



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 6th July 2022 at Stanford in the Vale Village Hall**

Present: Cllr. Lewis (Chair) Cllr. Dixon Cllr. Dabek Cllr. Boyd (VWHDC) @19:40
Cllr. Warren @ 19:57 Claire Lewis, Clerk

01/07/22 To consider apologies and reason (if offered)

Cllr. Middleton (vacation)
Cllr. Isaacs (vacation)
Cllr. Bailey (family reasons)
Cllr. Williams-Cuss (work)
Cllr. Howes (work)

ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Dabek
All in favour
IT WAS RESOLVED that the apologies be accepted

02/07/22 To receive Declarations of Interest from Cllrs on any agenda item

None

03/07/22 To receive, approve & sign as a true record, minutes of previous meeting 1st June 2022

Carried forward to next meeting as not enough councillors present from June meeting to approve

04/07/22 To receive report of the Planning and Finance Committee

See meeting report folder. Minutes added to PC website

05/07/22 To receive report of County Councillor

None received

06/07/22 To receive report of District Councillor

Awaiting written version of verbal report

07/07/22 Questions/comments from parishioners

None

08/07/22 To receive report of Chairman inc. items for next agenda

- First mtg of 20mph working group held
- Spoke at VWHDC planning committee on planning application P21/V3524
- Noise on Ware Rd. I have spoken to Emma Turner, head of enforcement. There is no case for enforcement as there was nothing in the conditions/RM on noise. There was consideration of noise at the outline stage, then nothing for the reserved matters. Discussed possibility of replacing speed bumps

Signed.....

Date.....

with chicane. The road not current adopted but the legal papers (obtained by resident) show it to be adopted 'in the future'. I may try a conversation with OCC about chicanes.

- Cllrs Isaacs, the Clerk and I went to the first Parish Forum at Faringdon. Overall impression, it was a very useful meeting and may provide useful means of progressing action on A420 strategy. Discussed the potential cycle path to Faringdon and working to try to link Faringdon and SITV footpaths.
- DoE volunteer has finished his stint.

09/07/22 To receive Clerk's Report and correspondence

Correspondence – copies can be found in the meeting correspondence folder where relevant

1. Resident of River Meadow passed raised issues about a) overgrown hedges on Ware Road making it impossible to walk on the footpath with a buggy, forcing her onto the road, b) potholes on Ware Road and c) the unfinished footpath out of the estate onto Ware Road. Nathan Boyd is looking onto contact details for the Ware Road owner for a) and b) and I have passed to Georgina Naish at DWH for c) (and possibly a).
2. Active Communities Team at Vale have launched the YouMove project, providing free or low-cost activities for children on benefits-related free school meals and their families during school holidays and at weekends. They are planning to include Stanford in their summer roadshow and looking for a suitable site. I have suggested the playpark/village hall as a possible location (they need an adjacent outdoor/indoor facility in case of inclement weather) and will co-ordinate with them.
<https://www.getoxfordshireactive.org/you-move>
3. Airband will be holding a public webinar on 12th July regarding the rollout of Full Fibre to Stanford businesses as part of the BiRO (Business in Rural Oxfordshire) project. They are offering to present at a PC meeting or have a 15 min webinar with the Parish Council in the coming months if we wish.
4. VWHDC have opened a voucher scheme as part of the Government's Household Support Fund (HSF) for people in financial difficulty. The scheme is now open to people who have not had support from it before. The funds are not restricted to people in receipt of benefits or on employment status. A portion of the funds will be allocated specifically to support pensioner households. [Household Support Fund - Vale of White Horse District Council \(whitehorsedc.gov.uk\)](https://www.whitehorsedc.gov.uk/household-support-fund)
5. Oxford Brookes are conducting a study into public perception of wind farms, contacting residents in Stanford and surrounding parishes. They are using a *hypothetical* wind farm west of Shellingford for the research – see email in Correspondence folder

Clerk's report

1. Mower - we had it back briefly after the repair at Farol (John Deere dealer) to fix the handbrake issue and Foxtails then replaced a fuel pipe as it only ran when tank over half full. Darren was able to complete one pass of the village, but it is still cutting out when hot and not restarting. It is being stored at Foxtails garage and Farol will investigate on Tuesday 12th. The cost so far (fixing and servicing) is £1516.
2. The S106 submission for fence funding is going through Vale's internal consultation process.
3. Vandalism in playground – someone threw the rocks from the bedding area onto the footpath, broke the wishing well and removed planks from the benches
4. In the absence of the mower, Darren has been able to complete some playground tasks:
 - a. Painted main swing supports
 - b. Picnic tables – removed splintered edges and treated with wood preserver
 - c. Fixed broken benches – being treated with wood preserver
 - d. Fixed stepping planks, balance beam, general painting and tidying up
5. Recent application decisions:
 - a. P22/V1032/HH: 5 Kiln Close single storey rear extension – GRANTED
 - b. P22/V1007/LB: Long Acre House, Horsecroft through lift – GRANTED

6. I have passed the ILCA course (intro to Local Council Admin) and have registered on the FILCA (finance) course.
7. Noticeboards will be built in the next month. It was agreed at the meeting to delegate the choice of paint colour to the Clerk.

10/07/22 To discuss Planning Applications

a. P22/V1414/HH – 50 Joyces Road, Single storey front extension

ON THE RESOLUTION OF Cllr. Dixon

SECONDED BY Cllr. Warren

IT WAS RESOLVED that the Parish Council SUPPORTS this application

b. P22/V1302/HH - 1 Spencers Close, Single storey side extension & realignment of boundary fence

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Dixon

IT WAS RESOLVED that the Parish Council OBJECTS to the application in its current form - relocating the fence line as proposed is, in our opinion, an unnecessary urbanisation which is detrimental to the open, natural street scene of Spencers Close and also harms the setting of the neighbouring listed building, Bear House. We support the neighbours' concerns in relation to potential loss of privacy from the proposed roof terrace and indeed have had similar concerns with proposals of this type elsewhere in the village which have not gone ahead. Should the LPA be minded to approve the roof terrace, then conditions must be imposed to ensure that no loss of planting can take place and indeed may require further supplementary planting to minimise any privacy concerns. Subject to retaining the existing fence line and resolving the concerns around privacy, the PC would likely support an amended application.

c. P22/V1538/HH & P22/V1539/LB – Rectory House, demolition of outbuilding and new garage

ON THE RESOLUTION OF Cllr. Warren

SECONDED BY Cllr. Dabek

IT WAS RESOLVED that the Parish Council SUPPORTS this application

6:56 AM
03/07/22

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 31/05/22**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							16,543.55
Cleared Transactions							
Cheques and Payments - 11 items							
Bill Pmt -Cheque	11/05/22	BACS	SSE (Swalec)	Floodlights Mar 2022	X	-68.02	-68.02
Transfer	23/05/22			Funds Transfer	X	-6,000.00	-6,068.02
Bill Pmt -Cheque	23/05/22	BACS	D Rolls	Apr 22	X	-336.00	-6,404.02
Bill Pmt -Cheque	23/05/22	BACS	SLCC Enterprises	ILCA Training	X	-144.00	-6,548.02
Bill Pmt -Cheque	23/05/22	BACS	Executive Retail Ltd	Book of Condolence	X	-37.94	-6,585.96
Bill Pmt -Cheque	23/05/22	BACS	SITV Village Hall	PC Apr 2022	X	-23.55	-6,609.51
General Journal	25/05/22	2021-...	Claire Lewis	65hrs @ SCP 20	X	-884.38	-7,493.89
Bill Pmt -Cheque	25/05/22	BACS	SSE (Swalec)	Floodlights Apr 2022	X	-41.27	-7,535.16
General Journal	25/05/22	2021-...	HMRC - PAYE & NI	65hrs @ SCP 20	X	-29.80	-7,564.96
Bill Pmt -Cheque	27/05/22	BACS	N.Middleton		X	-87.79	-7,652.75
Bill Pmt -Cheque	31/05/22	BACS	ARD Playgrounds	Basket Swing, 3x top...	X	-2,851.63	-10,504.38
Total Cheques and Payments						<u>-10,504.38</u>	<u>-10,504.38</u>
Total Cleared Transactions						<u>-10,504.38</u>	<u>-10,504.38</u>
Cleared Balance						<u>-10,504.38</u>	<u>6,039.17</u>
Register Balance as of 31/05/22						-10,504.38	6,039.17
New Transactions							
Deposits and Credits - 2 items							
Transfer	25/07/22			Funds Transfer		3,500.00	3,500.00
Transfer	28/07/22			Funds Transfer		12,500.00	16,000.00
Total Deposits and Credits						<u>16,000.00</u>	<u>16,000.00</u>
Total New Transactions						<u>16,000.00</u>	<u>16,000.00</u>
Ending Balance						<u>5,495.62</u>	<u>22,039.17</u>

6:47 AM
03/07/22

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 30/06/22**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							6,039.17
Cleared Transactions							
Cheques and Payments - 12 items							
Bill Pmt -Cheque	20/06/22	BACS	Witney Joinery	2x Noticeboards - D...	X	-943.20	-943.20
Transfer	20/06/22			Noticeboard Deposit	X	-786.00	-1,729.20
Bill Pmt -Cheque	20/06/22	BACS	Farol Ltd	Mower Repairs	X	-545.57	-2,274.77
Bill Pmt -Cheque	20/06/22	BACS	D Rolls	May/June 22	X	-352.80	-2,627.57
Bill Pmt -Cheque	20/06/22	BACS	OALC	New councillor training	X	-132.00	-2,759.57
Bill Pmt -Cheque	24/06/22	BACS	N.Middleton		X	-87.79	-2,847.36
Bill Pmt -Cheque	24/06/22	BACS	SITV Village Hall	PC Apr 2022	X	-20.35	-2,867.71
General Journal	25/06/22	2021-...	Claire Lewis	65hrs @ SCP 20	X	-884.38	-3,752.09
General Journal	25/06/22	2021-...	HMRC - PAYE & NI	65hrs @ SCP 20	X	-29.80	-3,781.89
Bill Pmt -Cheque	27/06/22	BACS	SSE (Swalec)	Floodlights Feb 2022	X	-33.65	-3,815.54
Bill Pmt -Cheque	30/06/22	BACS	Foxtail Garage Ltd	Service, Blades + fa...	X	-833.06	-4,648.60
Bill Pmt -Cheque	30/06/22	BACS	Penny's Garden Mai...	Jub Gardens + sum...	X	-285.00	-4,933.60
Total Cheques and Payments						<u>-4,933.60</u>	<u>-4,933.60</u>
Deposits and Credits - 3 items							
Transfer	20/06/22			Noticeboard Deposit	X	786.00	786.00
Deposit	23/06/22			Deposit	X	2,784.30	3,570.30
Payment	29/06/22		Scarrotts	Rec Ground - Fair	X	120.00	3,690.30
Total Deposits and Credits						<u>3,690.30</u>	<u>3,690.30</u>
Total Cleared Transactions						<u>-1,243.30</u>	<u>-1,243.30</u>
Cleared Balance						<u>-1,243.30</u>	<u>4,795.87</u>
Register Balance as of 30/06/22						-1,243.30	4,795.87
New Transactions							
Deposits and Credits - 2 items							
Transfer	25/07/22			Funds Transfer		3,500.00	3,500.00
Transfer	28/07/22			Funds Transfer		12,500.00	16,000.00
Total Deposits and Credits						<u>16,000.00</u>	<u>16,000.00</u>
Total New Transactions						<u>16,000.00</u>	<u>16,000.00</u>
Ending Balance						<u>14,756.70</u>	<u>20,795.87</u>

ON THE RESOLUTION OF Cllr. Dabek
 SECONDED BY Cllr. Warren
 IT WAS RESOLVED that the Accounts for Payment be approved.

12/07/22 To approve Monthly Statement of Accounts (including June carried over)

6:53 AM

03/07/22

Accrual Basis

**Stanford in the Vale Parish Council
 Statement of Accounts - Summary
 As of 30 June 2022**

	30 Jun 22	31 May 22
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - NP	145.10	145.10
Reserves - S106	1,164.00	1,950.00
Current Account - TSB - Other	3,486.77	3,944.07
Total Current Account - TSB	4,795.87	6,039.17
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	1,990.32	1,990.32
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	19,725.39	19,702.68
Total Redwood 35 Day Savings Account	26,054.76	26,032.05
Petty Cash	0.10	0.10
Total Cash at bank and in hand	30,850.73	32,071.32
Total Current Assets	30,850.73	32,071.32
NET CURRENT ASSETS	30,850.73	32,071.32
TOTAL ASSETS LESS CURRENT LIABILITIES	30,850.73	32,071.32
NET ASSETS	30,850.73	32,071.32
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Dixon
 SECONDED BY Cllr. Dabek
 IT WAS RESOLVED that the Monthly Statement of Accounts be approved.

13/07/22 To review 2022/23 Budget

Budget details in the meeting folder

ON THE RESOLUTION OF Cllr. Dabek
 SECONDED BY Cllr. Warren
 IT WAS RESOLVED that the Budget for 2022/23 be approved

14/07/22 To agree which charity should receive the £250 grant allocation accrued in last year's budget

Vale Community Impact is the only organisation to ask for grant money in the last year. It has conducted 306 separate activities for Stanford residents in the last year, via its befriending/good neighbour service, advice service and transport.

ON THE RESOLUTION OF Cllr. Warren
 SECONDED BY Cllr. Dixon
 IT WAS RESOLVED that the £250 grant be allocated to VCI

15/07/22 To approve funds to buy climbing roses for the Village Hall

ON THE RESOLUTION OF Cllr. Warren
 SECONDED BY Cllr. Dabek

IT WAS RESOLVED that the sum of £100 from CIL funds be set aside for purchase of climbing roses

- 16/07/22 To approve additional funds from reserves for the QEII Field for archaeological survey**
ON THE RESOLUTION OF Cllr. Warren
SECONDED BY Cllr. Lewis
IT WAS RESOLVED that the sum of £12,000 be approved from reserves for the archaeological survey
- 17/07/22 To discuss and if necessary, approve funds for screening the SID alongside the school wall**
A resident of Church Green is being disturbed by the glare from the SID. Options to address this were discussed, including fixing panels to the school fence. It was agreed that Cllr Dixon will contact the supplier, ELAN City, for advice on minimising sideways glare from the SID.
- 18/07/22 To discuss usage and process for the mobile portable security camera**
c/f to September meeting as Cllr. Howes not present
- 19/07/22 To receive report from Cllr. Jenkins on initial review of Joint Local Plan**
c/f to September as Cllr. Jenkins not present
- 20/07/22 To review draft comments on Standing Orders and agree a way forward**
Cllr. Dixon has received some comments. Comments to be incorporated and new Standing Orders to be put forward for adoption at September meeting.
- 21/07/22 To agree Terms of Reference of Committees**
c/f to September as Cllr. Middleton not present
- 22/07/22 To discuss a Parish Council Facebook page to be managed by the Clerk**
ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Dabek
IT WAS RESOLVED that council is happy to proceed with trialling a Facebook page, subject to finalising governance and automation arrangements
- 23/07/22 To receive report from the 20mph Working Group**
Survey – primarily online but also in paper. Working group to propose the questions in the survey
- 24/07/22 To receive report of Environmental Committee**
Minutes of last meeting – Wed 8th June, 7.30pm, Zoom
Present: Cllrs Middleton, Bailey, Howes, Lewis, Isaacs, Dabek.
Chair: Cllr Middleton indicated he was happy to continue as Chair if there were no other volunteers.
Proposal accepted.
- QEII Field**
- We now have agreement for a more flexible approach to the archaeology and the recommendation to council is that we proceed with it. It requires an increase to the budget – item for July PC meeting agenda.
 - Cllr Isaacs will follow up with District Cllr Boyd to ask for more political support about the Great Crested Newt Licence and landscaping, both of which are still blocking. He will also speak to OCC about permission for digging the trenches for the archaeology.
- Donation for bulbs**
- We had an anonymous donation for daffodil bulb planting. Cllr Bailey will advise on planting requirements and then Cllr Lewis can investigate mechanised bulb planter. Need to decide whether to plant only native or a mixture including non-native.
- Commemorative tree for the Jubilee**
- PPC happy with the suggestion we donate a ghost birch and they supply a plaque. Need to

investigate locations. Upper Green is a possibility – Cllr Middleton will look. Plant in autumn. Do we want a ceremony? Cllr Middleton will discuss with PPC.

Heigham Court - Cllr Lewis will chase progress on dog fouling signs with VWHDC.

Jubilee roses

- Cllr Bailey has completed the Councillor Priority Fund paperwork and returned to County Councillor Ash.
- Suggestion to also purchase some climbing roses for the Village Hall – item for July PC meeting agenda.

Footpaths

- Meeting arranged (Cllrs Isaacs and Middleton) with Andrew Glenday and new footpath warden volunteers, Thu 14th July, 7.30pm.
- Repair to banks of the footbridge over the Ock needs tackling – no timescale set as yet.

Next meeting - Weds 20th July 7.30pm, Zoom.

25/07/22 To receive report of Recreation and Leisure Committee

None received

26/07/22 To receive report of Millennium Green Trust

None received

27/07/22 Provisional date of next meeting – Wednesday 7th September 2022

Note: a provisional meeting of the Planning and Finance Committee has been set for Wednesday August 3rd if there are planning applications which need to be considered before 7th September

22/06/22 Questions/comments from Parishioners

None

Meeting closed at 21:56

Signed.....

Date.....