

**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL**  
**held on Wednesday 3<sup>rd</sup> November 2021 at Stanford in the Vale Village Hall**

**Present:** Cllr. Middleton (Chair)      Cllr. Warren      Cllr. Bailey      Cllr. Isaacs  
Cllr. Lewis      Cllr. Dixon      Cllr. Williams Cuss  
Cllr. Ash (OCC)@19:45

- 01/11/21      To receive apologies and reason (If offered)**  
Cllr. Williams (Business)      Cllr. Jenkins (Childcare)      Cllr. Howes (Business)  
Cllr. Boyd (VWHDC) (Business)  
(Cllr. Warren took the minutes)
- 02/11/21      To receive Declarations of Interest from Cllrs on any agenda item**  
Item 11 Accounts for payment – Cllr. Middleton
- 03/11/21      To receive, approve & sign as a true record minutes of Annual Parish Meeting 5<sup>th</sup> May 2021**  
ON THE RESOLUTION OF Cllr. Isaacs  
SECONDED BY Cllr. Bailey  
IT WAS RESOLVED that the minutes be signed as a true record  
There were 3 abstentions being absent from the meeting
- 04/11/21      To receive, approve & sign as a true record minute of meeting of Parish Council 6<sup>th</sup> October 2021**  
ON THE RESOLUTION OF Cllr. Bailey  
SECONDED BY Cllr. Dixon  
IT WAS RESOLVED that the minutes be signed as a true record  
There was 1 abstention, Cllr Williams Cuss being absent from the October meeting
- 05/11/21      To receive report of County Councillor**  
Drainage repairs outside the Coop are scheduled to take place before Christmas.  
£600 funding from the Councillor Priority Fund has been agreed for ‘School – Keep Clear’ signs.  
Parking problems outside the school need a three-way conversation between school, OCC and Parish Council  
A request has been made for a convex mirror on the wall opposite the exit from Sheards Lane. The Parish Council would need to see details first given the location in the conservation area. Councillors are not sure if a convex mirror would actually improve visibility.  
20mph speed limits: Council would need to look at the details and establish a need before taking any proposals forwards, but agreed that Council should express an interest at this stage.  
Lack of consultation with OCC Highways on planning applications (05/10/21): Cllr. Middleton will resend the details.  
Cllr Ash invited to a day in Stanford to look at these concerns plus the QE2 field.  
A420 steering group for improvements being organised.
- 06/11/21      To receive report of District Councillor – Report sent to Chairman**  
VWHDC contacted about fences in Farm Piece.  
Crown Estates contacted again about Glebe Road oil tank.  
Issues with unavailability of VWHDC planning portal have been flagged.  
Offer to write to David Johnston asking for his support on the Bow Road footpath. Cllr. Middleton will reply to accept.  
Issues with bins are still ongoing at the new development at Horsecroft but at least every house should now have a waste collection service of some kind. It is an ongoing project.

**07/11/21 Questions/comments from Parishioners**

Grass cutting and dog fouling concerns in Heigham Court. Cllr. Middleton to discuss ideas with the homeowners.

**08/11/21 To receive report of Chairman inc. items for next agenda**

I have been contacted about parking problems at school outside the Hunter's Field entrance with parents parking on the grass verge.

Also contacted about concerns about parking on Cottage Rd.

A large branch came down from a tree in the Football Club, blocking Cottage Road. Cllr. Middleton will speak to the club to discuss how to progress.

The Wessex Trust, owners of the United Reform Church on Chapel Road have asked for a meeting with the Parish Council to discuss options for reuse. The meeting will be held next week.

Contacted about grass cutting of the verges and dog fouling on Heigham Court. Our contract with OCC is for two cuts per year.

Contacted by parishioner about support for the CEE Bill. I have invited them to discuss with the Environment Sub-Committee.

We have been contacted by The Grange with a revised design for their sign. I have written back to advise that I think it will require planning permission.

I note that the PPC have approved funding for the VAS devices. My thanks to Cllr. Dixon for all his work on this and to the PPC for the funding.

I have circulated the school travel plan to the County Councillor, who is interested in talking about other infrastructure related to active travel.

The Vale deep clean will be from 1<sup>st</sup> Nov to 5<sup>th</sup> Nov. My thanks to Cllr. Lewis for responding to Vale. I am hoping it will have addressed overgrown vegetation on the stretch of the A417 from High Street to Mill Farm. Otherwise I will raise with OCC.

We have received complaints about domestic waste in bins. I will put a reminder in the next newsletter.

We have received an offer of help on play area inspections, which I have passed on to Cllr. Williams-Cuss.

The strategic site applications P21/V1506/FUL & P21/V1281/FUL have been withdrawn and the developer will be reverting to previously approved scheme P18/V2056/RM.

*Additional matters raised by Councillors:*

Replacement of noticeboards (this is ongoing and an order has been submitted).

The last playground inspection highlighted problems with the swings. They have been taken down. Delivery date for a replacement is March.

**09/11/21 To receive correspondence**

Email about the lack of lighting between Horsecroft and the Anchor. Chair will reply to explain that the need to preserve the conservation area and the rural character of the village means that Council would not want to see lighting installed there.

A letter has been received concerning lack of facilities for young people, especially the problems with the skate park. Could not be replied to as anonymous. The Chairman will explain the status of the skatepark repairs in the next newsletter.

10/11/21

**To discuss Planning Applications**

**P21/V1497/LB & P21/V1496/FUL – Orchard House 7 High Street –** *Erection of an Oak/Stone/RedBrick Porch - to the rear entrance door. Stonework to match existing construction. Removal of WC within internal entrance hall. Restoring flagstone floor. Replacement Garage / Car Port / Log Store - on same footprint as current structure.*

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that there were no objections to either application. All in favour

**P21/V2871/HH – 16 Van Diemens –** *Single storey front and rear extensions*

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Lewis

IT WAS RESOLVED that there were no objections but we would encourage the applicant to consult with their neighbour to make sure all provisions of the Party Wall Act are complied with. All in favour

**P21/V2803/HH – 1 Treadwells –** *To Install Mitsubishi Ecodan 8.5KW Air Source Heat Pump on exterior side wall of house, to replace current internal LPG boiler using bottled LPG*

ON THE RESOLUTION OF Cllr. Bailey

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that there were no objections. All in favour

**LPG P21/V2768/LDP – 7 Ock Meadow–** *Proposed Single Storey Rear Extension & Loft Conversion*

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that no comments were needed as the Planning Officer is unable to take any comments on the planning merits of the proposal into account.

**P21/V2719/LDE – Chinham Farm –** *Certificate of Lawfulness to regularise the construction of a log cabin style dwelling house and the associated curtilage, parking and stable*

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that no comments were needed as the application is for a Certificate of Lawful Use or Development.

11/11/21

## To approve accounts for payment

As received from Cllr. Lewis (RFO):

A new chainsaw and relevant training for Darren to be looked into.

Reconciliation includes the Football Club lease payment. Noted that employer liability on the current lease is insufficient after change in the law. New Clerk to be asked to review all leases on appointment.

Invoice for the lease on the QEII Field has been received from OCC (to be paid in November).

12:00 PM

01/11/21

### Stanford in the Vale Parish Council Reconciliation Detail Current Account - TSB, Period Ending 31/10/21

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						9,795.47
<b>Cleared Transactions</b>						
<b>Cheques and Payments - 8 items</b>						
Bill Pmt -Cheque	04/10/21	BACS	D Rolls	X	-256.50	-256.50
Bill Pmt -Cheque	08/10/21	BACS	Millennium Green T...	X	-100.00	-356.50
Bill Pmt -Cheque	19/10/21	BACS	SSE (Swalec)	X	-55.21	-411.71
Bill Pmt -Cheque	22/10/21	BACS	Moore	X	-240.00	-651.71
Bill Pmt -Cheque	29/10/21	BACS	Came & Co Insuran...	X	-1,270.12	-1,921.83
Bill Pmt -Cheque	29/10/21	BACS	Foxtail Garage Ltd	X	-289.68	-2,211.51
Bill Pmt -Cheque	29/10/21	BACS	N.Middleton	X	-78.00	-2,289.51
Bill Pmt -Cheque	29/10/21	BACS	TVE Hire & Sales	X	-13.74	-2,303.25
Total Cheques and Payments					-2,303.25	-2,303.25
<b>Deposits and Credits - 2 items</b>						
Payment	01/10/21		Stanford in the Vale...	X	500.00	500.00
Deposit	30/10/21			X	5,191.02	5,691.02
Total Deposits and Credits					5,691.02	5,691.02
Total Cleared Transactions					3,387.77	3,387.77
Cleared Balance					3,387.77	13,183.24
Register Balance as of 31/10/21					3,387.77	13,183.24
<b>New Transactions</b>						
<b>Cheques and Payments - 2 items</b>						
Bill Pmt -Cheque	05/11/21	BACS	IAC Audit & Consult...		-462.00	-462.00
Bill Pmt -Cheque	05/11/21	BACS	Stanford in the Vale...		-23.55	-485.55
Total Cheques and Payments					-485.55	-485.55
Total New Transactions					-485.55	-485.55
<b>Ending Balance</b>					<b>2,902.22</b>	<b>12,697.69</b>

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Bailey

IT WAS RESOLVED that the accounts for payment be approved. All agreed

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Middleton

IT WAS RESOLVED that payment be made to HR Wallingford for drainage analysis work on QE2 Field (£7,447.00). All agreed

It was noted that Council had previously approved this expenditure from reserves as part of the QE2 Field project and that competing quotes had been obtained and evaluated by the Environment Sub-Committee.

**12/11/21 To approve Monthly Statement of Accounts**

As received from Cllr. Lewis (RFO):

We have not yet received payment from OCC for the current year's grass cutting.

CIL payment has been received for the new housing development.

VAT reclaim to be submitted – RFO has this in-hand.

Cashflow will need careful management towards the financial year end – may be necessary to move some money out of the savings account.

*Item to next agenda: budget review and setting of next year's precept.*

12:07 PM

01/11/21

Accrual Basis

**Stanford in the Vale Parish Council  
Statement of Accounts - Summary  
As of 31 October 2021**

	31 Oct 21	30 Sep 21
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
<b>Current Account - TSB</b>		
Reserves - CIL	5,191.02	0.00
Reserves - NP	145.10	145.10
Reserves - S106	1,950.00	1,950.00
Current Account - TSB - Other	5,897.12	7,700.37
<b>Total Current Account - TSB</b>	13,183.24	9,795.47
<b>Redwood 35 Day Savings Account</b>		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	2,285.12	2,285.12
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	18,281.18	18,260.14
<b>Total Redwood 35 Day Savings Account</b>	24,905.35	24,884.31
<b>Petty Cash</b>	0.10	0.10
<b>Total Cash at bank and in hand</b>	38,088.69	34,679.88
<b>Total Current Assets</b>	38,088.69	34,679.88
<b>NET CURRENT ASSETS</b>	38,088.69	34,679.88
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	38,088.69	34,679.88
<b>NET ASSETS</b>	<b>38,088.69</b>	<b>34,679.88</b>
<b>Capital and Reserves</b>	0.00	0.00

**13/11/21 To agree locations for VAS devices**

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Dixon

IT WAS RESOLVED that we accept the following locations for the 4 poles for the VAS devices.

1. High Street – on the grass verge outside Cox's Court, east of the entrance
2. Joyce's Road – on the grass verge outside number 42
3. Cottage Road – north side, on the grass verge immediately to the west of number 12
4. Church Green – on the pavement on the straight stretch between Church Green itself and Horsecroft.

Cllr. Dixon will write to affected residents and will check locations with OCC Highways before installation work starts.

Cllr Dixon thanked for all his work on this.

**14/11/21 To discuss/agree expenditure on tree planting on Chapel Road and Upper Green**

ON THE RESOLUTION OF Cllr. Bailey

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED to spend £125.00 on new oak trees to replace the lime tree on Chapel Road and to plant a new tree on Upper Green, using CIL money. All agreed.

Ilona Astell to arrange planting and watering

- 15/11/21 To consider/approve skatepark repairs, replacement and to approve interim maintenance**  
ON THE RESOLUTION OF Cllr Isaacs  
SECONDED BY Cllr. Middleton  
IT WAS RESOLVED to approach the PPC for funding to repair the skate park – to repair the half pipe section (approx. cost £6.7k) and resurface 2 ramps (approx. cost £8.5k).  
Cllr Isaacs to make the application.
- 16/11/21 To discuss Queen’s jubilee celebrations**  
ON THE RESOLUTION OF Cllr. Lewis  
SECONDED BY Cllr. Isaacs  
IT WAS RESOLVED to form a sub-committee to organise a village celebration next June. All councillors will be members with Cllr. Warren as Chair. All in favour
- 17/11/21 To receive report of Environmental Committee**  
As read.
- 18/11/21 To receive report of Recreation & Leisure Committee**  
Sam Sutton will be taking over MUGA inspections in response to our request for help in the last newsletter.  
Concrete posts supporting the football club fence on the eastern side are leaning over and are potentially hazardous. Darren to be asked to see if he can repair.
- 19/11/21 To receive report of Neighbourhood Plan**  
Nil.
- 20/11/21 To receive report of Millennium Green Trust**  
AGM on Wednesday 17th November at 7.30pm in the school hall.
- 21/11/21 To receive report of Public Works of Art Liaison Working Party**  
Nil.
- 22/11/21 Provisional date of next meeting – 1st December 2021**
- 23/11/21 Questions/comments from parishioners**  
Cllrs reminded about Act of Remembrance at the memorial on Thursday 11th November and items for the Newsletter by 17th November.