

**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL  
held on Wednesday 8<sup>th</sup> May 2019 at Stanford in the Vale Village Hall**

- Present:** Cllr.Lewis Cllr.Warren Cllr.Williams Cuss Cllr.Jenkins Cllr.Jackson  
Cllr.Howes Cllr.Middleton Cllr.Williams D.M.Dew(Clerk) 2 Parishioners
- 01/05/19 Election of Chairman – signing of Declaration of Office**  
ON THE RESOLUTION OF Cllr.JENKINS  
SECONDED BY Cllr.MIDDLETON  
IT WAS RESOLVED that Cllr.LEWIS be elected as Chairman
- 02/05/19 To receive and sign Declarations of Office and Register of Members Interests**  
Duly signed by Councillors present
- 03/05/19 To receive apologies and reason (If offered)**  
Cllr.Isaacs(Business) Cllr. Bailey (Personal) County Cllr. Fitzgerald O'Connor (Meeting)
- 04/05/19 To receive Declarations of Interest from Cllrs On any agenda item**  
Cllr.Lewis – Item 17 Planning (13 Church Green), Item 19 Accts for payment
- 05/05/19 Election of Officers:**  
Deputy Chair – Cllr.Warren – proposed Cllr.Williams Cuss seconded Cllr.Lewis  
Hon Secretary – Cllr.Williams Cuss – proposed Cllr. Lewis seconded Cllr.Warren  
Senior Cllr. – Cllr.Isaacs – proposed Cllr.Lewis seconded Cllr.Jackson
- 06/05/19 Election of Committees**  
Planning & Finance – All Councillors  
Environment – Cllrs. Lewis, Bailey, Jenkins, Isaacs, Howes, Middleton, Jackson, Williams  
Recreation & Leisure – Cllrs Lewis, Williams Cuss, Warren, Jackson, Howes  
Public Work of Art Liaison Working Party – Cllrs. Bailey, Jenkins  
Speedwatch Working Party – All trained Cllrs.
- 07/05/19 To appoint PC Members (4) to Village Hall management Committee**  
Cllrs. Lewis, Warren, Jenkins
- 08/05/19 To receive, approve & sign as a true record minutes of Annual Parish meeting 17<sup>th</sup> April 2019**  
ON THE RESOLUTION OF Cllr.JACKSON  
SECONDED BY Cllr.JENKINS  
IT WAS RESOLVED that the minutes be signed as a true record
- 09/05/19 To receive, approve & sign as a true record minutes of previous meeting 3 April 2019**  
ON THE RESOLUTION OF Cllr.WARREN  
SECONDED BY Cllr.JACKSON  
IT WAS RESOLVED that the minutes be signed as a true record
- 10/05/19 To receive report of County Councillor**  
By email – Attending several PC meetings this evening. Recycling centre closed 21<sup>st</sup> & 22<sup>nd</sup> May for spring clean  
12th June Womens cycle race along A417 towards Faringdon Rolling road closure for a short time?
- 11/05/19 To receive report of District Councillor**  
Nil

- 12/05/19 Questions/comments from parishioners**  
Absence of mechanical road sweeper. And weeds in gutters, why not use weed killer? Chair replied that for the PC, a license was required to use weed killer at a cost of £500+ for training, but that members of the public can (and do) use weed killer to treat areas as required.
- 13/05/19 To receive report of Clerk**  
Festival flowers expenditure  
ON THE RESOLUTION OF Cllr. WARREN  
SECONDED BY Cllr. MIDDLETON  
IT WAS RESOLVED that £25 be approved  
A request from neighbouring resident of Millennium Green to be able to cut hedge at her expense.  
Contact details to be forwarded to Cllr. Jenkins to liaise
- 14/05/19 To discuss signage QEII field & Greens**  
Following motor bikes on QEII Field and parking on greens it was considered that prohibiting signs should be purchased/erected. It was thought that at least 4 signs should be quoted for and on the resolution of Cllr. Lewis seconded by Cllr. Williams Cuss it was resolved that £300 be allocated
- 15/05/19 To receive report of Chairman inc items for next agenda**  
Working with the Clerk to finalise the 2018-2019 accounts, which have been circulated – we will review these at the June PC meeting.  
Bluebells – thanks to all (parishioners and councillors) who arranged and helped with their planting. Unfortunately, you’ve all seen the reports of vandalism/damage to the newly planted trees at the Community Woodland, my thanks to Cllr. Jackson who went to investigate whilst I was away.  
Cllr. Bailey was dealing with damage to the verge by Barden Network Engineering – my thanks to her for following this up, there’s been a good response from the company and we hope to have nipped this issue in the bud. The CIL List has now been published on the PC website and is publicly available.  
Thames Water Developer Services – I met with their area lead to discuss the proposed closure of Cottage Road. It was frustrating that there was absolutely no negotiating room with Thames Water, lots of references to health and safety and requiring a 3m carriageway width, despite this being wider than the current (single) carriageway width. Consequently, I have been in touch with both Thames Travel and OCC to highlight concerns in relation to the proposed diversion route and asking them to confirm to us what route they propose to use for their buses during the closure.  
Following the Easter weekend, I was also in touch with the electricity firm who undertook the repairs outside the co-op and felt it appropriate to leave their trench open/unguarded.  
I’m continuing to press OCC over road repairs – they appear to have an issue generating the Fixmystreet report that they suggested. So, rather than waiting what could be another age, I suggest that we divide the streets amongst us all, and then report back any significant defects (especially those already marked for repair) to me, and I will co-ordinate a detailed list of outstanding repairs to go back to OCC to try to progress. *After discussion, it was agreed that Cllr. Warren & Cllr. Jenkins would look to allocate areas to councillors in order to progress.*  
In line with that previous report, I am in touch with someone else at OCC who can arrange for us to appoint a “Superuser” – where we would be able to report faults directly to the contractor, avoiding the need for the job to be inspected beforehand. *After discussion, Cllr. Middleton volunteered to take this on and attend the OCC training.*  
A reminder to all that e-mail is a useful tool for sharing factual information, updates etc. but all discussion should be undertaken at a PC meeting please.  
Council website – I updated with links to Vale’s results page following the elections – further updates are required, and I will look to update contact details etc. shortly.

Finally, I'm in contact with the gardener (Penny Holford) who we budgeted for at the previous meeting, and am in the process of getting things underway.

**16/05/19 To receive correspondence**

St Denys Church PCC – Request permission to use Church Green for Summer Festival  
15<sup>th</sup>/16<sup>th</sup> June 2019

ON THE RESOLUTION OF Cllr.WILLIAMS CUSS

SECONDED BY Cllr.JENKINS

IT WAS RESOLVED that permission be granted

Wicksteeds – Flyer regarding discounted play equipment – passed to R&L committee

**17/05/19 To discuss Planning Applications**

P19/V0660/LB – 13 Church Green -*Replace rear Dormer window*

ON THE RESOLUTION OF Cllr.JENKINS

SECONDED BY Cllr.MIDDLETON

IT WAS RESOLVED that the application be fully supported being in keeping with historical character

P19/V0962/FUL – Ware Road – Erection of temporary sales suite with assoc.planting, parking and advertising/signage

P19/V0963/A – Ware Road – Advertising/signage in connection with the above

ON THE RESOLUTION OF Cllr.LEWIS

SECONDED BY Cllr.WARREN

IT WAS RESOLVED that there were no objections to these applications, but that floodlights should be switched off between 8pm and 7am to avoid disturbing of residents of Nursery End

**18/05/19 To review and adopt the Risk Management procedures 2019/2020**

ON THE RESOLUTION OF Cllr.JENKINS

SECONDED BY Cllr.JACKSON

IT WAS RESOLVED that the Risk Management procedures be approved and adopted

**19/05/19 To approve accounts for payment**

**APRIL 2019**

1 April	EE Broadband		36.00
3 April	D.Rolls	Village Maint.	337.50
3 April	Village hall	Hall hire	18.50
4 April	Stackhouse	Mower insurance	299.60
9 April	Stanford PCC	Newsletter	350.42
9 April	Webbs	Wood	11.76
23 April	TVE Hire	Chainsaw chain	20.26
25 April	P.Lewis	Laptop(Clerk)	1178.94
25 April	Webbs	Wood MUGA	96.98
25 April	M.Dew	salary	813.20
25 April	HMRC	NI & PAYE	244.24
25 April	Redwood	Transfer funds	10000.00
25 April	JBE Property	Repairs Zip wire	150.00
26 April	C.Stallard	Litter pick	60.00
29 April	EE Broadband		47.00
29 April	British Gas	Electricity Floodlights	128.64

ON THE RESOLUTION OF Cllr.MIDDLETON  
SECONDED BY Cllr.WILLIAMS CUSS  
IT WAS RESOLVED that the accounts be approved/paid

**20/05/19 To approve Monthly Statement of Accounts**

CASH AT BANK	£12,380.87
NEIGHBOURHOOD PLAN	£ 4,033.05
CIL FUND	£ 2,285.12
PLAY EQUIP FUND	£ 750.00
REDWOOD BANK	
Additional deposit 25 April	£ 10,000.00
Interest 30 April £24.42	£ 30,031.82

ON THE RESOLUTION OF Cllr.JACKSON  
SECONDED BY Cllr.HOWES  
IT WAS RESOLVED that the Statement of accounts be approved

**21/05/19 To approve & sign External Audit “Annual Governance Statement”**

ON THE RESOLUTION OF Cllr.WILLIAMS CUSS  
SECONDED BY Cllr.HOWES  
IT WAS RESOLVED that the statement be approved & signed

**22/05/19 To discuss wages**

We allocated budget to cover potential wage increases, but need to determine whether increases should be implemented. This does not include the clerk whose salary is recommended by Government salary awards. The last pay award for staff was 1<sup>st</sup> July 2018 – item to next agenda.

**23/05/19 To discuss/consider Public Services – High St.**

Cllr.Middleton asked that consideration be given to cycle parking racks outside the café in the High Street. An application to the PPC charity was being considered by café owner and the property landlord needs to give permission. It was considered that more use could be made of the overflow car park at the rear for the co-op, but what and where for racks is a matter between café owner, co-op and landlord. More details are needed from café owner.  
Defib – problems using co-op as they wish to use their defib supplier along with an annual “maintenance fee”, which was more than Council are willing to pay. It was thought that the defib could be placed at the café – again more details required from café owner

**24/05/19 To discuss air quality outside school/co-op**

Cllr.Middleton stated that he had asked car owners to switch off their engines and while some had complied others had been abusive. Cllr.Jenkins to try to borrow a gas detector to measure fumes present. Signs “Turn off Engines” were suggested as was a competition by school children to produce a poster

**25/05/19 To discuss arrangements for the OVO Womens Cycle Tour**

The tour would be passing through the village towards Faringdon and consideration as to what village support would be. Cllr.Lewis thought that a memento could be given to school children (e.g. branded pencil). Cllr.Jenkins to speak to Horse & Jockey regarding use of beer garden if necessary.

**26/05/19**    **Date of next meeting**  
Wednesday 05 June, 2019.

**27/05/19**    **Questions/comments from parishioners**  
Nil