



**Minutes of a Meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 4th June 2025 at Stanford in the Vale Village Hall**

Present: Cllr Middleton (Chair) Cllr. Burls Cllr. Foulkes Cllr. Kent Cllr. Lewis
Cllr. Page Cllr. Silk

Claire Lewis (Clerk)
0 members of the public

01/06/25 To receive apologies
Cllr. Isaacs
Cllr. Howes
Cllr. Dixon
Cllr Evans (OCC)

02/06/25 To receive Declarations of Interest from Cllrs on any agenda item

- Accounts for payment - Cllr. Lewis

03/06/25 To receive, approve & sign as a true record, minutes of previous meeting 7 May 2025
ON THE RESOLUTION OF Cllr. Kent
SECONDED By Cllr. Silk
IT WAS RESOLVED that the minutes be accepted. All in favour

04/06/25 To receive report of County Councillor

- See report
- Cllr. Middleton will contact Cllr. Evans about SIDs
- Cllr. Middleton will contact Cllr. Evans about being including in planning comments for Earthline when planning application is submitted.

05/06/25 To receive report of District Councillor
Nothing received

06/06/25 Questions/comments from Parishioners
None

07/06/25 To receive report of Chairman inc. items for next agenda

1. We are planning to start monthly parish council surgeries between 10.00 and 12.00 on the last Saturday of every month at Stanford Coffee Shop, starting on Saturday 26th July 2025. Cllr Kent will be organising a rota of councillors to attend.
2. We held a meeting with Butler and Duke on 28 May to discuss potential transfer of public open space land adjacent to the Cottage Farm development to the parish council. ***The transfer was discussed in the meeting and Cllr. Middleton will write to Butler and Duke with further questions and requests***

Signed.....

Date.....

3. We have received a follow-up email from a parishioner asking about the possibility of pedestrian access from the River Meadow estate to the Ware Road business park. The only means of access currently is by walking along Ware Road, which has no footpath.
4. I have been continuing the conversation with local Community First Responders about how to improve defibrillator coverage in the village. The suggestion has been made that instead of putting further, fixed location defibrillators on the outside of properties, we could instead make use of the GoodSam app. Under the proposed model we would issue defibrillators to registered volunteers with appropriate training. Volunteers then log onto the app and are alerted to any local incidents, to which they can then respond. The hitch is that although this is used by some UK ambulance services, South Central is not one of them. I propose to write to SCAS on behalf of the parish council to explore the possibility of them using GoodSam.
5. I completed the Police & Crime Commissioner's survey on how Thames Valley Police can improve links with local councils. I highlighted as our priorities the need for a visible, regular police presence in the village and the need to take action on persistent local issues such as instances of suspected drug dealing.

08/06/25 To receive correspondence and Clerk's Report

Correspondence – relevant copies are in the meeting correspondence folder

1. OALC report in folder
2. Two parishioners have written regarding Green Lane and Van Diemens-Cottage Road footpath being overgrown. Though they are OCC, I have asked our handyman to trim them.
3. A parishioner wrote to complain of weeds on kerbs all over the village. I have confirmed that PC will clear with weed burner/trimmer where paths are being blocked.
4. We have received a letter asking whether we want to participate in the Flower Festival at the Village Festival 12-13 July. **Action:** Clerk to add agenda item for next month for donation
5. Unity Trust – our complaint against Unity Trust has been upheld and £25 compensation added to our account. They agreed that the £28 CHAPs cost was not clear. I also had email and phone conversations with the head of Public Sector at Unity Trust. Their website has been updated to better reflect how the account operates. **Action:** Clerk to request account closure at no cost to parish council
6. A parishioner from the 'White Houses' on the A417, adjacent to River Meadow, raised a concern regarding the new footpath being constructed on that side of the road. He reported that the contractors informed him the Parish Council had requested a footpath in front of the houses (which we did not), but that this section would not be included in the final works. **Action:** Clerk to contact parishioner.

Clerk's report

1. Finance
 - a. Instant access savings account with Hinckley Building Society is now open.
 - b. Transferred £10,000 into the CCLA Public Sector Deposit Fund.
2. The teen shelter has been installed. Unfortunately, it already has significant graffiti, as no camera is in place. I have been in contact with Broxap, the supplier, and awaiting advice on how best to remove the graffiti without removing the powder coating. The trial camera will be installed on Friday.
3. Playground repairs:
 - a. A parishioner reported damage to two pieces of equipment in the Nursery End park. Handyman has repaired.
 - b. A parishioner reported an issue with a loose panel on the play fort. Handyman has fixed and I have asked ARD to look at it when they are onsite next week.
 - c. Our insurance policy requires a weekly playground inspection. Can the R&L working group agree how these are to be carried out?
4. The mowing regime is still outstanding. It would be very useful to have this to help prioritise work. **Action:** Clerk to add councillors to Click-Up. Clerk to ask handyman what he wants/is capable of doing.
5. VWHDC systems are still down – the planned outage was from 23rd May for 1 week but this has overrun. For this reason I have moved the planning application to July's agenda.
6. The next PTR meeting is on Tuesday 8th July at 1.30pm via Teams – can a councillor attend? **Action:** Clerk to forward details to Cllr. Kent
7. ARD will be onsite in the playground next week to:

- a. Remove toddler slide and instal Eibe Cherry Unit
 - b. Remove toddler swings and install a HAGS Goro with 2 seats
 - c. Re-link the Wicksteed Talk tubes
 - d. Replace short link chains on Kompan Galaxy Unit
 - e. Basket Swing - free up chains
8. Recent application decisions:
- a. P25/V0266/FUL – Land at Park Lane - construction of stables and associated infrastructure - Granted

09/06/25

To approve Accounts for Payment

1:01 PM

02/06/25

Stanford in the Vale Parish Council
Reconciliation Detail
 Current Account - TSB, Period Ending 31/05/25

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							8,901.87
Cleared Transactions							
Cheques and Payments - 17 items							
Bill Pmt -Cheque	09/05/25	BACS	Yu Energy	Floodlights April 2025	X	-45.80	-45.80
Bill Pmt -Cheque	19/05/25	BACS	ARD Playgrounds	Removals and groundwork	X	-9,468.00	-9,513.80
Bill Pmt -Cheque	19/05/25	BACS	Rob Turner	Wayfinder trail design phase second ins...	X	-1,400.00	-10,913.80
Bill Pmt -Cheque	19/05/25	BACS	OALC	Annual membership 25/26	X	-827.53	-11,541.33
Bill Pmt -Cheque	19/05/25	BACS	P.Lewis	Domain and lighting collar	X	-301.58	-11,842.91
Bill Pmt -Cheque	19/05/25	BACS	Nick Boden	Bow Road seed sowing	X	-50.00	-11,892.91
Bill Pmt -Cheque	19/05/25	BACS	SITV Village Hall	Meetings	X	-48.75	-11,941.66
Bill Pmt -Cheque	23/05/25	BACS	Broxap	Teen shelter	X	-15,182.40	-27,124.06
Bill Pmt -Cheque	23/05/25	BACS	ARD Playgrounds	Teen shelter installation	X	-1,872.00	-28,996.06
Bill Pmt -Cheque	23/05/25	BACS	D Rolls	Contractor time April to May	X	-617.40	-29,613.46
Bill Pmt -Cheque	23/05/25	BACS	WELmedical Ltd	Defib pads Horse and Jockey	X	-83.52	-29,696.98
General Journal	28/05/25	2021-3...		Litter picker wages	X	-188.24	-29,885.22
General Journal	28/05/25	2021-3...		HMRC litter picker	X	-23.40	-29,908.62
Transfer	30/05/25			Funds Transfer to PSDF	X	-10,000.00	-39,908.62
Transfer	30/05/25			Funds Transfer to Hinckley	X	-500.00	-40,408.62
General Journal	31/05/25	2021-3...	Claire Lewis	86 hrs @ SCP 22	X	-1,351.18	-41,759.80
General Journal	31/05/25	2021-3...	HMRC - PAYE & NI	HMRC PAYE and NI clerk	X	-275.69	-42,035.49
Total Cheques and Payments						-42,035.49	-42,035.49
Deposits and Credits - 2 items							
Deposit	19/05/25			Archaeology S106	X	24,613.00	24,613.00
Transfer	19/05/25			Funds Transfer	X	44,000.00	68,613.00
Total Deposits and Credits						68,613.00	68,613.00
Total Cleared Transactions						26,577.51	26,577.51
Cleared Balance						26,577.51	33,479.18
Register Balance as of 31/05/25						26,577.51	33,479.18
Ending Balance						26,577.51	33,479.18

ON THE RESOLUTION OF Cllr. Burls

SECONDED BY Cllr. Foulkes

IT WAS RESOLVED that the Parish Council approves the accounts for payment. All in favour. **Action:**
 Clerk to rename 'PSDF' to CCLA PSDF.

Signed.....

Date.....

10/06/25

To approve Monthly Statement of Accounts

3:36 PM

02/06/25

Accrual Basis

Stanford in the Vale Parish Council
Statement of Accounts - Summary
As of 31 May 2025

	31 May 25	30 Apr 25
ASSETS		
Current Assets		
Cash at bank and in hand		
Public Sector Deposit Fund	10,000.00	0.00
Hinckley and Rugby Building Soc	500.00	0.00
Unity Trust Instant Access		
Reserves - S106	0.00	12,889.97
Reserves - CIL	17,110.03	7,110.03
Unity Trust Instant Access - Other	2,979.35	64.38
Total Unity Trust Instant Access	20,089.38	20,064.38
Current Account - TSB		
Reserves - Comm. Garden	949.00	1,645.00
Reserves - Security	857.08	857.08
Reserves - CIL	14,787.97	0.00
Reserves - NP	145.10	145.10
Reserves - S106	0.00	1,565.84
Current Account - TSB - Other	16,740.03	2,688.65
Total Current Account - TSB	33,479.18	6,901.67
Redwood 35 Day Savings Account		
Reserves - CIL Savings	36,833.23	80,833.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	1,007.11	831.58
Total Redwood 35 Day Savings Account	41,429.39	85,253.86
Total Cash at bank and in hand	105,497.95	112,219.91
Total Current Assets	105,497.95	112,219.91
NET CURRENT ASSETS	105,497.95	112,219.91
TOTAL ASSETS LESS CURRENT LIABILITIES	105,497.95	112,219.91
NET ASSETS	105,497.95	112,219.91
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Page

SECONDED By Cllr. Foulkes

IT WAS RESOLVED that the Parish Council approves the monthly statement of accounts. All in favour.

Signed.....

Date.....

- 11/06/25 To receive and approve the external audit Accounting Statements 23/24 (AGAR Section 2)**
 ON THE RESOLUTION OF Cllr. Kent
 SECONDED BY Cllr. Burls
 IT WAS RESOLVED to approve the external audit Accounting Statements. All in favour.
- 12/06/25 To review the Internal Auditor's report (AGAR Annual Internal Audit Report)**
 The internal auditor has completed and signed the internal audit report, with no recommendations for improvement.
- 13/06/25 QE2:**
- a) To agree costs for work required to discharge conditions imposed/to be imposed on Phase 1 Planning Permission including consultant briefs and fees
 - b) To discuss and agree scope of work, consultants and fees/costs associated with bringing forward Phase 2
 - c) To agree on delegation of decisions to the QEII working group
- ON THE RESOLUTION OF Cllr. Middleton
 SECONDED BY Cllr. Lewis
 IT WAS RESOLVED to allocate from CIL funds:
- up to £4000 for the ecology and reptile survey
 - up to £550 for tree survey
 - up to £4200 for landscaping
 - up to £560 for archaeology
 - up to £6000 for drainage
 - plus reasonable expenses
- All in favour.
- 14/06/25 To approve the design/plans for the play area garden**
 Cllr. Middleton presented the plans. **Action:** Clerk to confirm to Cllr. Middleton monies received and spent to date.
- 15/06/25 To approve updates to the Financial Regulations**
 Clerk presented model version with differences to existing regulations highlighted
Action: Cllr Lewis to review and suggest changes. Cllr. Lewis and clerk to agree a version to be presented to July meeting for approval.
- 16/06/25 To approve any training requests**
 No training requests
- 17/06/25 Provisional date of next meeting – Wednesday 2nd July 2025**
- 18/06/25 Questions/comments from parishioners**