

**Minutes of a meeting of STANFORD IN THE VALE PARISH  
COUNCIL  
held on Wednesday 1<sup>st</sup> June 2022 at Stanford in the Vale Village Hall**

**Present:** Cllr. Middleton (Chair)      Cllr. Warren (left 20:32)      Cllr. Dixon    Cllr. Isaacs  
Cllr. Jenkins                              Cllr. Bailey                              Cllr. Howes

**01/06/22      To consider apologies and reason (if offered)**

Cllr. Lewis (vacation)  
Cllr. Dabek (illness)

ON THE RESOLUTION OF Cllr. Bailey  
SECONDED BY Cllr. Isaacs  
All in favour  
IT WAS RESOLVED that the apologies be accepted

Cllr. Boyd (VWHDC) sent apologies (family reasons)

**02/06/22      To receive Declarations of Interest from Cllrs on any agenda item**

Cllr. Middleton    Item 10 (Council payments)  
Cllr. Middleton    Item 9c (Planning)

**03/06/22      To receive, approve & sign as a true record, minutes of previous meeting 6th April  
2022**

ON THE RESOLUTION OF Cllr. Isaacs  
SECONDED BY Cllr. Warren  
IT WAS RESOLVED that the minutes be signed as a true record. Abstentions from Cllrs. Bailey and Howes as they did not attend the last meeting

**04/06/22      To receive report of County Councillor**

None received

**05/06/22      To receive report of District Councillor**

None received

**06/06/22      Questions/comments from parishioners**

The new owner of Cottage Farm introduced himself and offered to share the initial plans for Tanners Yard. He will send these to the clerk to forward to the council. There is a mobile home on site. Cllr. Isaacs mentioned the footpath alongside Cottage Farm – there is metalwork jutting out into the path.

**07/06/22      To receive report of Chairman inc. items for next agenda**

- After we suggested to The Grange that they seek planning advice on their sign in relation to its impact on the conservation area, they have now received pre-application advice from the local planning authority that any retrospective application for consent is likely to be approved. The Grange did ask me if we wanted them to go ahead with a formal application for retrospective consent. After consultation with Cllr. Isaacs, we have decided that there would not be much to be gained by this and we will have to let the matter rest there. I have asked that our views are

considered if there is any future change to the sign and have also written to the parishioner who raised the original concern about its design to let them know.

- I am still in communication with OCC Highways and Drainage about the repairs needed to the trenching outside the school as a result of the drainage works. I am awaiting a date for this but have reminded them it is still outstanding. The painting of the 'School – Keep Clear' markings will not happen until this has been repaired.
- I have written to the local planning authority and to David Wilson Homes about residents' concerns on the River Meadow development about noise from traffic on Ware Road and am awaiting a response from both. I have also written back to the resident to encourage them to contact the planning authority as well.
- Both speed indicator devices have now been moved to their alternative locations on Joyce's Rd and Cottage Road and I have shared the data collected from the first measurement campaigns (Church Green and High Street) with the Speed Watch group.
- A first meeting of the 20mph working party has been arranged for Tuesday 7<sup>th</sup> June.
- Cllrs. Lewis and Isaacs are negotiating with VHWDC and David Wilson about extension of the deadlines around the S106 agreements we have in place to fund the QEII Field in exchange for adoption of a section of tarmac path in Nursery End.

#### **Additional Items raised at the meeting:**

- Planning Proposal P21/V3524/FUL (Land West of Faringdon Road) has an amendment. Hanna Zembrzycka-Kisiel has written to Cllr Middleton to ask if the PC will still object to the revised proposals. If they do, it will go to full Planning Committee (currently scheduled for Wednesday 22nd June 2022). Cllr. Middleton will schedule a meeting for the Planning Committee on Monday 20<sup>th</sup> June at 7.30pm at PureCold offices. Cllr. Middleton will reply to Hanna with the working assumption that the PC still objects and would like the opportunity to comment at the meeting.
- The PPC approached the Parish Council offering to plant a tree in commemoration of the Queen's Platinum Jubilee. The PC already has a Ghost Birch which could be suitable. Cllr. Middleton to speak to Caryl Oliver of the PPC to discuss a suitable position and the potential for a plaque.

**08/06/22**

#### **To receive Clerk's Report and correspondence**

Correspondence – copies are in the meeting correspondence folder

1. Resident in touch about bins in Nursery End overflowing. Contacted DWH – they have been emptied and have requested to be done more frequently.
2. Resident from Huntersfield wrote for update on school parking – have put him in touch with Cllr. Middleton
3. Resident raised concerns that there were processionary moths in the Community Woodland. Luckily, they are ermine moths and should not pose a threat to the trees or the public. Cllr. Bailey has drafted a notice to be put in noticeboards and next newsletter.
4. Consultation period is open until 23<sup>rd</sup> June for the Joint Local Plan – see information in the correspondence folder. Interactive software is available to complete the consultation [Joint Local Plan - Issues Consultation \(arcgis.com\)](https://arcgis.com)

*Cllr Jenkins offered to review and report back on which areas it will be most useful to comment*

5. OCC are inviting representatives from parish councils to join a briefing on Oxford travel plans including the zero-emission zone, new traffic filters and a city-wide workplace parking levy.

There will be a public consultation in the summer. 5.30-6.30 on June 7<sup>th</sup> and 9-10.30 on 8<sup>th</sup> June. Email [kate.tiernan@oxfordshire.gov.uk](mailto:kate.tiernan@oxfordshire.gov.uk) if you are interested.

6. Email received from Martin Lipson, Chair of ONPA re the implications of the Levelling Up and Regeneration Bill
7. The Vale is to get a new Food and Farming Champion to help promote food production, distribution, and healthy eating across the district.
8. Cllr. Catherine Webber stepped down as Cabinet Member for Climate Emergency and Environment, replaced by Cllr. Sally Povolotsky who was recently elected at the Stevenson and Hanneys by-election.
9. The Waste Team are offering tours of the waste facilities on the Viridor Ardley energy recovery facility (black bin) and the Severn Trent Green Power anaerobic digestion facility in June, Sept, Oct and Nov. See email in correspondence folder on how to register.

#### Clerk's report

- Cllr. Ash has offered to fund two rosebushes for each parish to celebrate the Jubilee. Does the Parish want these? They will be prepaid. I have the paperwork to complete when we have decided. *Cllr. Bailey offered to look at for next environment committee.*
- Cllr. Lewis has added an accrual of £250 of grant allocation to last year's budget. Council can determine which charity(ies) it should go to. In previous years it went to Vale Community Impact. *Add as an Agenda item for next meeting – clerk to check if any requests have been made over the last year.*
- The mower broke down and was repaired and serviced by Foxtails garage. Unfortunately, it has broken down again within a couple of days and been returned to Foxtails. I am waiting a quote and further details of the issue.
- S106 application for fence funding – more information has been requested, working through further questions
- Confirmed change of address of mower to new clerk's address
- Mark Francis from OCC Highways has confirmed that the camera on A417 is Thames Valley Police ANPR aimed at reducing rural crime
- Darren Rolls is now using the Click-Up tool for all maintenance tasks – please let me know if there is anything you need to be scheduled and I will add it.
- Recent application decisions:

P22/V0448/HH: The Old Corn Store, Chapel Road. Replacement window & door - GRANTED

P21/V3387/FUL: Rectory House Church Green. An array of 60 PV panels – GRANTED

P22/V0420/HH: Cherry Tree Barn Chapel Road. Single & two storey rear extension – GRANTED

P21/V3176/O: Land at Meadowlands. Erection of two self-build houses - REFUSED

**09/06/22**

#### **To discuss Planning Applications**

- a. **P22/V1032/HH** – *5 Kiln Close, rear extension*

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Howes

IT WAS RESOLVED that the Parish Council SUPPORTS this application

- b. **P22/V1007/LB** – *Long Acre House, 30 Horsecroft, installation of through lift*

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Howes

IT WAS RESOLVED that the Parish Council SUPPORTS this application

- c. **P22/V0695/HH – Rectory House, path to connect with public footway**  
 ON THE RESOLUTION OF Cllr. Middleton  
 SECONDED BY Cllr. Howes  
 IT WAS RESOLVED that the Parish Council SUPPORTS this application. As per our response to P22/V0433/LB, we have no objections to the application, but we note the applicant's suggestion that the PC owns the grass area in front of the property. We do not believe this is the case. We understand that this area is highway verge and thus the responsibility of Oxfordshire County Council. Therefore, appropriate permission would be required by OCC Highways prior to any works. In addition, we note the forestry officer has concerns about the root protection of the copper beach and we share the officer's concerns.
- d. **P22/V1066/HH – Cottage Farm, Upper Green, replacement extensions & lean-to**  
 ON THE RESOLUTION OF Cllr. Jenkins  
 SECONDED BY Cllr. Bailey  
 IT WAS RESOLVED that the Parish Council SUPPORTS this application due to the sympathetic and harmonious design in keeping with its location in the village.

**10/06/22 To approve accounts for payment**

Carried forward to July as RFO not in attendance

**11/06/22 To approve Monthly Statement of Accounts**

Carried forward to July as RFO not in attendance

**12/06/22 To review and approve accounting statements for 2021/22 (inc. AGAR Section 2)**

The PC reviewed the following documents:

1. Income & Expenditure
2. Balance Sheet
3. SITV PC Annual Accounts 2022
4. Audit Annual Return form - Section 2
5. Audit of Significant Variances

ON THE RESOLUTION OF Cllr. Jenkins

SECONDED BY Cllr. Howes

IT WAS RESOLVED that the accounting statements for 2021/22 be approved

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Jenkins

IT WAS RESOLVED that the Parish Council thanks Cllr. Lewis for the excellent preparation of the accounts and the thorough explanations provided.

**13/06/22 To discuss Terms of Reference of Committees: a) Planning & Finance b) Environment c) Recreation & Leisure**

Cllr. Middleton is reviewing template ToRs. Item carried forward to July meeting

**14/06/22 To consider options for the purchase of a portable CCTV camera and approve funds**

ON THE RESOLUTION OF Cllr. Howes

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the sum of £350 be set aside for camera equipment  
Agenda item to be added to the July meeting to discuss usage and process

- 15/06/22**      **To review draft Standing Orders based on the NALC Model Standing Orders**  
Cllr. Dixon presented the draft Standing Orders. All councillors to review and feedback to Cllr. Dixon.  
Add agenda item to July meeting.
- 16/06/22**      **To discuss Oxfordshire Model Code of Conduct**  
It was agreed that the clerk and Cllr. Middleton will review the Code of Conduct and how elements might be incorporated into the current Code of Conduct. To be added to the July agenda.
- 17/06/22**      **To receive report of Environmental Committee**  
There has been no meeting since our last parish council meeting so there is not too much to report. Activities continue in the background to resolve outstanding issues with the QEII Field planning application, including discussions around the extension of the S106 deadlines (see Chair's report). We were contacted by a parishioner over concerns about the potential presence of processionary caterpillars in the Community Woodland. The Clerk and Cllr. Bailey have investigated and concluded that they are ermine moths, and they will not permanently damage the affected saplings. We will post notices in the noticeboards and next newsletter.  
Next meeting - Weds 8<sup>th</sup> June @ 7.30pm, Zoom.
- Update from Cllr. Dixon on Speed cameras – average speeds have stayed the same at 20-21mph. Maximum speeds are lower.
- 18/06/22**      **To receive report of Recreation & Leisure Committee**  
None received. List of items to fix in the playground being worked through by Darren Rolls.
- 19/06/22**      **To receive report of Millennium Green Trust**  
Darren Rolls has been asked for a quote for repairing the fence  
The MGT are looking at the purchase of two new bins and new sign
- 20/06/22**      **To receive report of Queen's Jubilee Sub-Committee**  
Preparations ongoing for Sunday's event at the Recreation ground. Gazebos will be in place as a protection against the weather.
- 21/06/22**      **Provisional date of next meeting – Wednesday 6<sup>th</sup> July 2022**  
Cllr. Middleton will be on holiday, so Cllr. Lewis will chair the meeting
- 22/06/22**      **Questions/comments from Parishioners**  
It was suggested that the clerk might set up and run a Facebook page for the PC to reach a greater number of parishioners. The lack of flexibility of the current website to add content was also discussed. Agenda item for Facebook page and website to be added to July agenda.

**Meeting closed at 21:42**