

**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL held on
Wednesday 6th October 2021 in the Village Hall**

Present: **Cllr. Middleton (Chair)** **Cllr. Warren** **Cllr. Bailey**
 Cllr. Lewis **Cllr. Dixon** **Cllr. Howes**
 Cllr. Isaacs

01/10/21 To receive apologies and reason (If offered)

Cllr. Williams (self-isolating) Cllr Williams-Cuss (business) Cllr Jenkins (illness)
Cllr. Ash (OCC – self-isolating) Cllr. Boyd (VWHDC – business)
(Cllr. Warren took the minutes)

02/10/21 To receive Declarations of Interest from Cllrs on any agenda item

Item 12: Accounts for payment – Cllr. Middleton
Item 15: VAS devices – Cllr. Isaacs

**03/10/21 To receive, approve & sign as a true record minutes of Annual Parish Meeting 5th
May 2021**

Minutes not yet circulated.
Item to next agenda.

**04/10/21 To receive, approve & sign as a true record minute of meeting of Parish Council 1st
September 2021**

With the date corrected to 1st September
ON THE RESOLUTION OF Cllr. Bailey
SECONDED BY Cllr. Howes
IT WAS RESOLVED that the minutes be signed as a true record
There was 2 abstentions, Cllrs Isaacs and Lewis being absent from the September meeting

05/10/21 To receive report of County Councillor – Report sent to Chairman

Fuel supply. School transport is being prioritised and contingency plans are being worked on should driver supply reduce further.
For those across the OCC estate that need fuel for business-critical activities, there are robust business continuity plans in place to ensure frontline services are delivered.
Covid & Vaccinations. In school vaccination programme now fully underway across senior schools for all parents and children that opt-in for aged 12 plus children.
Covid booster jabs for more vulnerable residents being offered shortly. Residents will be invited by their GP or through the national booking service when it is their turn. OCC are asking residents not to call their GP to book the booster.
Afghan resettlement support. An Amazon wish list has been set up, hosted by Asylum Welcome, which is optional and enables members of the public to donate specific items. The page will make it clear when sufficient items have been donated. The link can be found on social media.
Digital engagement. OCC have developed a new digital engagement platform where residents and stakeholders and partners can have their say: <https://letstalk.oxfordshire.gov.uk>
Parking enforcement changes- coming in 1st Nov 2021. A reminder that the way parking is controlled in parts of the county is set to change in a bid to create safer roads and help traffic flow more freely. The Government has approved our bid to take on responsibility for civil parking enforcement. We already enforce parking in Oxford City and West Oxfordshire and will now take over from Thames Valley Police in South Oxfordshire, the Vale of White Horse and Cherwell districts, ensuring continuity across the whole County.
Comments from Councillors to pass on:
No progress yet on the flooding outside the Coop

Parish Council is not being consulted on technical discussions relating to planning involving OCC Highways (e.g. P21/V1506/FUL).

There seem to be consultations involving our local MP concerning the A420. We have had no input with this and lack of consultation with the Parish Council on the A420 has been a longstanding issue. Chair will raise these issues with Cllr. Ash.

06/10/21

To receive report of District Councillor – Report sent to Chairman

Covid. If there should be any changes the Vale will keep Town and Parish Councils informed. In the meantime we encourage you to keep a watching brief on the Vale's website

As many of the villages in our Ward are served by Swindon Health services it is noted that there has been a significant increase in the infection rate and the number of Covid patients being treated at Great Western Hospital. A number of the in-patients are in the 20-30 age group.

Garden Waste Service. The suspension of the garden waste service continues at time of writing.

Planning. Currently I am working with Parish Councils and residents on several applications and enforcement issues including Croft Meadow (waste management on-site)

Climate Emergency Advisory Committee. The next two meetings of this Committee have been arranged for 4 October and 10 January 2022.

Electric Vehicles Work is continuing with the County Council regarding installation of charging points. It is anticipated that all will be completed by next March.

Surgeries. From October I will be holding surgeries in Stanford every other month, I will advertise details to parish councils to share to residents and I will also put the details on my Facebook page.

Comments from Councillors to pass on:

The planning portal is down too often

Broken fence on Farm Piece has been reported on Fix my Street, but Vale manage this open space so should repair it.

Chair will raise these issues with Cllr. Boyd.

07/10/21

Questions/comments from Parishioners

Clerk's email: this is now being read and managed by councillors in the interim period before recruitment of a new clerk.

Concern about the pavement to Mill Farm as narrow, dangerous and overgrowing bushes. Need to report on Fix my Street, plus a photo if possible.

08/10/21

To receive report of Chairman inc items for next agenda

I would like to minute Council's sincere thanks to Mike Dew for his long service to the village as our Clerk.

CIL monies (ref: 19/09/21). The deputy chair and I have agreed that CIL monies should be automatically transferred to us. I have notified the District Council.

I have had a volunteer to help with play area inspections. I will forward details to Cllr. Williams-Cuss

I have received further complaints about the state of the fencing around public open space on Farm Piece (ref: 09/09/21) and also overgrown bushes obstructing the cycle path. I have previously raised the fence with the district council (awaiting a reply) and will raise the issue of the bushes with the County Council.

Discussions are ongoing with PPC about the provision of new allotment space.

We had a meeting with Mark Francis (OCC) to discuss locations for VAS devices. My thanks to Cllr. Dixon for arranging – see also agenda item 15.

I have contacted Cllr. Ash about funding from the Councillor Priority Fund for 'School – Keep Clear' markings outside the school (agenda item 15) and she has indicated that she will support an application.

I hosted visit of new planning officer to QEII Field

My thanks to Cllr. Bailey for submitting a response on the OCC waste and recycling consultation on our behalf.

I met residents on Upper Green to discuss parking - see agenda item 18.

I responded to county councillor with precis of the points on local bus services discussed at last meeting. I will forward the details to Council.

Other items from councillors

Village Hall fence needs some repair – Darren to be contacted

Footpath from Joyces Road to Churchyard causing some concern and ownership of the path questioned. Any problems should be reported on Fix my Street

09/10/21 To discuss Parish Clerk vacancy

Advert for a new clerk was put in this month's newsletter.

Need an updated model contract from OLAC. Cllr Dixon can provide assistance with setting up a pension scheme.

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the recruitment of a new parish clerk be delegated to Chair, Deputy Chair, Senior Councillor and Cllr Howes. All agreed

10/10/21 To receive Correspondence

Remembrance Day arrangements. Cllr Warren to coordinate with the Church and arrange for the wreath. Cllrs Middleton and/or Lewis will be attending on behalf of the Parish Council.

Request for use of floodlight pitches for winder rugby training on Thursday evenings. The main football pitch is leased to Stanford Football Club. The junior pitch is floodlit and the responsibility of the Parish Council. Care needs to be taken not to overuse this pitch so at the moment this request is declined but to point out that there may be opportunity in the future when the QE2 field is developed. Cllr. Middleton will reply.

United Reform Church (Chapel Rd). Request from the Wessex Trust for a meeting to discuss plans for re-use. Cllr. Middleton will arrange a remote meeting.

Request from OCC Highways Officer for clarification of ownership of overgrown hedges on Farm Piece at the junction with the A417, in relation to complaints about it. Cllr. Middleton will reply to say that ownership rests with OCC (assuming the hedges are planted on highway verge) and enforcement/maintenance is therefore an OCC responsibility.

11/10/21 To discuss Planning Applications

P21/V2697/SOB – Land at Bow Farm Bow Road – Easement Deed

No need to comment on this so no action needed.

P21/V2619/LDP – 14 Ock Meadow – Single-storey rear extension to create a garden room off of the kitchen.

This is permitted development which has no impact on anyone else, so no comment.

P21/V2334/FUL – Former Seven Acres Nursery Site Faringdon Road – Full planning permission for 87 dwellings with associated access, roads, infrastructure, open space and landscaping

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the response to this be delegated to Cllrs Bailey and Lewis.

P21/V1506/FUL (amendment no. 1) – Land west of Faringdon Road – Full application for works to construct access to the site in accordance with Section 278 plans, and on-site infrastructure works for spine road only in accordance with approved scheme P18/V2056/RM

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Howes

IT WAS RESOLVED that:

We OBJECT to the application as amended. The reasons in our previous objection dated 13th July 2021 still stand. While we note the developer's comments we do not believe that they address our objections. Furthermore we wish to emphasise that there has been no consultation between OCC Highways and the parish council. We therefore request a meeting between OCC highways and the parish council before any decision is made to explore our concerns in more detail. Given their duty to cooperate we assume that this will not be a problem.

In addition to the previous comments, we note that the entrance wall feature that we had objected to under the main application P21/V1281/FUL is present in this application. Including it prior to a formal decision of the main application seems premature.

All agreed

12/10/21 To approve Accounts for Payment

As received from Cllr. Lewis (interim-RFO):

10:00 PM

30/09/21

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 30/09/21**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,022.68
Cleared Transactions						
Cheques and Payments - 9 items						
Bill Pmt -Cheque	31/08/21	Debit	EE Broadband	X	-36.21	-36.21
Bill Pmt -Cheque	15/09/21	BACS	Sweetfuels	X	-318.99	-355.20
Bill Pmt -Cheque	16/09/21	BACS	SSE (Swalec)	X	-38.02	-393.22
Bill Pmt -Cheque	17/09/21	BACS	Smith Grant LLP	X	-846.00	-1,239.22
Cheque	24/09/21	BACS	D.M.Dew	X	-823.15	-2,062.37
Bill Pmt -Cheque	24/09/21	BACS	N.Middleton	X	-78.00	-2,140.37
Bill Pmt -Cheque	30/09/21	BACS	GS Ecology Ltd	X	-2,652.00	-4,792.37
Cheque	30/09/21	BACS	HMRC - PAYE & NI	X	-246.09	-5,038.46
Bill Pmt -Cheque	30/09/21	BACS	Penny's Garden Ma...	X	-236.25	-5,274.71
Total Cheques and Payments					-5,274.71	-5,274.71
Deposits and Credits - 1 item						
Deposit	08/09/21			X	12,047.50	12,047.50
Total Deposits and Credits					12,047.50	12,047.50
Total Cleared Transactions					6,772.79	6,772.79
Cleared Balance					6,772.79	9,795.47
Register Balance as of 30/09/21					6,772.79	9,795.47
Ending Balance					6,772.79	9,795.47

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Bailey

IT WAS RESOLVED that the accounts for payment be approved

All agreed

13/10/21 To approve Monthly Statement of Accounts

As received from Cllr. Lewis (RFO):

Stanford in the Vale Parish Council
Statement of Accounts - Summary
As of 30 September 2021

	30 Sep 21	31 Aug 21
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - NP	145.10	145.10
Reserves - S106	1,950.00	1,950.00
Current Account - TSB - Other	7,700.37	891.37
Total Current Account - TSB	9,795.47	2,986.47
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	2,285.12	2,285.12
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account -...	18,260.14	18,239.80
Total Redwood 35 Day Savings Account	24,884.31	24,863.97
Petty Cash	0.10	0.10
Total Cash at bank and in hand	34,679.88	27,850.54
Total Current Assets	34,679.88	27,850.54
NET CURRENT ASSETS	34,679.88	27,850.54
TOTAL ASSETS LESS CURRENT LIABILITIES	34,679.88	27,850.54
NET ASSETS	34,679.88	27,850.54
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Bailey

IT WAS RESOLVED that the Monthly Statement of Accounts be approved

The VAT return is now ready to be applied for.

14/10/21

To consider Skate Park repairs replacement and to approve interim maintenance

Quotes for repairs to half pipe, flat ramp and quarter pipe have now been received. If all 3 repairs were to be carried out this would amount to around £15,000. Questions were raised about warranty on repairs and expected lifetime of repaired equipment. The alternative is replacement of the equipment which would be more expensive but a better long-term solution.

Cllr. Dixon will update the PPC on progress and order-of-magnitude costs (£15,000 for repair, £40,000 to £75,000 for replacement, depending on the option chosen).

15/10/21

To discuss/approve expenditure on VAS devices and 'School – Keep Clear' marking

Agreement in principle at last meeting to the installation of 2 vehicle activated signs (ref: 23/09/21). Report received from Cllr Dixon on meeting with Mark Francis from OCC Highways.

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that:

Cllr Dixon make an application to the PPC for up to £2,700 on VAS devices, and to allocate CIL funds in the Parish Council's reserves (£2,285) to expenditure on the VAS devices, subject to the PPC approving its contribution..

All agreed.

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Warren

IT WAS RESOLVED to approve an application to the Councillor Priority Fund for £600 for 'School-Keep Clear' markings outside the school.

All agreed

The positioning of the poles/devices still needs to be approved.

Item to next agenda.

16/10/21

To discuss potential housing/POS allocation for Neighbourhood Plan

The Parish Council do not need to respond to this at present. Correspondence to be forwarded to the Neighbourhood Plan Steering Group.

17/10/21 To discuss/agree location and format (in-person/remote) of next meeting and review Covid-19 risk assessment of council business

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Howes

IT WAS RESOLVED to return to in-person meetings as a default. If circumstances change Council delegates authority to review the meeting location and format to the chair, deputy chair and senior councillor if they judge there is a significant change to circumstances. All in favour

18/10/21 To discuss measures to manage parking in the vicinity of Upper Green

Cllr Middleton had met with residents, **to discuss pressure on parking spaces**

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that a 'residents only' parking sign be placed in the vicinity and parking bays marked out (subject to funding and agreement with OCC Highways). All agreed

It was proposed by Cllr Lewis and seconded by Cllr Bailey that standing orders be suspended to enable the meeting to continue beyond 10pm. All in favour.

19/10/21 To discuss/approve delegation of tree planting in public open space around the village

ON THE RESOLUTION OF Cllr. Middleton

SECONDED by Cllr. Lewis

IT WAS RESOLVED to delegate the tree planting to a tree planting working party, to include Ilona Astell. All in favour.

20/10/21 To accept external auditor's report/notice of conclusion of audit

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Dixon

IT WAS RESOLVED to accept this report, as circulated to councillors.
Cllr Lewis was thanked for all his work producing the report.

21/10/21 To receive report of Environmental Committee

As read.

22/10/21 To receive report of Recreation & Leisure Committee

As read.

23/10/21 To receive report of Neighbourhood Plan

Cllrs were informed that draft policies for review should be available in the next few weeks

24/10/21 To receive report of Millennium Green Trust

As read

25/10/21 To receive report of Public Work of Art Liaison Working Party

Nil.

26/10/21 Provisional date of next meeting – 3rd November 2021

27/10/21 Questions/comments from Parishioners

The chairman was asked if there was any information from the Grange about new signage. Nothing received as yet. Cllr. Isaacs will contact them to about progress.