

**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL held remotely on  
Wednesday 7th July 2021**

**Present:**      **Cllr. Middleton (Chair)**      **Cllr. Lewis**      **Cllr. Isaacs**  
                 **Cllr. Warren**                      **Cllr. Bailey**                      **Cllr. Williams-Cuss**  
                 **Cllr. Dixon**                        **Cllr. Ash (OCC)**                      **Cllr. Boyd (VWHDC)**  
                 **D.M. Dew (Clerk)**

- 01/07/21**      **To receive apologies and reason (If offered)**  
Cllr. Howes (Business)                      Cllr. Williams (Business)
- 02/07/21**      **To receive Declarations of Interest from Cllrs on any agenda item**  
Item 13 Accounts for payment – Cllr. Middleton, Cllr. Lewis.
- 03/07/21**      **To receive, approve & sign as a true record minutes of Annual Parish Meeting 5<sup>th</sup> May 2021**  
Minutes not yet circulated.  
*Item to next agenda.*
- 04/07/21**      **To receive, approve & sign as a true record minutes of meeting of Parish Council 2nd June 2021**  
Subject to the correction of a typographical error ('CRPE' should read 'CPRE')  
ON THE RESOLUTION OF Cllr. ISAACS  
SECONDED BY Cllr. BAILEY  
IT WAS RESOLVED that the minutes be signed as a true record  
There were 2 abstentions, Cllrs. Warren & Williams Cuss being absent from the June meeting
- 05/07/21**      **To receive report of County Councillor**  
Cllr. Ash hopes to send her report in advance for future meetings. Increase in Covid levels, particularly under-30's. Cllr. Ash requested testing services from the county council to be publicised. The parish council invited Cllr. Ash to visit the QEII Field site.  
Cllr. Ash is looking into reports of problems with parking on Sheards Lane/High Street. Issues have been raised on FixMyStreet.  
Cllrs. asked about progress on drainage problems outside the Co-Op as the parish council does not yet have visibility of the plans for rectifying the problem. Cllr. Ash agreed to update Cllr. Lewis on progress by email.
- 06/07/21**      **To receive report of District Councillor**  
**Covid** - At the time of writing the situation locally with Covid is that Oxfordshire has the highest infection rate in the South of England. The majority of new infections are in Oxford City but the Vale also has increased rates. As and when anything changes The Vale will inform Town and Parish Councils. In the meantime we would encourage keeping a watching brief on the Vale's website – [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk)  
**Planning** – The good news is that the Vale has maintained its five-year land supply. Details may be found on the Vale website – Housing Land Supply Statement for the Vale of White Horse June 2021.  
**Oxfordshire Plan 2050** – The consultation on the Oxfordshire Plan 2050 Reg 18 will begin on 30 July for 10 weeks. The consultation will be online and further details will be revealed nearer the time. The Plan will set out the framework for future planning decisions on housing and infrastructure needs. More information may be found at [Oxfordshireplan.org](http://Oxfordshireplan.org)  
**Joint Local Plan 2041** – In March the Vale agreed to preparing a joint local plan with South Oxfordshire District Council. Work is underway and information is available on the Vale website: joint local plan 2041

**Boundary Review** – As mentioned last month details of the Boundary Commissions proposals for Oxfordshire may be found at <https://www.bcereviews.org.uk/node/6488?postcode=SN68EL>. The Vale will be included in three constituencies namely. Didcot and Wantage, Oxford West and Abingdon and Witney. The Watchfield and Shrivenham Ward will be included in the Witney constituency. Parish Councils are encouraged to review the proposals and make any representations to the Commission by 2 August 2021.

**Climate Emergency Advisory Committee** – The next meeting of this committee was due to take place on 9 August but has been postponed. A new quarterly meeting calendar will be available in due course.

**Electric Vehicle Charging Points** – Phase 1 of the County Council’s roll-out of the Oxfordshire-wide Park and Charge Scheme has been completed. The next stage is to appoint an electricity supplier and agree layout and design of bays. The County Council will arrange promotional events in Abingdon during August. The aim is to complete the installation by next March.

**Civil Parking Enforcement** – The Department for Transport has approved the County Council’s application to progress this initiative. The County are to identify locations for on-street parking bay charges. It is still anticipated for the scheme to be implemented by the end of this year.

**Private Sector Housing** – The Vale is in the process of developing a new Private Sector Housing Enforcement Policy (PSH). This policy will help to improve conditions for those residents living in private rented properties. Landlords who do not comply with defined rules could be fined up to £30,000.

**White Horse Community Lottery** – The lottery was launched on Monday 14 June. The Lottery now has its own website: [whitehorselottery.co.uk](http://whitehorselottery.co.uk) which provides all the information required to participate.

Cllr. Boyd continues to push for a resolution on the Bow Road footpath. Cllr. Isaacs will also try to progress from the parish council side.

**07/07/21**      **Questions/comments from parishioners**  
Nil

**08/07/21**      **To receive report of Clerk**  
Complaints received regarding overhanging branches on footpaths. Clerk to forward details to Cllr. Lewis so our maintenance contractor can deal with them.  
Church Green fungus growths on tree. Cllr. Lewis noted a recent tree survey had not revealed any problems. Photos to be circulated.  
Vandalism. Notice boards are being vandalised every week. We expect the new boards to provide better protection against damage.

**09/07/21**      **To receive report of Chairman inc. items for next agenda**  
My thanks to Cllr. Dixon for attending the OALC AGM. I will circulate his report separately.  
I was disturbed to learn of offensive graffiti around the village. This has been reported via FixMyStreet and I will keep an eye on progress with removing it.  
We are only receiving minimal quantities of street arisings bags from Vale for litter collection. We will need to address what is happening with rubbish collections with the district council longer term.  
The fair generated a lot of rubbish but this was cleared up from the football field by the providers of the fair, and the field was left in good condition. There was however a large quantity of plastic litter in the skate park, which has been removed by our litter collection officer.  
Our litter collection officer has suggested moving some of the existing bins to where they are most needed. To be picked up by the recreation and leisure committee. Next meeting to be arranged.  
I am aware we also need to progress the new bins for the Millennium Green and arrange a meeting.  
Speed signs in the village. This is making good progress. My thanks to Cllrs. Warren and Dixon for meeting the OCC officer to discuss options.

My super user licence for road defects has expired and I am struggling to find the time for it. Request for volunteers to go in the newsletter.

I have met the planning officer to discuss our application for levelling works on the QEII Field. An extension to 3 Sept has been granted but there are some challenges to work through around the requested archaeological survey.

Fire pit in the community woodland. The environmental sub-committee has decided that the fire pit should not be reinstated as it is encouraging the burning of trees in the woodland. My thanks to Cllr. Isaacs for organising the removal and return of the commemorative plaque.

Cllr. Isaacs and I met with the Grange about their sign. It was a constructive meeting and they committed to look at options for softening/making the sign less industrial and more in keeping with the conservation area.

The audit/annual return has been submitted - thanks to Cllr. Lewis for organising this.

The annual playground inspection is booked for September.

My apologies that the co-option of Cllr. Dixon was omitted from this meeting's agenda. *Item to next agenda.*

**10/07/21 To receive correspondence**

As circulated.

New Premises Licence Application - White Horse Brewery - our ref LAPREM/14337/21. Cllr.

Middleton will contact VWHDC to point out that it is unclear what we are being asked to comment on.

Conservation area appraisal. As at item 20.

**11/07/21 Annual rent QEII reviewed by OCC**

Signed response to be scanned and returned to OCC by the Clerk.

**12/07/21 To discuss Planning Applications**

**P21/V1281/FUL – Land west of Faringdon Road**

**P21/V1506/FUL – Land west of Faringdon Road**

ON THE RESOLUTION OF Cllr. LEWIS

SECONDED BY Cllr. DIXON

IT WAS RESOLVED that that V1281 & V1506 be discussed at a planning meeting on 12<sup>th</sup> July 2021

**P21/V1495/HH – 23 Whitfield**

ON THE RESOLUTION OF Cllr. LEWIS

SECONDED BY Cllr. WARREN

IT WAS RESOLVED that there were NO OBJECTIONS to this application

**P21/V1373/DIS – 59 Faringdon Road**

ON THE RESOLUTION OF Cllr. MIDDLETON

SECONDED BY Cllr. WARREN

IT WAS RESOLVED that there were NO OBJECTIONS to this application

**P21/V1545/HH – 19 Huntersfield**

ON THE RESOLUTION OF Cllr. LEWIS

Seconded by Cllr. ISAACS

IT WAS RESOLVED that there were OBJECTIONS to this application

The principle of the extension is fine, but we have concerns as the proposals fail to take consideration of the Design Guide for Stanford in the Vale. Most notably, the effect of a flat-roof rectangular block extension above the garage significantly distorts the street scene, and provides no visual amenity. It would be more in keeping if the east elevation tied into the existing (pitched) roofline. Although the western elevation is not visible from the street, we have similar concerns about its design

**P21/V1578/FUL – Bow House**

ON THE RESOLUTION OF Cllr. LEWIS

SECONDED BY Cllr. WILLIAMS-CUSS

IT WAS RESOLVED that there were OBJECTIONS to this application

Whilst it has previously been extended and currently includes dormers at the rear, the plans propose to introduce dormers onto the façade facing Bow Road (west elevation) which significantly changes the appearance. Further, these do not align with the existing fenestration, contrary to Vale's Design Guide 5.8. We also note that the proposals include the removal of an existing large chimney, which may be of historical interest, but without providing any details as to the context of this. We feel that this would be detrimental to the existing character of the building and the interest that it affords the street scene.

We do not have an issue with the annex as such, but note the Design Guide 10.7.21/22 suggests they should be interlinked.

**P21/V1440/HH – 41 Fawkner Way**

ON THE RESOLUTION OF Cllr. MIDDLETON

SECONDED BY Cllr. ISAACS

IT WAS RESOLVED that there were NO OBJECTIONS to this application

**P21/V1445/HH – 31 High Street**

ON THE RESOLUTION OF Cllr. MIDDLETON

SECONDED BY Cllr. LEWIS

IT WAS RESOLVED that there were NO OBJECTIONS to this application

**P21/V1693/DIS – 30 Church Green**

No decision required from Council.

**P21/V1236/HH Amend 1 – 5 Cottage Road**

ON THE RESOLUTION OF Cllr. LEWIS

SECONDED BY Cllr. BAILEY

IT WAS RESOLVED that there were NO OBJECTIONS to this application

13/07/21

## To approve accounts for payment

11:13 PM

03/07/21

Stanford in the Vale Parish Council  
Reconciliation Detail  
Current Account - TSB, Period Ending 30/06/21

Type	Date	Name	Memo	Clr	Amount	Balance
Beginning Balance						11,875.12
Cleared Transactions						
Cheques and Payments - 11 items						
Bill Pmt ...	01/06/21	EE Broadband		X	-36.42	-36.42
Bill Pmt ...	16/06/21	SSE (Swalec)		X	-31.51	-67.93
Cheque	25/06/21	D.M.Dew		X	-823.15	-891.08
Bill Pmt ...	25/06/21	D Rolls		X	-394.25	-1,285.33
Bill Pmt ...	25/06/21	Peter Kinch Plant Ltd	Infiltration Test QEII - Excavator ...	X	-234.61	-1,519.94
Cheque	28/06/21	HMRC - PAYE & NI		X	-246.09	-1,766.03
Bill Pmt ...	30/06/21	Southern Testing	Infiltration Testing - QEII	X	-3,676.08	-5,442.11
Bill Pmt ...	30/06/21	Trotter Treeworks	Church Green / Rec Ground	X	-885.00	-6,327.11
Bill Pmt ...	30/06/21	Penny's Garden Maint...		X	-205.75	-6,532.86
Bill Pmt ...	30/06/21	N.Middleton		X	-78.00	-6,610.86
Bill Pmt ...	30/06/21	EE Broadband		X	-36.42	-6,647.28
Total Cheques and Payments					-6,647.28	-6,647.28
Deposits and Credits - 1 item						
Deposit	11/06/21		Deposit	X	1,950.00	1,950.00
Total Deposits and Credits					1,950.00	1,950.00
Total Cleared Transactions					-4,697.28	-4,697.28
Cleared Balance					-4,697.28	7,177.84
Register Balance as of 30/06/21					-4,697.28	7,177.84
New Transactions						
Cheques and Payments - 5 items						
Bill Pmt ...	09/07/21	K.Middleton	Aquaroll (Woodland watering)		-72.46	-72.46
Bill Pmt ...	09/07/21	TVE Hire & Sales	Strimmer line + oil		-33.86	-106.32
Bill Pmt ...	21/07/21	Foxtail Garage Ltd	Supply+fit mower blades x3		-253.16	-359.48
Bill Pmt ...	23/07/21	Buidbase Ltd	Gripfill + line marking paint		-20.50	-379.98
Bill Pmt ...	23/07/21	P.Lewis	Bampton Gas - weedburner		-20.00	-399.98
Total Cheques and Payments					-399.98	-399.98
Total New Transactions					-399.98	-399.98
Ending Balance					-5,097.26	6,777.86

ON THE RESOLUTION OF Cllr. MIDDLETON

SECONDED BY Cllr. BAILEY

IT WAS RESOLVED that the accounts for payment be approved

14/07/21

## To approve monthly statement of accounts

11:14 PM

03/07/21

Accrual Basis

Stanford in the Vale Parish Council  
Statement of Accounts - Summary  
As of 30 June 2021

	30 Jun 21	31 May 21
<b>ASSETS</b>		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - NP	145.10	145.10
Reserves - S106	1,950.00	0.00
Current Account - TSB - Other	5,082.74	11,730.02
Total Current Account - TSB	7,177.84	11,875.12
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	2,285.12	2,285.12
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	18,197.61	18,174.29
Total Redwood 35 Day Savings Account	24,821.78	24,798.46
Petty Cash	0.10	0.10
Total Cash at bank and in hand	31,999.72	36,673.68
Total Current Assets	31,999.72	36,673.68
NET CURRENT ASSETS	31,999.72	36,673.68
TOTAL ASSETS LESS CURRENT LIABILITIES	31,999.72	36,673.68
NET ASSETS	31,999.72	36,673.68
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. ISAACS

SECONDED BY Cllr. WILLIAMS-CUSS

IT WAS RESOLVED that the Monthly Statement of Accounts be approved

- 15/07/21 To discuss/agree potential measures/mitigations to progress Council business lawfully if the temporary changes permitting virtual meetings are not extended**  
ON THE RESOLUTION OF Cllr. MIDDLETON  
SECONDED BY Cllr. ISAACS  
IT WAS RESOLVED that the decision to extend virtual meetings or otherwise be delegated to a subcommittee consisting of Chairman, Deputy Chairman and Senior Councillor at least one week before next scheduled meeting
- 16/07/21 To consider Skate Park repairs replacement and to approve interim maintenance**  
Cllr. Lewis will update Council at next meeting. *Item to next agenda.*
- 17/07/21 To discuss financial regulations**  
Draft regulations have been circulated by Cllr. Lewis. *Item to next agenda.*
- 18/07/21 To discuss measures to deter careless driving in the village**  
Report of the meeting with Mark Francis (OCC technical officer) as circulated.  
Cllr. Dixon reported that he had looked at speed limit signs and it was concluded that the 30mph signs were in the wrong place (this is DWH's responsibility). 3 poles with variable speed limits were costed at £2500 each with solar signs about £100 extra.  
Cllr. Dixon will work with Cllrs. Lewis, Warren and Bailey to bring a proposal to council for approval.  
*Item to next agenda for approval of signs.*  
It was also thought that yellow zig-zag outside the school (High Street entrance) would be helpful, subject to cost.
- 19/07/21 Report of discussions with DWH - Nursey end Public space**  
Council was made aware of the possibility of acquiring an area of public open space in Nursery End. Consideration to be given to what sum of money might be needed to cover ongoing maintenance.
- 20/07/21 To discuss possible extension of Stanford in the Vale Conservation Area**  
Suggested area as circulated by Cllr. Isaacs. Council endorsed Cllr. Isaacs progressing further with the conservation officer and reporting back.
- 21/07/21 To discuss Litter Bugs Detective Trail**  
This will run from 9<sup>th</sup> to 30<sup>th</sup> August and is ongoing
- 22/07/21 To receive report of Environmental Committee**  
As circulated to Council.
- 21/07/21 To receive report of Recreation & Leisure Committee**  
As circulated to Council. Cllr. Williams-Cuss does not have the capacity to do the weekly inspection for the skate part and arial runway and would like a volunteer to take this over.
- 22/07/21 To receive report of Neighbourhood Plan**  
Nil.
- 23/07/21 To receive report of Millennium Green trust**  
Nil
- 24/07/21 To receive report of Public Work of Art Liaison Working Party**  
Nil
- 25/07/21 Provisional Date of next meeting**  
1<sup>st</sup> September 2021
- 26/07/21 Questions/comments from Parishioners**  
Nil.