



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL  
held on Wednesday 2<sup>nd</sup> November 2022 at Stanford in the Vale Village Hall**

**Present:** Cllr. Middleton (Chair) Cllr. Lewis Cllr. Dixon Cllr. Warren Cllr. Isaacs  
Cllr. Dabek Cllr. Howes Cllr. Boyd (VWHDC) Claire Lewis (Clerk)

7 parishioners

**01/11/22 To consider apologies and reason (if offered)**

Cllr. Williams-Cuss (Illness)

ON THE RESOLUTION OF Cllr. Warren

SECONDED BY Cllr. Dabek

IT WAS RESOLVED that the apologies be accepted. All in favour

**02/11/22 To receive Declarations of Interest from Cllrs on any agenda item**

Item 11 accounts for payment - Cllr. Middleton

**03/11/22 To receive, approve & sign as a true record, minutes of previous meeting 5<sup>th</sup> October 2022**

Two changes to be added to the draft minutes:

1. 06/10/22 Cllr. Isaacs to pass email to Cllr. Boyd
2. 09/10/22 Remove "standing orders should be suspended" and "standing orders should be opened" and move the resolution to after the reopening of the meeting

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Howes

All in favour

IT WAS RESOLVED that the minutes from October be accepted with these changes, with 1 abstention (Cllr. not present at the meeting)

**04/11/22 To receive report of County Councillor**

Monthly report is in the meeting folder.

**05/11/22 To receive report of District Councillor**

*Awaiting written version of verbal report from Cllr. Boyd*

***Additional matters raised by councillors:***

Cllr. Isaacs raised the Horsecroft footpath – Cllr. Boyd will raise.

Cllr. Warren raised the issue of bins. The village is still waiting for two replacement dog bins -

Cottage Road (reported June) and Joyce's Road (reported September) and a bin on High Street

(reported August). Clerk to forward correspondence to date with Waste Team/Biffa to Cllr. Boyd to

escalate. As people are still putting rubbish and dog bags at the locations, Clerk to raise with

Environmental Health.

**06/11/22 Questions/comments from parishioners**

Signed.....

Date.....

A parishioner raised the issue of the missing bin on High Street – see 05/11 above.

**07/11/22 To consider applicants for the Casual Vacancy and to co-opt a new Councillor**

A vote was held. Karen Boyle was elected as the new Parish Councillor and joined the meeting.

**08/11/22 To receive report of Chairman inc. items for next agenda**

- I have suggested Thu 17<sup>th</sup> Nov at 8pm for an online meeting with Gigaclear to discuss their plans for fibre broadband in the village.
- The planning officer has concluded that the Airband poles (P22/V2256/T28) will require prior approval where they are within the conservation area. She has also expressed concern about a number of other locations (see letter in the [supporting information folder](#)). Cllrs Lewis, Isaacs and I are in the process of putting together the delegated response and will take the officer's comments into account.
- Cllr Bailey has resigned as a councillor for personal reasons. I'm sure you will join with me in thanking her for her service to the council, particularly on some of our more complicated planning applications and with the environment committee.

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

All in favour

IT WAS RESOLVED that the Parish Council thanks Cllr. Bailey for her many years of hard work and dedication to the council. Cllr. Middleton to write a thank-you letter.

- I'm still pursuing the complaint we had about road noise on the River Meadow estate due to traffic on Ware Road. I've asked the county council to find out from the developer about any eventual arrangements for adoption of the road and whether this might include modifications to the road furniture to reduce noise, such as the replacement of speed bumps with chicanes.
- I have had confirmation from the county council that, now the repairs to the road outside the school are complete, the painting of 'School – Keep Clear' lines are in the pipeline. I don't have a confirmed date yet.
- The meeting with Savills to discuss potential development of land south of Ware Road is scheduled for Tuesday 15<sup>th</sup> November at 8pm.

**09/11/22 To receive Clerk's Report and correspondence**

Correspondence – relevant copies can be found in the meeting correspondence folder

1. The OALC October report is in the correspondence folder
2. Nick Mottram, Environment & Heritage group Manager at OCC has confirmed he was responsible for planting the saplings that died over the summer. See his letter in the correspondence folder, detailing the challenges they have faced in the Community Woodland. I have asked him to let me know when the replacement saplings are to be planted so that we can co-ordinate with the community volunteers.
3. Cllr Dixon has received a response regarding the Number 67 Bus Service from Dave Harrison, Principal Public Transport Planner at the County Council: "This is not the first I have heard of this rumour, so I am not sure where it is coming from, but it is untrue. Service 67 is operated under contract to us until 2026 (with an optional extension to 2028) and six months' notice is required if the operator wishes to terminate the contract."
4. OALC have partnered with Breakthrough Communications, who offer a wide range of communications and information governance training sessions designed for clerks and councillors. See correspondence folder or click the link for details of courses offered.

[County Association Training Events - Breakthrough Communications \(breakthroughcomms.co.uk\)](https://breakthroughcomms.co.uk)

Signed.....

Date.....

- OCC is holding a Vision Zero Summit on Thursday 24th November 2022, at The Kings Centre in Oxford. I have forwarded the invitation to the council members. Please reply directly to the organiser to book your place.

#### Clerk's report

- A Casual Vacancy has arisen due to Amanda's resignation. As she resigned before the cut-off date of November 8<sup>th</sup> (for Local elections) we need to follow the usual Casual Vacancy process and then co-opt if no poll is requested. I have published the Notice of Vacancy today. If no poll is requested, we will be able to co-opt at the December meeting.
- I have written to Steve Corrigan, Democratic Services manager at VWHDC, to ask for a version of the Code of Conduct for Parish Councils, with references to cabinet, monitoring officers etc. removed before we will consider it. Individual PCs are editing the document, which then makes it non-standard.
- I am continuing to chase OCC for confirmation that they have adopted the patch of land at the end of Glebe Road facing onto the rear gardens of Fawkner Way. The trees need to be cut back and are causing damage to fencing but the resident is unable to raise a High Hedge complaint with VWHDC until the landowner is known.
- I am meeting an electrician today for a quote to replace failed floodlight bulbs at the football pitches and MUGA.
- We are still missing a replacement bin on the High Street and two dog bins (Joyces Rd and Cottage Rd). People are putting rubbish into the base of the High Street bin and leaving dog bags on the ground at Joyce's Rd, so I have asked Biffa to collect until replacements have been provided.
- Recent applications GRANTED:
  - P22/V0443/LB **Rectory House path** – application was revised to “Terrace in stone flags across existing lawn to west front of house and to pierce the curtilage wall between garden and paddock, erecting a new gate and blocking a previous entrance by reconstructing the gap in stone exactly to match the existing wall material.”
  - P22/V0385/HH **Bow House** Proposed extension and new roof to second floor with two new dormer windows

10/11/22

#### To discuss Planning Applications

- MW.0119/22 (OCC Application)** – *Bowling Green Farm Sandpit*

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

It was resolved to close the meeting at 8.20 to take comments from members of the public

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

It was resolved to re-open the meeting at 8.26

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Parish Council does not object in principle to an extension of the timescales for quarry work. However, we believe that the applicant should still be able to comply with the following conditions irrespective of any time extension. These being Conditions 26, 28, 43, 44, 45 and 47.

Given OCC's declaration as a climate active council, we are concerned about any non-compliance with planning conditions related to biodiversity, such as condition 47. In addition, the Parish Council would welcome the opportunity to discuss with the applicant the inclusion of footpaths in the quarry restoration with the aim of linking with other local paths.

Signed.....

Date.....

12:08 AM  
02/11/22

**Stanford in the Vale Parish Council  
Reconciliation Detail  
Current Account - TSB, Period Ending 31/10/22**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>							14,863.87
<b>Cleared Transactions</b>							
<b>Cheques and Payments - 12 items</b>							
Bill Pmt -Cheque	13/10/22	BACS	Oxfordshire C.C	QEII Rent	X	-350.00	-350.00
Bill Pmt -Cheque	21/10/22	BACS	Moore	External Audit 2021-22	X	-240.00	-590.00
Bill Pmt -Cheque	21/10/22	BACS	D Rolls	S Rolls - Bridge repairs	X	-44.80	-634.80
General Journal	25/10/22	2021-86	Claire Lewis	65hrs @ SCP 20	X	-893.75	-1,528.55
Bill Pmt -Cheque	25/10/22	BACS	SSE (Swalec)	Floodlights Aug 2022	X	-52.63	-1,581.18
General Journal	25/10/22	2021-86	HMRC - PAYE & NI	65hrs @ SCP 20	X	-20.43	-1,601.61
Transfer	28/10/22			CIL Funds Rec'd	X	-8,052.38	-9,653.99
Bill Pmt -Cheque	28/10/22	BACS	Gallagher Insurance	Insurance 2022-23	X	-1,331.13	-10,985.12
Bill Pmt -Cheque	28/10/22	BACS	SLCC Enterprises	ILCA to CiLCA Training	X	-144.00	-11,129.12
Bill Pmt -Cheque	28/10/22	BACS	N.Middleton		X	-87.79	-11,216.91
Bill Pmt -Cheque	28/10/22	BACS	Buildbase Ltd	Masonry Paint	X	-46.33	-11,263.24
Bill Pmt -Cheque	28/10/22	BACS	SITV Village Hall	PC Sep 2022	X	-20.00	-11,283.24
Total Cheques and Payments						-11,283.24	-11,283.24
<b>Deposits and Credits - 4 items</b>							
Payment	03/10/22		SITV Pre-School		X	500.00	500.00
Deposit	06/10/22			Jubilee Roses	X	53.97	553.97
Deposit	28/10/22			CIL Grant Oct 2022	X	8,052.38	8,606.35
Transfer	28/10/22			CIL Funds Rec'd	X	8,052.38	16,658.73
Total Deposits and Credits						16,658.73	16,658.73
Total Cleared Transactions						5,375.49	5,375.49
Cleared Balance						5,375.49	20,239.36
Register Balance as of 31/10/22						5,375.49	20,239.36
<b>Ending Balance</b>						<b>5,375.49</b>	<b>20,239.36</b>

ON THE RESOLUTION OF Cllr. Isaacs  
 SECONDED BY Cllr. Warren  
 IT WAS RESOLVED that the accounts for payment be approved.  
 All in favour

Signed..... Date.....

12/11/22 To approve Monthly Statement of Accounts

12:10 AM

02/11/22

Accrual Basis

**Stanford in the Vale Parish Council**  
**Statement of Accounts - Summary**  
As of 31 October 2022

	31 Oct 22	30 Sep 22
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash at bank and in hand		
Current Account - TSB		
Reserves - CIL	8,052.38	0.00
Reserves - NP	145.10	145.10
Current Account - TSB - Other	12,041.88	14,718.77
<b>Total Current Account - TSB</b>	20,239.36	14,863.87
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	4,133.23	4,133.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account -...	11,665.32	11,640.66
<b>Total Redwood 35 Day Savings Account</b>	20,137.60	20,112.94
Petty Cash	0.10	0.10
<b>Total Cash at bank and in hand</b>	40,377.06	34,976.91
<b>Total Current Assets</b>	40,377.06	34,976.91
<b>NET CURRENT ASSETS</b>	40,377.06	34,976.91
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	40,377.06	34,976.91
<b>NET ASSETS</b>	<b>40,377.06</b>	<b>34,976.91</b>
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Howes

IT WAS RESOLVED that the Monthly Statement of Accounts be approved.

13/11/22 To agree locations and approve budget for additional salt bins for winter

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to spend maximum of £200 of SIL funds to purchase a salt bin for the junction of Mawkes Close/Neville Way. Colour to be decided by clerk.

14/11/22 To review options for and approve budget for self-watering planters

Carry over to December as awaiting further quotes

15/11/22 To discuss usage and process for the mobile portable security camera

The previous resolution covered the purchase of a camera but not the ongoing data contract. The original camera considered does not have suitable data contract options and cannot be purchased without a contract. Cllr. Howes to pass details of initial investigations to Cllr. Lewis who will look at alternative solutions where the equipment and contract are separate.

16/11/22 To consider/agree measures for minimising disturbance to residents from Church Green speed indicator device

In consideration of feedback received, the camera will be left in its current position.

17/11/22 To receive report of Environmental Committee

Cllr. Middleton now handed over to Cllr Dabek who will be chairing subsequent meetings. Although Cllr. Bailey has resigned from the Parish Council, she will continue to work with the environment committee as a non-councillor (as allowed by Standing Order 4b).

**QEII Field Archaeology**

Signed.....

Date.....

Cllr. Middleton has the draft report on the archaeology which he will circulate to the committee. Our contractor doesn't think that "there is any scope for a buffer above the archaeology due to the absence of sufficient subsoil above the archaeology" although we're still waiting for the assessment from the county archaeologist.

**Tree survey**

Now have a price for a tree survey, which will be circulated to the committee for consideration.

**Next meeting**

Wednesday 16<sup>th</sup> November 2022, 8pm, online.

**18/11/22 To receive report of Recreation and Leisure Committee**

No report received. R&L committee has not met.

**19/11/22 To receive report of Millennium Green Trust**

Next meeting on 15<sup>th</sup> or 17<sup>th</sup> November, TBC.

**20/11/22 Provisional date of next meeting – Wednesday 7<sup>th</sup> December 2022**

**21/11/22 Questions/comments from Parishioners**

A parishioner raised the need for a sustainable route (footpath/cycling) to Faringdon from Stanford. The circular footpath map is available on the Parish Council website. Also raised was the idea of 'dark skies' to reduce light from quarry, Ocado and other light sources in the village.

Items for the next newsletter were discussed – confirmation that the bus is not under threat, Airband update and article on the role of a councillor to encourage candidates for the elections in May.

**Meeting closed at 21.20pm**