



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 5th October 2022 at Stanford in the Vale Village Hall**

Present: Cllr. Middleton (Chair) Cllr. Lewis Cllr. Dixon Cllr. Warren Cllr. Isaacs Cllr Williams-Cuss
4 parishioners + Cllr Boyd

01/10/22 To consider apologies and reason (if offered)

Cllr. Bailey (family reasons)
Cllr. Dabek (work)
Cllr. Howes (illness)

ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Dixon
IT WAS RESOLVED that the apologies be accepted. All in favour

Apologies were also received from Claire Lewis, Clerk

02/10/22 To receive Declarations of Interest from Cllrs on any agenda item

Item 11 accounts for payment - Cllr. Middleton

**03/10/22 To receive, approve & sign as a true record, minutes of previous meeting 7th
September 2022**

ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Dixon
All in favour with 2 abstentions (Cllrs. Isaacs and Williams-Cuss did not attend in September)
IT WAS RESOLVED that the minutes from September 0 be accepted
Council was thanked for response to planners on the Thatcher's Barn conversion

04/10/22 To receive report of County Councillor

Nothing received

05/10/22 To receive report of District Councillor

Awaiting written version of verbal report from Cllr. Boyd

Question about the bus franchise to FCC. There were 18 fewer places than needed for pupils from Stanford to FCC at the beginning of term. Cllr. Boyd will investigate.

06/10/22 Questions/comments from parishioners

- Cottage Farm owners clarified questions councillors had with their planning applications P22/V2132/LB and P22/V2131/FUL for new houses and the barn conversion.
- Concern about the Airband planning application. Councillors have met with Airband but have not had satisfactory answers. Further details on Airband application in Chair's report and Airband planning application section below.
- Letter from villager asking council to consider lobbying against fracking. Council do not lobby about any political issues. Cllr. Isaacs to pass the letter to Cllr. Boyd.

07/10/22 To receive report of Chairman inc. items for next agenda

- I have had a request to find a home for a large archive relating to conservation in the churchyard (see email in [reports](#)). Suggestions for a good home would be welcome.

Signed.....

Date.....

- My thanks to Cllr Lewis who has been in touch with Airband about damage caused to the village greens by the notices they placed there. He has pointed out that the greens are protected by law and installation of poles there – and indeed the hammering in of the notices themselves – contravenes of Section 29 of the Commons Act 1876.
- This type of telecoms equipment can be installed under permitted development rights outside conservation areas. The district council planning officer had advised me that installation inside a conservation area is a grey area on which the council is waiting for clarification from their legal team.
- Irrespective of the planning situation, any installation must still comply with all other relevant legislation, such as that relating to village greens and the protected water vole habitats on Bow Road. Council delegated the previous response (P22/V1779/T28, now withdrawn) to me, Cllr Lewis and Cllr Isaacs, and we are continuing to challenge Airband and the district council on whether they have complied with the regulations and therefore whether their plans are appropriate.
- I have also been contacted by Gigaclear, who have independent plans for a broadband rollout in the village. They have asked for meeting with the parish council. I have indicated we are happy to do this but we would like a clear agenda in advance, and to know what information they are looking for, before agreeing to a meeting. They have promised me some background information and, if received in time, it will be included reports.
- Following on from the correspondence received last month from Savills about potential development of land south of Ware Road, I am arranging a meeting in November. I have emphasised that any discussions will be informal and will not prejudice the response from council to any formal planning application.
- Following questions from parishioners last month on the future of the 67 bus service, I have written to Cllr Andrew Grant, the OCC cabinet member for highway management, and am awaiting a reply.

08/10/22 To receive Clerk’s Report and correspondence

Correspondence – relevant copies can be found in the meeting correspondence folder

1. The OALC September report is in the correspondence folder
2. OCC highways has invited Parish councillors to participate in the national highways and transport (NHT) representative online survey which is open until February 2023. The letter is in the correspondence folder. Please let me know if you wish to complete it and I will forward the email – the link only works from that.
3. The Democratic Services manager at VWHDC has written again to ask when the PC will be adopting the Code of Conduct (OALC are also keen for all councils to adopt this). I have advised them that we will be accepting our new Standing Orders first and will then consider the Code of Conduct.
4. Two parishioners wrote about the removal of hedges on the A417 for the River Meadow estate. I have advised them that it was part of the planning approval and sent them copies of the new planting scheme.
5. Several parishioners have called about the proposed Airband poles. I have explained the permitted development, what the Parish Council is currently doing and pointed them to the planning application and the feedback address on the poles.
6. A resident of Fawkner Way has been in touch about issues with overgrown trees on a patch of land at the end of Glebe Road damaging their fence and being unable to ascertain the landowner. DWH did a land registry search for Kevin and believe the area may have been adopted by OCC – I am chasing up.
7. The Oxfordshire Community Fund and OCC are offering grants from £500 to £10,000, to groups who are helping with the cost-of-living crisis. Funding could be used to help provide different services - from advice services to drop-in activities and social clubs; these can be

extensions to existing services and regular community events that bring people together to alleviate loneliness and reduce isolation. Application forms and eligibility criteria can be found on the [Oxfordshire Community Foundation website](#) and the closing date is October 17th.

Clerk's report

1. The PC's Book of Condolence was opened at St Denys for parishioners for the period of national mourning following the death of the Queen. Paul Eddy has the book, which we will keep for the village archives. The website, noticeboards and Facebook page were updated with a message of condolence and portrait of the Queen for the duration of the national period of mourning. Rev Eddy has expressed his thanks to the Parish Councillor for the joint effort of the Church and PC in marking the death.
2. VWHDC have confirmed that we do not need an election for the vacant councillor position. Two parishioners have expressed interest in the casual vacancy. We are looking to co-opt at the November meeting, and I will provide the information ahead of the vote at that meeting.
3. I have contacted the OCC tree service to see if they are responsible for the saplings in the Community Woodland (FixMyStreet response suggested them). A number of sapling trees were planted and died and had their tree guards removed. The next step is to understand their planting and maintenance plans, so it doesn't happen again.
4. OCC have confirmed location of our salt bins and that they will fill them for winter
5. I completed the VWHDC Settlement Assessment Questionnaire for Stanford – detailed questionnaire on facilities, services, businesses, and transport links for the village.
6. Darren has completed the repair to the footbridge to Hatford. He is also going round with the weed burner- some parts of the village were getting quite scruffy.
7. Builders have demolished the remainder of the fallen wall at start of the Hatford footpath, the boundary wall for the Old Mill House. The owners are awaiting rebuild and the section has temporary mesh fencing.
8. Recent application decisions, all of which have been GRANTED:
 - P22/V0702/FUL Bow House: variation on P21/V1578/FUL- change roof tiles
 - P22/V0788/FUL Bow House: solar panels and heat pump
 - P22/V1520/HH 1 Treadwells: solar roof panels and EV charging point

09/10/22

To discuss Planning Applications

- a. **P22/V2132/LB and P22/V2131/FUL** – *Cottage Farm* barns redevelopment to create 5 self-build dwellings. Questions were answered at the start of the meeting..

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Middleton

IT WAS RESOLVED that the Parish Council fully support the application.

- b. **P22/V2256/T28** – *Airband* erection of 34 x 10.5m wooden poles

20.36 pm ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to close the meeting so that others could join the conversation.

20.42 pm ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED to reopen the meeting.

Signed.....

Date.....

Council do not object to faster broadband but concerns include:

- Whether the survey for using the present infrastructure has been done properly
- The visual impact of wires coming out from poles and the impact of large poles on a conservation area
- The siting and appearance of the whole solution
- Sight lines to the Church on Church Green
- Inconsistency in application

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

IT WAS PROPOSED to delegate the written response to Cllr Isaacs, Middleton and Lewis.

All agreed

10/10/22 To approve accounts for payment

8:20 PM
03/10/22

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 30/09/22**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							5,681.73
Cleared Transactions							
Cheques and Payments - 8 items							
Bill Pmt -Cheque	23/09/22	BACS	SSE (Swalec)	Floodlights Aug 2022	X	-38.61	-38.61
General Journal	25/09/22	2021-81	Claire Lewis	65hrs @ SCP 20	X	-893.75	-932.36
General Journal	25/09/22	2021-81	HMRC - PAYE & NI	65hrs @ SCP 20	X	-20.43	-952.79
Bill Pmt -Cheque	30/09/22	BACS	Witney Joinery	2x Noticeboards - balance	X	-2,200.80	-3,153.59
Transfer	30/09/22			Noticeboards	X	-1,164.00	-4,317.59
Bill Pmt -Cheque	30/09/22	BACS	D Rolls	Aug/Sep2022	X	-375.20	-4,692.79
Bill Pmt -Cheque	30/09/22	BACS	Penny's Garden Mainte...		X	-201.28	-4,894.07
Bill Pmt -Cheque	30/09/22	BACS	N.Middleton		X	-87.79	-4,981.86
Total Cheques and Payments						-4,981.86	-4,981.86
Deposits and Credits - 2 items							
Deposit	07/09/22			Precept	X	13,000.00	13,000.00
Transfer	30/09/22			Noticeboards	X	1,164.00	14,164.00
Total Deposits and Credits						14,164.00	14,164.00
Total Cleared Transactions						9,182.14	9,182.14
Cleared Balance						9,182.14	14,863.87
Register Balance as of 30/09/22						9,182.14	14,863.87
New Transactions							
Cheques and Payments - 1 item							
Bill Pmt -Cheque	13/10/22	BACS	Oxfordshire C.C	QEII Rent		-350.00	-350.00
Total Cheques and Payments						-350.00	-350.00
Total New Transactions						-350.00	-350.00
Ending Balance						8,832.14	14,513.87

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. WilliamsCuss

IT WAS RESOLVED that the accounts for payment be approved.

All in favour

11/10/22 To approve Monthly Statement of Accounts

Signed.....

Date.....

Stanford in the Vale Parish Council
Statement of Accounts - Summary
As of 30 September 2022

	30 Sep 22	31 Aug 22
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - NP	145.10	145.10
Reserves - S106	0.00	1,164.00
Current Account - TSB - Other	14,718.77	4,372.63
Total Current Account - TSB	14,863.87	5,681.73
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	4,133.23	4,133.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account -...	11,620.13	11,620.13
Total Redwood 35 Day Savings Account	20,092.41	20,092.41
Petty Cash	0.10	0.10
Total Cash at bank and in hand	34,956.38	25,774.24
Total Current Assets	34,956.38	25,774.24
NET CURRENT ASSETS	34,956.38	25,774.24
TOTAL ASSETS LESS CURRENT LIABILITIES	34,956.38	25,774.24
NET ASSETS	34,956.38	25,774.24
Capital and Reserves	0.00	0.00

With interest rates going up need to keep an eye on building society account rates.

ON THE RESOLUTION OF Cllr. Warren

SECONDED BY Cllr WilliamsCuss

IT WAS RESOLVED that the Monthly Statement of Accounts be approved.

Agreed with 1 abstention (Cllr. had not reviewed)

12/10/22 **To receive the External Audit report and certificate from the External Auditor**
Report and certificate can be found in the supporting information folder. All signed off and comments noted.

13/10/22 **To approve Standing Orders**
The Model Standing Orders have been worked on and amended. The parts in bold are legal requirements. Five amendments were agreed in the meeting:

1. delete 16a
2. 3c: delete the remainder of the paragraph from 'OR [The...]' onwards
3. 3i: change 'their hand' to 'his/her/their hand'
4. 18diii: changed to read 'the invitation to tender shall be advertised in an appropriate manner'
5. 18.d.iv: delete 'in a sealed marked envelope'

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the Standing Orders be approved.

5 voted for and 1 against

- 14/10/22** **To agree locations and approve budget for additional salt bins**
Deferred to next meeting
- 15/10/22** **To approve funds for a Remembrance Day Wreath**
ON THE RESOLUTION OF Cllr. Middleton
SECONDED BY Cllr. Isaacs
IT WAS RESOLVED that we give a £60 donation to the British Legion
- Service by memorial on Friday November 11th – Cllr Lewis to represent the Council and to ask Revd Eddy or Maz Holden (warden) to lead.
- 16/10/22** **To discuss usage and process for the mobile portable security camera**
Deferred to next meeting
- 17/10/22** **To review options for and approve, if required, budget for self-watering planters**
Deferred to next meeting
- 18/10/22** **To receive report of Environmental Committee**
See report in meeting folder
Archaeological survey at QEII field was completed last week – awaiting report.
Cllr Dabek is now chair of this committee
- 10.00pm ON THE RESOLUTION OF Cllr. Lewis**
SECONDED BY Cllr. Dixon
IT WAS RESOLVED that standing orders should be suspended and the meeting carried on.
- 19/10/22** **To receive report of Recreation and Leisure Committee**
Awaiting quotes from playground companies for new playground equipment
Inspections have been done by Cllr. Williams-Cuss this week and a repair list passed to Darren
Next committee meeting – Tuesday 8th November
- 20/10/22** **To receive report of Millennium Green Trust**
Next meeting on 15th or 17th November to follow Environmental meeting.
- 21/10/22** **Provisional date of next meeting – Wednesday 2nd November 2022**
- 22/10/22** **Questions/comments from Parishioners**
None

Meeting closed at 10.10pm