



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 6 September 2023 at Stanford in the Vale Village Hall**

- Present:** Cllr Middleton (Chair) Cllr. Lewis (arrived 20:18) Cllr. Boyle (left 21:25)
Cllr. Brooks Cllr. Dixon Cllr. Dabek (left 21:19) Cllr. Isaacs Cllr. Howes
Cllr. Caul (VWHDC)
Claire Lewis (Clerk)
2 members of the public
- 01/09/23 To receive apologies**
Cllr. Kent
Cllr. Austin
- 02/09/23 To receive Declarations of Interest from Cllrs on any agenda item**
Cllr. Dixon Item 15 (Non-pecuniary)
- 03/09/23 To receive, approve & sign as a true record, minutes of previous meetings 5th July and 2nd August 2023**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Boyle
IT WAS RESOLVED that the minutes be accepted with one change to the minutes of 2nd August - Cllr. Isaacs was present at the August meeting and needs to be added to the attendee list. All in favour.
- 04/09/23 To receive report of County Councillor**
Nothing received from Cllr. Ash. Cllr. Middleton to follow up with Cllr. Ash regarding the Archaeology for the QEII field and Cllr. Isaacs to follow up regarding footpaths and the Ock Bridge.
- 05/09/23 To receive report of District Councillor**
Cllr. Caul gave a verbal update.
1. Little progress on the Bow Road footpath.
 2. Conservation area responses following the conservation area consultation are being discussed informally on Friday 8th and then at Cabinet on 29th September.
 3. Thatcher's Barn – Planning Inspectorate appeal has been rejected for access reasons. The current application is still under consideration.
 4. Installation of traffic lights on the A420 at Great Coxwell have been approved.
 5. S106 application for all-weather surface at Faringdon Leisure Centre – PC to give view on use of our S106 money (included in Clerk's report)
 6. New road construction is required to support the Local Plan for Didcot. OCC Planning denied application, which has been referred to the Secretary of State.
- Matters raised by councillors - QEII** – Cllr. Middleton not heard back from Planning since informing them of no GCT at quarry ponds. Cllr. Middleton to send to Cllr. Caul, who will chase with Planning.
- 06/09/23 Questions/comments from Parishioners**

A resident from Church Green asked questions about the Airband letter issued to all residents in Stanford, regarding the rollout. Concerns were raised regarding the positioning of nay poles. As the PC has not seen a final pole layout plan. The PC has been contacted separately (see clerk's report). It was agreed that the Parish Council set up a meeting with Airband w/b 18th September. Cllr. Middleton to speak to Planning for map of approved sites.

07/09/23 To receive report of Chairman inc. items for next agenda

- I've had a complaint from a parishioner about careless driving on Joyce's Rd – see correspondence
- The new Speedwatch signs, funded by CIL, have now been installed at the entrances to the village.
- Cllr Isaacs has negotiated with Penstones an alternative route bypassing the closed bridge on the River Ock (removed by OCC due to structural concerns) The new route will use the bridge at the end of the Penstones' land. This will require the parish council to fund any fencing and signs required. See agenda item 15.
- Following discussions with David Wilson Homes, we now have a proposal on the table for the parish council to take over the public open space. I believe the revised plan meets all our requirements on public open space. We have been offered an indefinite extension on the S106 agreements associated with Nursery End, but not with River Meadow (which we had also asked for). See agenda item 14.
- Several parishioners have contacted me about the new location of the X35 bus stop on the High Street, directly opposite the Coop. Concerns have been expressed at the proximity to the busy Coop car park and school area. I have an enquiry out with OCC about this.
- I've had some correspondence from a resident concerned about trees on Church Green. I have replied to let them know that we have recently had a tree survey and the environment committee will be agreeing priorities at its next meeting. Related to this, some additional tree maintenance needs have arising relating to the trees bordering the football club and the A417. See agenda item 18.
- We have several incidents of vandalism and anti-social behaviour. One of the new picnic benches in the Millennium Green was set on fire and large quantities of, at times, quite unpleasant litter in the skatepark have been causing our litter pickers some problems. We also had a recurrence of motorbikes using, at first the QE Field and then moving on to the OCC-owned former landfill area. Cllr Brooks was in touch with OCC to secure the site and assess any damage to the SSI there.
- Following on from earlier meetings between Cllrs Brooks and Isaacs and the OCC Biodiversity Officer, Cllr Isaacs has been exploring the possibility of routing the Stanford to Faringdon cycle path along OCC land at the edge of the former landfill.
- The district council are monitoring litter levels in the village hall car park, High Street and Joyces Rd in the locations where we formerly had bins, in order to determine if replacements are needed. The clerk has asked the litter pickers not to collect in these locations (the district council will pick up litter). Cllr Brooks is in discussion with the district council about this, as well as the possibility of additional bins for the bus stops on the A417 and the layby on Fernham Rd, adjacent to Shellingford Quarry.
- There was an enquiry via Cllr Austin from the family who made the donation for daffodil bulbs about progress. I've passed on the agreed plan (planting by the Scouts) to Cllr Austin to relay on to them. I would suggest this could be covered at the next environment committee meeting.

08/09/23 To receive correspondence and Clerk's Report

Correspondence – relevant copies are in the meeting correspondence folder

1. The Planning Inspectorate has rejected the Thatcher's Barn appeal

Signed.....

Date.....

2. OALC August Update and Community First Summer newsletter are in the correspondence folder.
3. I have received a TTRO for the closure of the footpath between Cottage Road and Van Diemens from 25 September up to March 2024. This is for the Cottage Farm building work. **ACTION:** Clerk to speak to developer initially to determine how long they will need it to be closed.
4. OCC Highway Maintenance are holding an open Day on 16th September (July's was cancelled due to high winds and rain) at the Highways Depot at Drayton. Details on how to apply in correspondence folder. As well as touring facilities and meeting highways staff, you can have a go at painting white lines.
5. Airband have appointed another Community Liaison officer – see intro email. They are holding a webinar on 11th September at 6:30pm by clicking the following link: <https://msteams.link/UOE9> They have offered a separate meeting with the PC if we wish.
6. Oxfordshire Playing Fields Association AGM is October 16th – see email for registration details.
7. An ex-parishioner has written to ask about planting a tree in memory of her daughter who grew up and went to school in the village and would like the PC's view. **ACTION:** Environment committee to discuss. Clerk to email parishioner to let her know.

Clerk's report

1. The MUGA surface was cleaned by Sports Courts – the marking were supposed to be completed in August but Sports Courts cancelled due to bad weather. I am trying to get a new date
2. The litter pickers have been receiving abuse whilst out picking – they have reported it to the police
3. The corner on Church Green has been built up with soil provided by Earthline and wood placed around it. There is spare soil if anyone wants it – **ACTION:** Clerk to ask Darren to move it elsewhere.
4. I met with Mark Jones of OCC and Keturah Watts of Conlon to discuss the next phase of S278 A417 work, on the crossing and road widening between Joyces Rd and Cottage Rd, KE27847961159-02. It is likely to start in October but no date set yet – it will be suspended for the Christmas period. The roundabout electrical and pavement finishing work started on Friday 1st September and is due to last 2 weeks.
5. Salt bags need to be ordered from OCC by end September– I will check supplies and order.
6. VWHDC Leisure has applied for £89,884.68 S106 funding for an artificial pitch at Faringdon Leisure Centre/FCC, which we have been asked if we have any comments on. It includes using:

P16/V2134/O - Land North of Ware Road, Stanford in the Vale **S106 Ref: 17V05**

Infrastructure category	Contribution towards (extracts from S106 agreement)	Contributions Received	Amount requested
Outdoor Sport	"towards an Artificial Grass Pitch within Faringdon"	£6,444.39	£6,444.39

P13/V0146/FUL - Land at Faringdon Rad, Stanford in the Vale **S106 Ref: 13V70**

Infrastructure category	Contribution towards (extracts from S106 agreement)	Contributions Received	Amount requested
Outdoor Sport	"towards the provision of artificial all weather sports pitch at Wantage and Faringdon" Contribution expired 09/02/2021 awaiting DoV to provide extension of time agreed by David Wilson Homes	£4,728.26	£4,728.26

P15/V1752/FUL - Land at Penstones Farm, Horsecroft, Stanford in the Vale **S106 Ref: 17V21**

Infrastructure category	Contribution towards (extracts from S106 agreement)	Contributions Received (incl indexation)	Amount requested
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Outdoor Sport	"towards the provision of an artificial all weather sports pitch in the Vicinity" "Vicinity means within ten miles of the Site"	£1,094.56	£1,094.56
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ACTION: Clerk to inform Vale that no objections

7. Recent application decisions:

Appeal P22/V1821/N4B – Thatcher’s Barn – Rejected

P22/V1728/FUL – Chinham Farm Stanford Road new dwelling – Approved

P23/V1297/S73 – Seven Acres change of roof type – Approved

P23/V0042/HH – Joyce’s Road Driveway – Withdrawn completed before permission. **ACTION:** Clerk to send details to Sue Caul to follow up with Planning

P23/V0375/HH – 14 Cottage Road demolition of extensions and new extension – Withdrawn

P23/V1523/N4B – Mill Farm – Prior Approval – Granted

P23/V1635/HH - 19 Joyces Road garage conversion and extension – Approved

P23/V1730/LB - Rectory House demolish stable and build 3 car garage - Approved

Matters raised by councillors:

- OALC newsletter has details of funding for defibrillators. **ACTION:** clerk to apply
- **ACTION:** Clerk to submit the expression of interest for Village Hall for EV charging.
- **ACTION:** Clerk to ask Darren to move and refix the bench in Millennium Green

09/09/23 To approve Accounts for Payment, July and August 2023

1:09 PM

06/09/23

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 31/07/23**

Type	Date	Num	Name	Memo	Cir	Amount	Balance
Beginning Balance							9,632.34
Cleared Transactions							
Cheques and Payments - 17 items							
Bill Pmt -Cheque	12/07/23	BACS	Penny's Garden Mainte...	Plants for planters	X	-460.63	-460.63
Bill Pmt -Cheque	12/07/23	BACS	Claire Lewis (Expenses)	Litter picking kit and printing paper	X	-128.11	-588.74
Bill Pmt -Cheque	20/07/23	BACS	D Rolls	D and W Rolls wages	X	-946.60	-1,535.34
Bill Pmt -Cheque	20/07/23	BACS	Sign Wizzard	Community Speedwatch Signs	X	-510.55	-2,045.89
Bill Pmt -Cheque	20/07/23	BACS	HJ Webb & Son	Church Green posts and concrete	X	-443.73	-2,489.62
Bill Pmt -Cheque	20/07/23	BACS	SureScreen Scientifics	QEII Ecology	X	-144.00	-2,633.62
Bill Pmt -Cheque	20/07/23	BACS	OALC	Bob Kent Roles and Responsibilities	X	-96.00	-2,729.62
Bill Pmt -Cheque	20/07/23	BACS	OALC	James Brooks Roles and responsibilities	X	-96.00	-2,825.62
Bill Pmt -Cheque	20/07/23	BACS	Oxfordshire Playing Fie...	OPFA Renewal	X	-56.00	-2,881.62
Bill Pmt -Cheque	20/07/23	BACS	P.Lewis	QEII Ecology Testing	X	-51.67	-2,933.29
Bill Pmt -Cheque	20/07/23	BACS	K.Boyle	Flowers for festival	X	-40.00	-2,973.29
Bill Pmt -Cheque	20/07/23	BACS	SITV Village Hall	PC June 2023	X	-20.00	-2,993.29
Bill Pmt -Cheque	22/07/23	BACS	EON.Next	Floodlights June 2023	X	-71.68	-3,064.97
Bill Pmt -Cheque	24/07/23	BACS	M.Thomas	Litter picker wages	X	-98.37	-3,163.34
Bill Pmt -Cheque	24/07/23	BACS	Claire Lewis (Expenses)	Litter picking pan & brush	X	-18.66	-3,182.00
General Journal	25/07/23	2021-1...	Claire Lewis	65hrs @ SCP 20	X	-958.75	-4,140.75
General Journal	25/07/23	2021-1...	HMRC - PAYE & NI	65hrs @ SCP 20	X	-27.70	-4,168.45
Total Cheques and Payments						-4,168.45	-4,168.45
Deposits and Credits - 3 items							
Payment	03/07/23	SIV51	SITV Football Club	Football Club rent Jan-Dec	X	658.29	658.29
Deposit	05/07/23			Deposit	X	4,255.80	4,914.09
Transfer	24/07/23			Funds Transfer	X	5,000.00	9,914.09
Total Deposits and Credits						9,914.09	9,914.09
Total Cleared Transactions						5,745.64	5,745.64
Cleared Balance						5,745.64	15,377.98
Register Balance as of 31/07/23						5,745.64	15,377.98
Ending Balance						5,745.64	15,377.98

Signed.....

Date.....

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 31/08/23**

Type	Date	Num	Name	Memo	Cir	Amount	Balance
Beginning Balance							15,377.98
Cleared Transactions							
Cheques and Payments - 10 items							
Bill Pmt -Cheque	02/08/23	BACS	EON.Next	Floodlights July 2023	X	-76.14	-76.14
Bill Pmt -Cheque	02/08/23	BACS	SSE (Swalec)	Floodlights final bill	X	-47.33	-123.47
Bill Pmt -Cheque	16/08/23	BACS	D Rolls	Strimmer line and oil	X	-74.50	-197.97
Bill Pmt -Cheque	16/08/23	BACS	Claire Lewis (Expenses)	NO DOGS stencil	X	-17.84	-215.81
General Journal	25/08/23	2021-1...	Claire Lewis	65hrs @ SCP 20	X	-958.75	-1,174.56
Bill Pmt -Cheque	25/08/23	BACS	D Rolls	D and W Rolls Wages	X	-762.60	-1,937.16
Bill Pmt -Cheque	25/08/23	BACS	M.Thomas	Litter picker wages - 1 hour extra	X	-109.72	-2,046.88
Bill Pmt -Cheque	25/08/23	BACS	Buildbase Ltd	Postfix concrete	X	-82.68	-2,129.56
General Journal	25/08/23	2021-1...	HMRC - PAYE & NI	65hrs @ SCP 20	X	-27.70	-2,157.26
Bill Pmt -Cheque	30/08/23	BACS	TVE Hire & Sales	Generator for Church Green	X	-41.52	-2,198.78
Total Cheques and Payments						-2,198.78	-2,198.78
Total Cleared Transactions						-2,198.78	-2,198.78
Cleared Balance						-2,198.78	13,179.20
Register Balance as of 31/08/23						-2,198.78	13,179.20
Ending Balance						-2,198.78	13,179.20

ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Howes
IT WAS RESOLVED that the Accounts for Payment be approved. All in favour.

10/09/23 To approve Monthly Statement of Accounts

**Stanford in the Vale Parish Council
Statement of Accounts - Summary
As of 31 August 2023**

	31 Aug 23	30 Jun 23
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - Comm. Garden	1,645.00	1,645.00
Reserves - Security	1,000.00	1,000.00
Reserves - CIL	113.54	113.54
Reserves - NP	145.10	145.10
Reserves - S106	7,726.54	7,726.54
Current Account - TSB - Other	2,549.02	-997.84
Total Current Account - TSB	13,179.20	9,632.34
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	10,633.23	10,633.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account - Other	11,235.22	16,087.13
Total Redwood 35 Day Savings Account	26,207.50	31,059.41
Total Cash at bank and in hand	39,386.70	40,691.75
Total Current Assets	39,386.70	40,691.75
NET CURRENT ASSETS	39,386.70	40,691.75
TOTAL ASSETS LESS CURRENT LIABILITIES	39,386.70	40,691.75
NET ASSETS	39,386.70	40,691.75
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Dabek
SECONDED BY Cllr. Howes
IT WAS RESOLVED that the Monthly Statement of Accounts be approved. All in favour.

11/09/23 To approve training budget for councillors
All training requests should be brought to council for approval.

Signed..... Date.....

- 12/09/23 To approve CILCA training costs for the Parish Clerk**
 CILCA (Certificate in Local Council Administration) is the formal qualification for Parish Clerks. When a council's Proper Officer obtains CiLCA, this meets one criterion for the council to use General Power of Competence. It also contributes to Quality and Quality Gold in the Local Council Award Scheme.
 ON THE RESOLUTION OF Cllr. Isaacs
 SECONDED BY Cllr. Howes
 IT WAS RESOLVED that up to £1000 be spent on the clerk's CILCA training costs
- 13/09/23 To discuss/approve costs for mower repairs**
 ON THE RESOLUTION OF Cllr. Middleton
 SECONDED BY Cllr. Howes
 IT WAS RESOLVED that up to £1000 be spent on repairs and parts for the tractor, at John Deere dealership. Darren to load onto trailer and transport to John Deere. All in favour with 1 abstention (Cllr. Isaacs).
- Noted: Declaration of interest** - Cllr. Isaacs has shares in John Deere
- 14/09/23 To discuss arrangements for transfer of Nursery End public open space**
 ON THE RESOLUTION OF Cllr. Isaacs
 SECONDED BY Cllr. Middleton
 IT WAS RESOLVED that the Parish Council approves Public Open Space plan revision E and accepts the DWH proposal of indefinite extension to all S106 agreements relating to Nursery End. Reference email from DWH 25/8/23.
ACTION: Add agenda item for investment policy
ACTION: Clerk to seek OALC guidance on putting money under a charitable trust
- 15/09/23 To discuss the removal of the bridge over the River Ock at Penstones**
 Penstones have agreed a temporary re-routing of the path across their land. Still need agreement from landowner on use of the alternative bridge, plus agreement on who would fund the fencing needed to separate the temporary path from Penstones.
ACTION: Cllr. Isaacs to speak County Councillor Ash to ask for OCC to find immediate resolution and express our deep concern that they are unwilling to repair until at least FY2024.
- 16/09/23 To discuss progress of Bow Farm Development to Horsecroft Footpath**
 Carried forward to next meeting. Consider formal complaint to VWHDC if not resolved.
- 17/09/23 To discuss the Football Club Lease**
 The current lease expires in April 2025.
 ON THE RESOLUTION OF Cllr. Middleton
 SECONDED BY Cllr. Isaacs
 IT WAS RESOLVED that delegate review of the lease and proposals to Cllrs Isaacs, Lewis and Dabek for changes to come back to council
- 18/09/23 To approve expenditure on fixing fencing at the Football Club**
ACTION: Recreation and Leisure committee to meet with FC to discuss how to address issues with fence. Add to agenda for next R&L meeting
- 19/09/23 To approve expenditure on tree maintenance at the football club**
 Progress as H&S issue – clerk to find alternative tree maintenance companies to perform emergency work.
- 20/09/23 To discuss meetings about the Community Woodland**
 Cllr. Isaacs met with the Community Tree and Woodland Opportunity Officer Rian Harris from OCC at the Community Woodland and strip wood. Showed him our Community Orchard and asked if there

might be funding for more tree planting (not yet but some may become available in early 2024 was the response). Discussions ongoing about a cycleway to Shellingford Crossroads.

21/09/23 To discuss progress in purchase of security cameras

Agreed to purchase an initial camera to trial.

22/09/23 To discuss the speed limit on A417 from Cottage Rd – 30mph zone

The A417 from Cottage Road to the 30mph limit will be remaining at 40mph, according to the designs provided by David Wilson homes and agreed with OCC. The initial safety report recommended 30mph, but some changes were made to the design and OCC accepted 40mph. The Parish Council was not involved in the S278 road approval process. Many parishioners have raised concerns about the speed at this section, with 250 new houses in River Meadow and many families with young children crossing the road. Given the push for 20mph zones across the county, it seems contrary for this section to remain at 40mph.

ACTION: Clerk to discuss with OCC – the Parish Council requests that the road be reduced to 30mph as part of the roadworks. Cllr. Middleton to speak to County Councillor Juliet Ash.

23/09/23 To receive the report of the Recreation and Leisure Committee

Recreation and Leisure minutes circulated.

ON THE RESOLUTION OF Cllr. Lewis

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that standing orders be suspended at 10pm in order for the meeting to continue. All in favour.

24/09/23 Provisional date of next meeting – Wednesday 4th October 2023 at the Village Hall

25/09/23 Questions/comments from parishioners

Further discussions on the were held on the bridge over the River Ock

Meeting closed at 22:10