder
2. OCC flood risk management strategy consultation is live – survey can be found here: [Local Flood Risk Management Strategy consultation | Let's Talk Oxfordshire](#).
3. A parishioner has been in touch regarding the continuous noise from traffic on Ware Road, particularly over the speed bumps.
4. A parishioner has asked if we can contact a resident to cut back a tree which is overhanging the footpath on High Street.

Clerk's report

1. The Traffic Sensitive Streets consultation runs until 26th July. The A417 through Stanford and High Street from A417 to school have been designated as traffic sensitive. [Traffic Sensitive Streets Review Consultation | Let's Talk Oxfordshire](#)
2. The consultations for speed reduction to 30mph on the A417 and the 20mph Zone are yet to go live on the OCC website. When live, they will be here: [Highway traffic regulation orders and public notices | Let's Talk Oxfordshire](#)
3. I have ordered netball posts, pickleball net, replacement tennis net and replacement basketball nets using the remaining S106 MUGA money, to be delivered at the end of July.
4. Finance – the new Redwood 35-day account with interest at 4.1% will switch next week, keeping the same account number.
5. I spoke to the Plunkett Foundation – they have sent some documents through and will offer free advice. They suggest joining the Foundation once we are further along the ACV process.
6. I have uploaded the PC's response to the Thatcher's Barn application to the PC website. There were 53 responses from parishioners submitted to VWHDC.

7. The internal audit had been completed successfully with no areas of concern. We used a new internal auditor. The only recommendation is that we may want to consider upgrading our accounting system to reduce manual intervention. The AGAR and supporting information have been submitted to the external auditor. The 23-24 accounts have been uploaded to the PC website.

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Parish Council thanks the clerk for her work on preparation of the audit materials

8. VWHDC have confirmed that we can go ahead with co-option for the two councillor vacancies.
9. Recent application decisions:
- P23/V2184/FUL – Hills Quarry fishing lake – withdrawn
 - P24/V0895/HH - 23 Chapel Road extension – granted
 - P24/V0817/HH - 13 Chapel Road extension – granted
 - P24/V0779/FUL - Mill Farm Change of use from former art studio to agricultural use – granted

09/07/24 To approve Accounts for Payment

12:24 PM
01/07/24

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 30/06/24**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							78,658.29
Cleared Transactions							
Cheques and Payments - 10 items							
General Journal	25/06/24	2021-2...	Claire Lewis	65hrs @ SCP 22	X	-1,053.98	-1,053.98
General Journal	25/06/24	2021-2...	HMRC - PAYE & NI	NI contributions	X	-41.61	-1,095.59
General Journal	25/06/24	2021-2...	HMRC	NI and Tax	X	-5.52	-1,101.11
Bill Pmt -Cheque	28/06/24	BACS	D Rolls	Time May-June	X	-512.65	-1,613.76
Bill Pmt -Cheque	28/06/24	BACS	Penny's Garden Mainte...	Gardening, compost, plants	X	-359.20	-1,972.96
Bill Pmt -Cheque	28/06/24	BACS	Stephen Rolls	June street cleaning	X	-104.00	-2,076.96
Bill Pmt -Cheque	28/06/24	BACS	Buildbase Ltd	Handsaw and postfix	X	-82.40	-2,159.36
Bill Pmt -Cheque	28/06/24	BACS	Farol Ltd	Fuel tank cap	X	-49.08	-2,208.44
Bill Pmt -Cheque	28/06/24	BACS	EON.Next	Final payment	X	-25.75	-2,234.19
Bill Pmt -Cheque	28/06/24	BACS	SITV Village Hall	PC April meeting	X	-20.00	-2,254.19
Total Cheques and Payments						-2,254.19	-2,254.19
Deposits and Credits - 1 Item							
Payment	18/06/24		George Scarrott & Sons	Recreation Ground rent for fair	X	120.00	120.00
Total Deposits and Credits						120.00	120.00
Total Cleared Transactions						-2,134.19	-2,134.19
Cleared Balance						-2,134.19	76,524.10
Register Balance as of 30/06/24						-2,134.19	76,524.10
Ending Balance						-2,134.19	76,524.10

ON THE RESOLUTION OF Cllr. Issacs

SECONDED BY Cllr. Silk

IT WAS RESOLVED that the accounts be approved. All in favour.

Signed.....

Date.....

10/07/24 To approve Monthly Statement of Accounts

12:15 PM
01/07/24
Accrual Basis

Stanford in the Vale Parish Council Statement of Accounts - Summary As of 30 June 2024

	30 Jun 24	31 May 24
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - Comm. Garden	1,645.00	1,645.00
Reserves - Security	857.08	857.08
Reserves - CIL	60,546.83	60,546.83
Reserves - NP	145.10	145.10
Current Account - TSB - Other	13,330.09	15,464.28
Total Current Account - TSB	76,524.10	78,658.29
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	45,133.23	45,133.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	8,013.26	7,862.34
Total Redwood 35 Day Savings Account	57,485.54	57,334.62
Total Cash at bank and in hand	134,009.64	135,992.91
Total Current Assets	134,009.64	135,992.91
NET CURRENT ASSETS	134,009.64	135,992.91
TOTAL ASSETS LESS CURRENT LIABILITIES	134,009.64	135,992.91
NET ASSETS	134,009.64	135,992.91
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the Monthly Statement of Accounts be approved. All in favour. Action: Clerk to move money into Redwood account (up to the £85,000 guarantee limit)

11/07/24 To agree to signing the legal agreements for the transfer of the Nursery End POS from David Wilson Homes to the Parish Council and to agree the S106 deed of variation

ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Middleton

IT WAS RESOLVED that 2 Councillors are authorised (in accordance with LGA 1972, s 14[3]) to sign as a DEED on behalf of the Council to accept the 'First Supplemental Deed of Agreement Under Section 106A of the Town & Country Planning Act 1990 relating to the development of land off Faringdon Road Stanford in the Vale Oxfordshire, Planning Reference P13/V0146/FUL, District reference 9623' AND to sign as a DEED 'Land Registry Transfer of part of registered title PR1 for Title Number BK83238' SUBJECT TO the all actions from RoSPA report for the LEAP having been completed AND VoWHDC accepting that they have received in acceptable form the agreement from David Wilson Homes that the relevant s106 monies will never expire.

All in favour.

Signed.....

Date.....

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Silk

IT WAS RESOLVED that the council thanks to Cllr. Isaacs for his hard work and perseverance in resolving the transfer issues and driving the agreement to conclusion.

12/07/24 To agree the process and associated costs for procuring and fitting the defibrillator at Whitfield

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Brooks

IT WAS RESOLVED that the PC spends up to £2250 on a defibrillator and cabinet and associated installation costs. The Parish council will seek to offset this by grant funding. All in favour.

13/07/24 To agree whether the council will be responsible for the new bus shelters on High Street by Spencer's Close

Cllr. Middleton will follow up with OCC for more detail on siting and design of bus stops. Concern at proximity to listed building, frequency of use and any resident feedback from consultation.

14/07/24 To review the Public Work of art working group membership, agree any delegation for decisions, and review submissions shortlist (if available)

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Kent

IT WAS RESOLVED that the Parish Council co-opts Louise Bowers and Cllrs. Middleton, Isaacs and Silk onto the working group and authorise the working group to co-opt additional members of the public or councillors onto the group as they see fit. All in favour.

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Parish Council delegates the authority to review submissions, interview shortlisted candidates and make final selection and commission the work, within the S106 budget. All in favour.

15/07/24 To consider a second phase of Public Work of Art for the Ware Rd roundabout

To be brought back to Parish Council at a later date. Also consider Bow Road.

16/07/24 To receive an update on the Security Camera trial - Locations, Signage, Application & SIM card

Trial camera is being used in MUGA, Millennium Green, Playpark.

Action: Cllrs. Kent and Cllr. Lewis will review the trial.

Action: Clerk to add agenda item for September to buy additional cameras and agree a policy for usage.

17/07/24 To nominate a trustee for Stanford in the Vale Relief in Need Charities

Parish Council is allowed to appoint two trustees to the Charities

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Middleton

IT WAS RESOLVED that the Parish Council nominates Cllr. Isaacs and Janet Warren as the parish council trustees. All in favour.

18/07/24 To discuss concerns for safety of cyclists, horse riders and pedestrians along A417 from end of 30mph limit to Park Lane

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Middleton

IT WAS RESOLVED to close the meeting at 21:38 to allow discussion with members of the public.

Signed.....

Date.....

ON THE RESOLUTION OF Cllr. Middleton
SECONDED BY Cllr. Isaacs
IT WAS RESOLVED to reopen the meeting at 21:40

Action: Cllr. Middleton to add to agenda for discussion with OCC Highways

19/07/24

To discuss/agree the process for co-option of new councillors

Cllrs. Isaacs and clerk will agree a process for co-option to bring to the September meeting

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Middleton

IT WAS RESOLVED that the Parish Council suspends standing orders at 10pm in order to continue the meeting. All in favour.

20/07/24

To consider a response to the Traffic Sensitive streets consultation

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Middleton

IT WAS RESOLVED that the Parish Council delegate the response to Cllr. Middleton, Cllr. Isaacs and Lewis,

21/07/24

To agree and approve expenditure on leisure facilities signage

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Middleton

IT WAS RESOLVED that the Parish Council spends up to £250 on signage and delegates decisions on signs to Cllr. Lewis and Clerk.

22/07/24

Provisional date of next meeting – Wednesday 4th September 2024

Finance and Planning Committee may meet in August, dependent on planning applications/urgent financial business.

23/07/24

Questions/comments from parishioners

- Parishioner concerned about access to the new crossing for residents in the white houses opposite Cottage Road.
- Cllr. Issacs has a Gigaclear meeting next week to review remedial work.
- Noted that a tree on the Millennium Green may need work. **Action:** Cllr. Middleton will look at it, also plan to engage Andrew Munn Tree Services in September to complete second phase of work.

Meeting finished at 10:15

Signed.....

Date.....