



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 5 July 2023 at Stanford in the Vale Village Hall**

- Present:** Cllr. Lewis (chair) Cllr. Austin Cllr. Boyle Cllr. Brooks Cllr. Dixon Cllr. Isaacs Cllr. Kent Cllr. Caul (VWHDC)
Claire Lewis (Clerk)
6 members of the public
- 01/07/23 To receive apologies**
Cllr. Middleton
Cllr Howes
- 02/07/23 To receive Declarations of Interest from Cllrs on any agenda item**
Item 20 – Cllr. Lewis lives opposite Church Green
- 03/07/23 To receive, approve & sign as a true record, minutes of previous meeting 7th June 2023**
ON THE RESOLUTION OF Cllr. Boyle
SECONDED BY Cllr. Dixon
IT WAS RESOLVED that the minutes from June be accepted. All in favour with 2 abstentions from councillors not present at the last meeting.
- 04/07/23 To receive report of County Councillor**
Nothing received from Cllr. Ash.
- 05/07/23 To receive report of District Councillor**
Cllr. Caul gave a verbal update.
- Bow Road – Horsecroft footpath update - S106 arrangements for footpath would still apply even if the land were sold. Cllr. Caul is following up to progress.
 - Planning application P23/V1309/N4B Thatchers Barn has been raised by several parishioners. Cannot be “called in” as it is a decision on whether prior approval is required for permitted development.
- 06/07/23 Questions/comments from Parishioners**
- Several parishioners spoke in opposition to the Thatcher’s Barn application P23/V1309/N4B – noting that there were 42 objections so far from parishioners on website. Objections included that they believe it does not meet criteria for Class Q permitted development and access issues.
 - One parishioner noted that the Horsecroft Bridleway has significant equestrian use and that large enough passing places for horses is an important consideration.
- 07/07/23 To receive report of Chairman inc. items for next agenda**
No report - Chairman not present
- 08/07/23 To receive correspondence and Clerk’s Report**

Correspondence – relevant copies are in the meeting correspondence folder

1. OALC June Update and VWHDC Parishes newsletter are in the correspondence folder.
2. Nursery End has been adopted by OCC Highways – see folder.
3. The next phase of A417 work, on the crossing and road widening between Joyces Rd and Cottage Rd, KE27847961159-02, is scheduled from 17 July -8 December. I have written to Nelson Tynan at OCC to request project plan and ask why the works will take 5 months. He has promised a Teams meeting with Conlon and Mark Jones from OCC who will be managing the works. Correspondence in folder.
4. A resident called on Monday 3 July to report that grey water (not fully treated) from the sewage treatment works is flowing into the Ock through the outflow pipe (in the field behind Penstones). He has reported it to Thames Water, reference 00400064. Thames Water sent a person out to investigate on 4 July but no progress was made – the call remains open. I will monitor.
5. Cllr. Middleton has had a further email from a developer regarding Old Mill Nursery. See correspondence in folder (note that 'not' should read 'now' in developer's email). Vale of White Horse is requesting views on the [Draft Air Quality Action Plan 2023-27](#). Survey is open until **Thursday 27 July 2023**.

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Brooks

IT WAS RESOLVED that the PC delegates completion of the survey to Cllr. Brooks

6. OCC Highway Maintenance are holding an open Day on 15th July at the Highways Depot at Drayton. Details on how to apply in correspondence folder. As well as touring facilities and meeting highways staff, you can have a go at painting white lines.
7. Ellie Rawden is the new OCC Community Tree and Woodland Opportunity Coordinator (CTWO) – see introductory email in correspondence folder. They are looking for volunteers to water trees.
8. The presentation material for Vale's recent Code of Conduct training is available in the correspondence folder. It may be of use to new councillors and also contains Social Media Guidance.
9. A resident has written in thanks for no-mow May and to ask whether the PC "could keep some areas long and wild, perhaps even sowing some wildflower seeds to create some wildflower verges."
10. Received thank-you card from resident for keeping Facebook up-to-date with roadworks information.
11. Josh has now left the football club – John Osbourn is now Chairman and Andrew Shaw is Treasurer.

Clerk's report

1. The abandoned vehicle has been removed from the village hall car park.
2. The S106 application for £4,256 for the MUGA surfacing & associated equipment was approved on 26th June. Of this, £3,495 is for the marking, leaving £761 for equipment such as new basketball nets, pickleball nets & equipment for groups using the facility. A netball club has expressed interest in regularly using the court for training. I will contact the interested groups. We may need to set up a simple booking system.
3. The new litter picker (Kay) started last week – have provided bibs, gloves etc. and completed a risk assessment with her. She is being helped by her partner. The litter trolley is now being stored in the Old Fire Shed.
4. Church Green posts – these were a challenge to remove and had to be pulled out with mechanical help (towed with Darren's van). The new posts are being installed.
5. RFO handover activities under way.
6. Motorbikes have been seen in the QEII field – I have put no vehicle signs up at the entrances.
7. I have ordered 3 Community Speedwatch signs to be attached to the Stanford in the Vale signs at the entrances to the village. OCC has approved them. This will be using CIL money, approved at the March meeting (minute 13/03/23).
8. The 2021 Census results are available at Parish Council level – I have created a document which can be found in the meeting folder.
9. No recent application decisions

09/07/23 To discuss Planning Applications

Signed.....

Date.....

a. **Appeal on P22/V1821/N4B – Thatcher’s Barn – Planning Inspectorate appeal**

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the finalised response to P23/V1309/N4B be submitted to the Planning Inspectorate as additional information. All in favour.

b. **P23/V1309/N4B – Thatcher’s Barn – Conversion of barn to houses**

20:30 ON THE RESOLUTION Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the meeting be closed to take comments from parishioners. All in favour

20:32 ON THE RESOLUTION Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to reopen the meeting. All in favour

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Brooks

IT WAS RESOLVED that the Parish Council OBJECTS to this application on the basis of points discussed

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Dixon

IT WAS RESOLVED that Cllrs. Isaacs and Lewis write up the comments into a response document. All in favour.

Note from Clerk – the response document will be uploaded to the PC website with these minutes

c. **P23/V1297/S73 – Seven Acres/River Meadow – Change of roof types**

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Boyle

IT WAS RESOLVED that the PC has no comment on this application

10/07/23 To approve Accounts for Payment

4:26 PM
05/07/23

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 30/06/23**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							12,437.06
Cleared Transactions							
Cheques and Payments - 10 items							
Bill Pmt -Cheque	09/06/23	BACS	SportsCourts UK Ltd	MUGA Weathers...	X	-1,048.50	-1,048.50
Bill Pmt -Cheque	09/06/23	BACS	Gallagher Insurance	Motor Insurance ...	X	-143.30	-1,191.80
Bill Pmt -Cheque	09/06/23	BACS	TVE Hire & Sales	Oil & strimmer line	X	-46.61	-1,238.41
Bill Pmt -Cheque	15/06/23	BACS	D Rolls	Mar 23	X	-745.20	-1,983.61
Bill Pmt -Cheque	15/06/23	BACS	Community First 1	Annual subscription	X	-70.00	-2,053.61
Bill Pmt -Cheque	16/06/23	BACS	Vale of White Horse DC	2023 Election Fees	X	-200.00	-2,253.61
Bill Pmt -Cheque	16/06/23	BACS	The Flying Press Ltd	20mph survey for...	X	-70.03	-2,323.64
General Journal	25/06/23	2021-128	Claire Lewis	65hrs @ SCP 20	X	-958.75	-3,282.39
General Journal	25/06/23	2021-128	HMRC - PAYE & NI	65hrs @ SCP 20	X	-27.70	-3,310.09
Bill Pmt -Cheque	30/06/23	BACS	N.Middleton		X	-114.63	-3,424.72
Total Cheques and Payments						-3,424.72	-3,424.72
Deposits and Credits - 2 items							
Payment	01/06/23		Wooley Grange Farm	Sale of Cylinder ...	X	500.00	500.00
Payment	24/06/23		George Scarrott & Sons	Scarrotts	X	120.00	620.00
Total Deposits and Credits						620.00	620.00
Total Cleared Transactions						-2,804.72	-2,804.72
Cleared Balance						-2,804.72	9,632.34
Register Balance as of 30/06/23						-2,804.72	9,632.34
Ending Balance						-2,804.72	9,632.34

ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Boyle
IT WAS RESOLVED that the Accounts for Payment be approved. All in favour.

11/07/23 To approve Monthly Statement of Accounts

12:34 PM
03/07/23
Accrual Basis

**Stanford in the Vale Parish Council
Statement of Accounts - Summary
As of 30 June 2023**

	30 Jun 23	31 May 23
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - Comm. Garden	1,645.00	1,645.00
Reserves - Security	1,000.00	1,000.00
Reserves - CIL	113.54	113.54
Reserves - NP	145.10	145.10
Reserves - S106	7,726.54	7,726.54
Current Account - TSB - Other	-997.84	1,806.88
Total Current Account - TSB	9,632.34	12,437.06
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	10,633.23	10,633.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	16,087.13	16,024.74
Total Redwood 35 Day Savings Account	31,059.41	30,997.02
Total Cash at bank and in hand	40,691.75	43,434.08
Total Current Assets	40,691.75	43,434.08
NET CURRENT ASSETS	40,691.75	43,434.08
TOTAL ASSETS LESS CURRENT LIABILITIES	40,691.75	43,434.08
NET ASSETS	40,691.75	43,434.08
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Lewis

Signed.....

Date.....

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Monthly Statement of Accounts be approved. All in favour.

12/07/23 To approve purchase of Village Hall AV equipment (S106 Grant)

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Dixon

IT WAS RESOLVED that the PC spends the S106 funds granted for the Village Hall AV equipment on the purchase of the AV equipment

13/07/23 To approve remuneration of internal auditor

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the PC will purchase a small present as a token of appreciation for completing the internal audit

14/07/23 To approve expenditure on tree maintenance in line with the tree survey

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Boyle

IT WAS RESOLVED that up to £5000 be spent on tree works, according to need. Decision making on priorities to be delegated to the Environment Committee. All in favour.

15/07/23 To discuss issues with football field fence on A417 side

The clerk has raised a FixMyStreet for OCC Highways to cut back the highway verge trees which are overhanging the football club nets. Some sections of the fence are damaged - clerk to ask Darren Rolls to come up with suggestions for fixing the fencing.

16/07/23 To discuss progress in purchase of security cameras

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Kent

IT WAS RESOLVED that the PC spends up to £1000 on security cameras (the amount of the Police and Crime Commissioner grant already received). All in favour.

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Dixon

IT WAS RESOLVED that the PC delegates decision on choice of camera to Cllr. Lewis, Isaacs and Boyle. All in favour.

17/07/23 To discuss results of the 20mph survey

Enough responses were received to meet the survey criteria. The survey results were 2:1 in favour of reducing speed to 20mph within the village.

ON THE RESOLUTION OF Cllr. Brooks

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Parish Council applies to Oxfordshire County Council for a 20mph Zone throughout the village, with the exception of the A417. The Parish Council will also look at the free-form comments made and address them separately if required.

5 in favour, 1 against and 1 abstention. Clerk to complete the application.

18/07/23 To discuss change of the letters 'SOD' as identifier for Stanford on election register

No resolution taken

19/07/23 To discuss postal delivery issues in the village

The PC has received several representations from parishioners about the lack of postal deliveries.

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the PC writes to the sorting office in Faringdon to ask for the reason behind the issues and a date for resolution. All in favour.

- 20/07/23 To consider use of rock(s) on corner of Church Green to prevent further erosion**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Boyle
IT WAS RESOLVED to spend up to £500 of CIL money to build up the corner and re-turf. All in favour.
Clerk to speak to Darren to see if he can complete this.
- 21/07/23 To receive the report of the Millennium Green Trust**
Minutes and Treasurer's Report in the meeting folder
- 22/07/23 To receive the report of the Recreation and Leisure Committee**
Next meeting is 19th July.
Cllr. Boyle has met Wicksteed Leisure to discuss playpark improvements and is scheduling a meeting with Redfern. She has also been into Pre-School to get their input.
- 23/07/23 To receive the report of the Environment Committee including:**
(a) Meeting with OCC Biodiversity Officer and former tip adjacent to Community Woodland
Cllr. Isaacs met with Jack Wheeler, the new Biodiversity Officer at OCC, to discuss improving biodiversity around the Community Woodland and strip wood. Also discussed the aspiration for a cycleway running from the edge of the QE2 field through to the crossroads at Shellingford, across land owned by OCC.
(b) Bow Farm to Horsecroft footpath
Cllr. Isaacs met Cllr. Caul to discuss progress. Noted that VWHDC are in breach of S106 agreement in not having completed this.
- 24/07/23 Provisional date of next meeting – Wednesday 6th September 2023 at the Village Hall**
(Planning and Finance Committee will meet in August if planning applications to be reviewed)
- 25/07/23 Questions/comments from parishioners**
Discussion held about next set of roadworks on A417.
Concerns raised that DWH may be felling trees at the former Seven Acres site. The planning application contains details of the landscaping plans and the biodiversity plan: [Planning Application P21/V2334/FUL \(whitehorsedc.gov.uk\)](https://www.whitehorsedc.gov.uk/planning/P21/V2334/FUL). Any breaches can be reported to VWHDC Planning Enforcement.

Meeting closed at 21:59