



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 1 November 2023 at Stanford in the Vale Village Hall**

Present: Cllr Middleton (Chair) Cllr. Austin Cllr. Boyle Cllr. Brooks Cllr. Dixon
Cllr. Isaacs Cllr. Kent Cllr. Lewis (arrived 19:31) Cllr. Caul (VWHDC)

Claire Lewis (Clerk)

2 members of the public

01/11/23 To receive apologies

Cllr. Dabek

Cllr. Howes

02/11/23 To receive Declarations of Interest from Cllrs on any agenda item

None

03/11/23 To receive, approve & sign as a true record, minutes of previous meeting 4 October 2023

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Austin

IT WAS RESOLVED that the minutes be accepted

All in favour with 1 abstention from a councillor who was not in attendance at the last meeting.

04/11/23 To receive report of County Councillor

Nothing received

05/11/23 To receive report of District Councillor

Cllr. Caul gave a verbal update:

- QEII field – VWHDC Head of planning is meeting officers on 2nd November about the QEII field, including newts
- Bow Road footpath – no progress. VWHDC Head of planning will meet officers week beginning 6th November
- Wicklesham Quarry – OCC determined on 25th October that no EIA (environment impact assessment) will be required as part of the planning application.
- Consultations – Health and Wellbeing strategy and Wantage Community Hospital
- Levelling up grants are available for capital projects – applications for this tranche need to be complete by 24 November via Vale of White Horse DC
- Various roadworks on A34 planned over coming months including full road closures.
- Trust for Oxfordshire has grants available up to £15k for help to look after local green spaces. Applications by January 2024.

06/11/23 Questions/comments from Parishioners

None

07/11/23 To receive report of Chairman inc. items for next agenda

Signed.....

Date.....

- [P23/V1997/HH – 26 High Street](#)

I have followed up our comments on P23/V1997/HH – 26 High Street with the planning officer. His view was that the conditions we had requested on vehicle movements and off-street parking for contractors would only be appropriate for larger developments (despite my emphasising the problems with parking in the area). He did agree to consider whether the proposed permanent off-street parking was sufficient.

ACTION: Clerk to write a letter to the owner to request that traffic be restricted during school drop-off and pickup times.

ACTION: Cllr. Isaacs to draft letter to VWHDC Planning to raise Parish Council's objection regarding vehicle movements due to risks to schoolchildren during pickup and drop-off times.

- [Town and Parish Charter](#)

I attended the Town and Parish Charter event at County Hall last week. The main theme that emerged was parish councils' desire for better communication when attempting to progress specific issues with the district or county council. Also raised in the splinter group that I was part of was the subject of consultations from the district and county councils and the need for greater transparency around how the results of a consultation are used when reaching decisions.

I took the opportunity to raise the non-attendance of our county councillor at parish council meetings and suggested that the charter should include minimum attendance commitments on behalf of district and county councillors. I also raised the need for parish councils to be more meaningfully involved in the co-creation of policy. As an example, I pointed out that the proposed joint local plan would have benefitted from retaining parish-level detail on the vernacular architecture.

The next step is an online consultation running from 27 Oct to 10 Dec, leading to the publication of a draft charter at the end of the year. There will then be an opportunity in January for parish councils to respond to the draft, after which the charter (including any revisions) will be published in March 24. How useful it will be, in my view, is dependent on whether it contains detailed commitments to working practices or whether it merely talks in generalities.

Action: Clerk to add item to the January agenda to review the draft charter

Action: Clerk to send out details of consultation to council

- [PPC grants](#)

I had a meeting with the clerk to the PPC to talk about future funding opportunities for projects in the village. To be discussed as part of agenda item 17.

- [High Street bus stop](#)

The county council have agreed to move the Faringdon-bound X35 bus stop on the High Street back to its original position opposite the Wantage-bound stop. The short-lived move to its location outside the school appears to have been the result of the bus operator putting up a new timetable in the wrong place combined with an error in OCC's map of bus stops.

- [Football club](#)

I've spoken to the chair of the football club about how we work together in the future. It was a helpful, constructive conversation. We established that a fence is less important on the A417 side as the trees provide some screening and protection but that repairs are needed to the fence by the main vehicle entrance on Cottage Road. I said that we may look at putting panels up, utilising the existing posts. I also mentioned that the lease would be coming up from review shortly.

ACTION: Add item to the agenda to discuss allocating money to repair fence on Cottage Road

08/11/23 To receive correspondence and Clerk's Report

Correspondence – relevant copies are in the meeting correspondence folder

1. Community First newsletter is in the folder.
2. Bus stops:
 - a. A parishioner has been in touch to ask whether double yellow lines could be painted at bus stops – cars are preventing the buses from pulling up to the pavement. The parishioner has mobility issues and it make it very difficult to get onto the bus.
Action: Clerk to advise parishioner to contact bus company about access issues
 - b. Another parishioner has been requesting that all bus stops have poles and timetables – he has tried OCC and VWHDC but been pushed back to the Parish Council. I am investigating on his behalf.
Action: Clerk to add map of bus stops to noticeboards. Erection of bus stops is OCC responsibility.
3. A parishioner has written about blocked drains in Joyces Road – see folder.
Action: Cllr. Lewis to forward previous correspondence. OCC needs to do a wider drain strategy.
4. A dog bin affixed to the fence at the start of the Hatford path has been removed. VWHDC say this was not their bin, but it was being emptied. They are trying to find out who emptied it and if Biffa removed it. As it wasn't theirs, it will not be replaced. **Action:** Clerk to ask for a map of bins from VWHDC
5. OCC are consulting on a lane rental scheme for roadworks on Oxfordshire's busiest streets – email and link in the folder.

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the Cllr. Isaacs write to OCC cabinet member to request that the A417 Cottage Road-Ware Roundabout and Bow Road be included. All in favour.

6. There will be a 1-day road closure of the B4508 on 14 December between Hatford and Laburnum Cottage for Openreach to erect a pole. TTRO in folder.
7. I have written to the family who donated the daffodils to let them know where they have been planted.
Update
8. The Conservation Area appraisal document and revised boundary for Stanford in the Vale has been formally adopted as a Supplementary Planning Document. The details will be published here: [Conservation Areas - Vale of White Horse District Council \(whitehorsedc.gov.uk\)](http://www.whitehorsedc.gov.uk/conservation-areas)

Clerk's report

1. We have a new litter picker – he needs to be shown what to do and is willing to start immediately. The old litter picker finished on Oct 31st.
2. VWHDC person responsible for S106 Public Works of Art is keen to meet up to discuss how we might use the £54k of money available for art in the village, not tied to the developments. **Action:** Clerk and Cllr. Lewis to meet her. Possible item for newsletter to get ideas.
3. AMTS have completed the tree cutting at the football club.
4. The mower has been repaired and is working with no issues.
5. Darren has replaced the log walk in the playground and will work on other repairs.
6. Still waiting for confirmation on 30mph on the A417 – OCC Road Agreements are chasing. The S278 roadworks have been granted by OCC and will run from 9 Jan – 5 July 2024. Details here: one.network
7. I am meeting an electrician on 2nd Nov for a quote to fit the Gym Centre defibrillator.
8. A tree is overhanging the Horsecroft – Charney footpath. I have contacted the owner to ask for it to be cut back.
9. Recent application decisions:
P23/V1997/HH- 26 High Street Extension – Granted

09/11/23 To discuss Planning Applications

- a. **P23/V2184/FUL - Hills Quarry - conversion to fishing lake**

Signed.....

Date.....

ON THE RESOLUTION OF Cllr. Austin

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Parish Council has no objections. All in favour with two abstentions.

b. **P23/V2187/HH** - 20 Joyces Road - Extend dropped kerb & hard standing

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that the Parish Council has no objections. The Parish Council would like permeable surfaces to be used on the driveway and entrance and where the highway verge is being replaced. All in favour.

c. **P23/V2331/LDE** - Touch of Class Stables Faringdon Road - CLEUD

d. **P23/V2331/LDE** - Dixie Down Meadows Faringdon Road – CLEUD

e. **P23/V2332/LDE** - Dixie Down Meadows Faringdon Road – CLEUD

f. **P23/V2333/LDE** - Dixie Down Meadows Faringdon Road – CLEUD

The Parish Council has no information relevant to the Planning Officer's considerations for the above 4 applications.

g. **P23/V2199/LB** - The Old Dairy Manor Farm – Replacement windows

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Brookes

IT WAS RESOLVED that the Parish Council has no objections. All in favour.

10/11/23 To approve Accounts for Payment

2:06 PM

01/11/23

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 31/10/23**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							12,917.64
Cleared Transactions							
Cheques and Payments - 8 items							
Bill Pmt -Cheque	01/10/23	BACS	HJ Webb & Son	Board Church Gr...	X	-133.42	-133.42
General Journal	25/10/23	2021-141	Claire Lewis	65hrs @ SCP 20	X	-958.75	-1,092.17
General Journal	25/10/23	2021-141	HMRC - PAYE & NI	65hrs @ SCP 20	X	-27.70	-1,119.87
Bill Pmt -Cheque	27/10/23	BACS	SportsCourts UK Ltd	MUGA Weathers...	X	-3,145.50	-4,265.37
Bill Pmt -Cheque	27/10/23	BACS	Andrew Munns Tree Surg...	FC Trees A417 si...	X	-1,224.00	-5,489.37
Bill Pmt -Cheque	27/10/23	BACS	M.Thomas	Litter Picker	X	-98.37	-5,587.74
Bill Pmt -Cheque	27/10/23	BACS	SITV Village Hall	Hall Hire	X	-40.00	-5,627.74
Bill Pmt -Cheque	27/10/23	BACS	OALC	Clerk CILCA men...	X	-30.00	-5,657.74
Total Cheques and Payments						-5,657.74	-5,657.74
Deposits and Credits - 3 items							
Payment	25/10/23		Stanford in the Vale Villag...	AV Equipment	X	544.46	544.46
Deposit	25/10/23			CIL Grant Oct 23	X	34,885.14	35,429.60
Deposit	01/11/23			Preschool Rent O...	X	500.00	35,929.60
Total Deposits and Credits						35,929.60	35,929.60
Total Cleared Transactions						30,271.86	30,271.86
Cleared Balance						30,271.86	43,189.50
Uncleared Transactions							
Cheques and Payments - 2 items							
Transfer	31/10/23			Transfer general t...		-34,885.14	-34,885.14
Transfer	31/10/23			S106 to general -...		-7,726.54	-42,611.68
Total Cheques and Payments						-42,611.68	-42,611.68
Deposits and Credits - 2 items							
Transfer	31/10/23			Funds Transfer		7,726.54	7,726.54
Transfer	31/10/23			CIL Transfer		34,885.14	42,611.68
Total Deposits and Credits						42,611.68	42,611.68
Total Uncleared Transactions						0.00	0.00
Register Balance as of 31/10/23						30,271.86	43,189.50
Ending Balance						30,271.86	43,189.50

Signed.....

Date.....

ON THE RESOLUTION OF Cllr. Middleton
 SECONDED BY Cllr. Lewis
 IT WAS RESOLVED that the Accounts for Payment be approved. All in favour.

11/11/23 To approve Monthly Statement of Accounts

10:39 AM

01/11/23

Accrual Basis

Stanford in the Vale Parish Council
Statement of Accounts - Summary
 As of 31 October 2023

	31 Oct 23	30 Sep 23
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - Comm. Garden	1,645.00	1,645.00
Reserves - Security	1,000.00	1,000.00
Reserves - CIL	34,998.68	113.54
Reserves - NP	145.10	145.10
Reserves - S106	0.00	7,726.54
Current Account - TSB - Other	4,900.72	2,287.46
Total Current Account - TSB	42,689.50	12,917.64
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	10,633.23	10,633.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	11,375.67	11,304.20
Total Redwood 35 Day Savings Account	26,347.95	26,276.48
Total Cash at bank and in hand	69,037.45	39,194.12
Total Current Assets	69,037.45	39,194.12
NET CURRENT ASSETS	69,037.45	39,194.12
TOTAL ASSETS LESS CURRENT LIABILITIES	69,037.45	39,194.12
NET ASSETS	69,037.45	39,194.12
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Lewis
 SECONDED BY Cllr. Boyle
 IT WAS RESOLVED that the Monthly Statement of Accounts be approved. All in favour.

12/11/23 To approve QEII rental payment including backdated increases

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Austin

IT WAS RESOLVED that the council pays this invoice. All in favour.

Th rental payment is applicable to 5 acres of the land – the rest is peppercorn rent.

13/11/23 To approve costs of temporary solution for River Ock footbridge closure

The owner will not grant permission to use his bridge, so there will be no temporary solution.

14/11/23 To approve costs for protection mesh/matting for grass verges in village

Carried over to next agenda

15/11/23 To agree wages and hours for additional maintenance contractor for village

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that pay £12.50 per hour on an ad hoc basis. All in favour with 1 abstention.

- 16/11/23 To approve changes to S101 OCC Grass Cutting Agreement**
Grass Cutting for OCC is to be reduced to one cut per year, except for visibility splays. The total payment to the Parish Council will remain the same.
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Middleton
IT WAS RESOLVED that the Council signs Schedule 1 Part 1 to replace the 2017 version of Schedule 1 Part 1. Note misspelling of dependent in the document.
- 17/11/23 To consider/approve applications to PPC for grants relating to skate park & play area**
ON THE RESOLUTION OF Cllr. Middleton
SECONDED BY Cllr. Isaacs
IT WAS RESOLVED that the Parish Council will apply to the PPC for £10k for play equipment and/or teen shelter
- 18/11/23 To discuss costs of replacement teen shelter at skate park**
See 17/11/23
- 19/11/23 To approve a donation to RBL for the Remembrance Day Wreath**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Middleton
IT WAS RESOLVED that £60 be donated to RBL
- 20/11/23 To approve a S106 grant application for the Village Hall towards new audio/public address equipment**
ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Isaacs
IT WAS RESOLVED that the Parish Council applies for a S106 Grant for audio equipment for the Village Hall. All in favour.
Declaration of interest – Cllr. Lewis is treasurer of the Village Hall Management Committee.
- 21/11/23 To consider support for SITV Primary School S106 application for public work of art**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Kent
IT WAS RESOLVED that the PC supports the Primary School's application. All in favour.
- 22/11/23 To discuss cover for litter picker**
n/a – litter picker now recruited
- 23/11/23 To discuss progress of Bow Farm Development to Horsecroft Footpath**
Note: Cllr. Isaacs and Cllr. Middleton to put in a formal complaint if nothing heard within fortnight
- 24/11/23 To discuss maintenance of the Ware Road roundabout on the A417**
Cllr. Kent to investigate possible works of art, sponsorship, green space grant and gardening club involvement.
Clerk to add to December agenda.
- 25/11/23 To approve costs for further QEII archaeology work**
Carried forward to December agenda.
- 26/11/23 To approve any training requests**
None received.
- 27/11/23 To receive the report of the Millennium Green Trust**

Chair of MGT to meet parishioner whose gate was damaged by fire. Bin being emptied by a parishioner in between weekly emptying as it is regularly overflowing. Plans for additional bins being considered.

28/11/23 To receive the report of the Environment Committee

29/11/23 To receive the report of the Recreation and Leisure Committee

30/11/23 Provisional date of next meeting – Wednesday 6th December 2023

31/11/23 Questions/comments from parishioners

Discussion on new bridge over Ock – parishioner requested consideration of disabled access to bridge when design starts.

Nursery End playground will be handed over to Parish Council – needs to be in good working order.

See-saw broke last week. Check that an inspection to be completed prior to handover.

Meeting closed at 22:00