



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 1 March 2023 at Stanford in the Vale Village Hall**

Present: Cllr. Middleton (Chair) Cllr. Brooks Cllr. Boyle Cllr. Dabek Cllr. Dixon Cllr. Isaacs
Cllr. Howes Cllr. Lewis (arrived 19.36) Cllr. Warren Cllr. Boyd (VWHDC)

Claire Lewis (Clerk)
4 members of the public

01/03/23 To receive apologies
Cllr. Williams-Cuss

02/03/23 To receive Declarations of Interest from Cllrs on any agenda item
Item 10 – Accounts for payment – Cllr. Middleton

03/03/23 To receive, approve & sign as a true record, minutes of previous meeting 4th January 2023
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Warren
IT WAS RESOLVED that the minutes from February be accepted. All in favour with 1 abstention from councillor not present at the last meeting.

04/03/23 To receive report of County Councillor
Nothing received from Cllr. Ash

05/03/23 To receive report of District Councillor

- Roadworks on A417
- Climate Grant funding increased from £50k to £100k per year
- Parishes will be sent an elections presentation for further distribution
- Nominations for elections start on 20 March
- High hedges on Glebe Road– the last records show the landowner as UGH heating services which was dissolved so there is no owner. Nothing the council can do further – they are looking for a precedent where another council has faced the same issue.
- Cottage Farm barns development (P23/V0099/FUL) will be called into planning committee if officer is minded to reject it.
- Meeting scheduled 15th March with Bethia Thomas (Council Leader), Cllr. Boyd and the planning officer and his manager to look at issues he is raising which are blocking QEII project. Will also raise Bow Road footpath delays as the same officer has indicated he will not look at it until after Easter.

06/03/23 Questions/comments from parishioners

- A parishioner asked what the plan is for the skate park going forward. Council explained that had approached various contractors, none of whom were willing to do the work. The one contractor we found who could fix it can no longer do the work (the quote for repair was

£76k, before COVID). This means it will need replacement. If anyone in the village was willing to champion this, it would be appreciated.

- Parishioner near to Cottage Farm raised a concern about a very large pile of rubbish being built – questioned whether it would be set as a bonfire. The parishioner also mentioned that the trees alongside the footpath need maintenance. **The PC offered to speak to developer to relay concerns.** Noted – as in conservation area, a tree officer would need to approve any tree work.
- Parishioner raised concern about the roundabout, the lack of progress and the amount of time planned for the works - **see Clerk's report below.**
- Parishioner who is currently managing the Horse and Jockey spoke. He is looking for the support of the community and Parish Council to continue with the pub lease. Greene King have are letting him run it temporarily until they can get a 'multi-unit' operator in. Parish Council will write to Greene King to indicate our support for having the pub run as an integral part of the community by a single operator who knows and supports the village.

07/03/23 To receive report of Chairman inc. items for next agenda

- I've had a complaint from a resident about speeding along Joyce's Road. I have asked the Speedwatch group if they can run a session along there. Someone also appears to have tampered with the Joyce's Road speed indicator by unplugging the power leads causing the batteries to completely discharge and the unit to stop working. We have now reconnected the leads and the sign is functioning again.
- Many thanks to the volunteers who helped with the fruit tree planting in the community orchard last Sunday, during which we planted an additional 10 trees. Only two of the 10 we planted previously have survived, which may have been down to vole damage or a lack of rain over summer. To give this batch a better chance, I've asked if Darren can keep the grass strimmed in their vicinity to deter voles and we have a volunteer to water. We may want to think about getting an additional Aquaroll to make this easier (possible item for next agenda).
- We have an outstanding request from Gigaclear for access to the village green (see attached documents). This has been delegated to Cllrs Lewis, Isaacs and me, but it may also be helpful to get the wider view from Council on it. **Clerk to ask for full map. Cllr. Lewis raised question about channels to Church. Airband – Cllr. Boyd will talk to the planning officer.**
- The Public Purposes Charity were in touch to clarify the status of the grants for the skatepark and Millennium Green. I have said that the Millennium Green application is likely to be cancelled and replaced with a new one for the same purpose but reflecting the impact of inflation since the grant was agreed in 2019. The skatepark application will remain open until the PPC hears further from us, but I have told them that as the selected company can no longer carry out the work, we may need to look at a more expensive replacement project rather than the refurbishment we had costed for.
- Cllr Dabek and I had a meeting with the leaders of the school gardening club to start off the garden refurbishment project in the play area. The gardening club are going to start on a plan for the area and will draw up a planting list; Cllr Dabek and I will look at prices for benches, lectern boards and path materials; and we will be organising a working day to clear the site with the help of parents.
- Following a request from a parishioner, I've reported the damaged Glebe Road street sign, which has been completely uprooted, to the district council for repair.
- I've received the results of the litter bin survey from the district council. I don't have time to go through it myself; if another councillor would like to pick up the topic of the survey and what our future needs for bins might be please let me know. **Cllr. Brooks will tabulate the information.**

08/03/23 To receive Clerk's Report and Correspondence

Correspondence – relevant copies are in the meeting correspondence folder

1. OALC February Update is in the folder.
2. OALC has issued its membership renewal invoice for £512.58. This is an increase of 3.5% which includes a 3% NALC increase.

Signed.....

Date.....

3. OCC has confirmed that they will be planting an English Oak and have identified several possible sites with sufficient canopy, outside Bear House and along the A417 opposite the Horse and Jockey. The work will be completed by end March.
4. I have received a copy of a complaint letter sent to Sovereign Housing by a parishioner regarding the felling of a tree by residents at the corner of Cottage Road/Upper Crale. The land belongs to Sovereign Housing, not the residents.
5. Thames Valley Environmental Recorders Spring Conference is on 18 March at Hill End. Details in the folder for anyone wanting to attend or through the link <http://www.tverc.org/cms/content/spring-2023>
6. The A420 will be closed overnight between Longworth and the Kingston Bagpuize roundabout both directions from April 3-5 – the TTRO is in the folder.
7. A copy of Vale's pre-election period guidance (formerly 'purdah') is in the folder.

Clerk's report

- a. We have received a £1000 grant from the Thames Valley PCC towards security camera equipment. There is an award ceremony on Thursday 30 March at Holdsworth Hall, Thames Valley Police Training Centre, Reading at 11.45am and two people from the PC can attend.
- b. Elections timetable:
 - I will put up the Notice of Election by 20 March
 - Nominations may be submitted from 20 March to 4pm on 4th April (including Saturday 25 March and 1 April but not Sundays).
 - Nomination papers must be delivered by hand to the council offices at Abbey House, Abbey Close, Abingdon, OX14 3JE. Full details of the relevant room for the delivery of nomination forms will be provided on the notice of election.
 - Vale will supply the "statement of persons nominated" on 5 April and "notice of poll" (for district and/or parish elections, as the case may be) in the week commencing 24 April for display in the parish.
- c. Annual Meeting of the Parish Council and Annual Parish meeting dates:
Legislation says that the membership of the parish council shall retire on the "fourth day after the ordinary day of election" and that the "newly elected councillors shall come into office on the day that their predecessors retire" – this is Tuesday 9 May. The Annual meeting of the Parish Council should be held between 9 May and 24 May. Additionally, the Annual Parish Meeting must take place between 1 March and 1 June. **Agreed 17th May subject to availability of room**
- d. Vale will be doing a deep cleanse in the Village for 5 days from 9-15 May. This includes litter picking, sweeping, and removing weeds and moss on pavements on District Council land. We need to identify areas to target by 18th April.
- e. A417 roadworks – there has been no work for 3 weeks due to a problem with the drainage design from DWH. They couldn't backfill the holes already dug so the traffic management remained in place. After several iterations of redesign, Conlon, OCC and DWH met on Monday 27 Feb and have an agreed design which is awaiting formal signoff from Highways and work is expected to start next week. Conlon will put additional people onto the works to catch up. Both Conlon and I have requested OCC to allow the second works (the crossing and new footpath in front of River Meadow) to follow on from this one. Hooke have amended the lights and have an operator on site at peak times.
- f. Scarrotts Fair will be at the recreation ground from 22-25 June.
- g. No recent application decisions

Matters raised by councillors

It was agreed to remark MUGA for tennis court. Clerk to investigate.
Application is in progress for S106 funds for Village Hall AV equipment.

09/03/23 To discuss Planning Applications

- a. **P23/V0291/HH – Stanford Park House** – single storey extension

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Parish Council SUPPORTS this application

Signed.....

Date.....

b. P23/V0393/HH – 31 Church Green – single storey extension

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Howes

IT WAS RESOLVED that the Parish Council SUPPORTS this application

10/03/23 To approve Accounts for Payment

2:53 PM

01/03/23

Stanford in the Vale Parish Council

Reconciliation Detail

Current Account - TSB, Period Ending 28/02/23

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							11,626.15
Cleared Transactions							
Cheques and Payments - 9 items							
Transfer	20/02/23			CIL Reserves	X	-6,500.00	-6,500.00
Transfer	20/02/23			Floodlights	X	-1,313.24	-7,813.24
Bill Pmt -Cheque	23/02/23	BACS	SSE (Swalec)	Floodlights Dec 2022	X	-70.14	-7,883.38
Bill Pmt -Cheque	24/02/23	BACS	John Moore Heritag...	QEII Archeological Stage 1	X	-7,500.00	-15,383.38
Bill Pmt -Cheque	24/02/23	BACS	CDC Electrical Servi...	Floodlights - Recreation Fi...	X	-1,575.89	-16,959.27
Bill Pmt -Cheque	24/02/23	BACS	N.Middleton		X	-87.69	-17,046.96
Bill Pmt -Cheque	24/02/23	BACS	Simon Howes	Land search - asset of co...	X	-6.00	-17,052.96
General Journal	25/02/23	2021-...	Claire Lewis	65hrs @ SCP 20	X	-958.75	-18,011.71
General Journal	25/02/23	2021-...	HMRC - PAYE & NI	65hrs @ SCP 20	X	-27.70	-18,039.41
Total Cheques and Payments						-18,039.41	-18,039.41
Deposits and Credits - 2 items							
Transfer	20/02/23			Floodlights	X	1,313.24	1,313.24
Transfer	20/02/23			CIL funds	X	6,500.00	7,813.24
Total Deposits and Credits						7,813.24	7,813.24
Total Cleared Transactions						-10,226.17	-10,226.17
Cleared Balance						-10,226.17	1,399.98
Register Balance as of 28/02/23						-10,226.17	1,399.98
New Transactions							
Deposits and Credits - 1 item							
Transfer	27/03/23			Funds Transfer		7,500.00	7,500.00
Total Deposits and Credits						7,500.00	7,500.00
Total New Transactions						7,500.00	7,500.00
Ending Balance						-2,726.17	8,899.98

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Warren

IT WAS RESOLVED that the Accounts for Payment be approved. All in favour.

11/03/23 To approve Monthly Statement of Accounts

2:49 PM

01/03/23

Accrual Basis

**Stanford in the Vale Parish Council
Statement of Accounts - Summary**

As of 28 February 2023

	28 Feb 23	31 Jan 23
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - CIL	113.54	7,926.78
Reserves - NP	145.10	145.10
Current Account - TSB - Other	1,141.34	3,554.27
Total Current Account - TSB	1,399.98	11,626.15
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	10,633.23	4,133.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - ...	13,364.98	19,812.41
Total Redwood 35 Day Savings Account	28,337.26	28,284.69
Total Cash at bank and in hand	29,737.24	39,910.84
Total Current Assets	29,737.24	39,910.84
NET CURRENT ASSETS	29,737.24	39,910.84
TOTAL ASSETS LESS CURRENT LIABILITIES	29,737.24	39,910.84
NET ASSETS	29,737.24	39,910.84
Capital and Reserves	0.00	0.00

Signed.....

Date.....

ON THE RESOLUTION OF Cllr. Boyle
SECONDED BY Cllr. Howes
IT WAS RESOLVED that the Monthly Statement of Accounts be approved. All in favour.

12/03/23 To approve expenditure on replacement pads for three of the village defibrillators
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Warren
IT WAS RESOLVED that £225 be allocated to purchase replacement pads from CIL funds. All in favour.

13/03/23 To approve expenditure for Community Speedwatch signs at entrances to the village
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Dixon
IT WAS RESOLVED to allocate a sum of up to £475 be allocated from CIL funds. All in favour.

14/03/23 To consider the proposed boundary changes to the Stanford Conservation Area
ON THE RESOLUTION OF Cllr. Middleton
SECONDED BY Cllr. Dabek
IT WAS RESOLVED to delegate the response to Cllr. Isaacs, based on the review presented at the meeting. Cllr. Isaacs was thanked for his work on reviewing the proposal.

15/03/23 To update council on progress for the application for the Asset of Community Value
Cllr. Howes explained the process and progress to date. Looking to find a successful application, to understand what is needed.

16/03/23 To agree actions to progress village playgrounds improvements
ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Dixon
IT WAS RESOLVED that Cllr. Boyle contact DWH about the River Meadow playground and to offer details of playground inspection company that PC uses. Cllr. Boyle will meet with Cllr. Warren and Cllr. Lewis to understand progress to date on other playgrounds. All in favour.

It was noted that River Meadow should have a mower entrance wide enough for the sit-on mower in case the PC takes on maintenance in the future.

17/03/23 To discuss the village's Coronation event and approve expenditure if appropriate
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Boyle
IT WAS RESOLVED that up to £350 be allocated if required to support village activities. All in favour, with 1 abstention.

18/03/23 To receive the report of the Millennium Green Trust
See meeting minutes in folder

19/03/23 To receive the report of the Environment Committee
Next meeting 15th March

20/03/23 Provisional date of next meeting – Wednesday 5th April 2023

21/03/23 Questions/comments from parishioners

Meeting closed at 21.33