

Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 1st December, 2021 at Stanford in the Vale Village Hall

Present: Cllr. Lewis (Chair) Cllr. Warren Cllr. Isaacs Cllr. Dixon Cllr. Bailey
Cllr. Boyd (VWHDC)

- 01/12/21 To receive apologies and reason (If offered)**
Cllr. Middleton (unwell), Cllr. Williams (business), Cllr. Williams-Cuss (personal), Cllr. Howes (pending PCR), Cllr. Jenkins (pending PCR), Cllr. Ash (OCC)
- 02/12/21 To receive Declarations of Interest from Cllrs on any agenda item**
None
- 03/12/21 To receive, approve & sign as a true record minutes of previous meeting of Parish Council, 3rd November 2021**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Bailey
IT WAS RESOLVED that the minutes be signed as a true record
- 04/12/21 To receive report of County Councillor**
High Street drainage works pencilled in for 20th December.
OCC have sent their matched funding for the school zig zag lines
Concerns about Thames Water Abingdon Reservoir
- 05/12/21 To receive report of District Councillor**
Report discussed. Planning concerns for QE2 field still being discussed.
- 06/12/21 Questions/comments from parishioners**
None
- 07/12/21 To receive report of Chairman inc items for next agenda**
Councillors are reminded of the duty to attend meetings and of the '6-month rule' (*Section 85 of the Local Government Act 1972*).
I have looked at the application process for the 20mph scheme following the instruction from Council last month (05/11/21) to express an interest. There is no way to merely express an interest. We can apply to the scheme if we wish but this needs a minuted decision from council approving an application and documented support from our county councillor. We will need to decide how (and if) we wish to take this forwards. My suggestion would be for Council to delegate to a working party the task of investigating this and coming back to Council with options and recommendations.
I had an action in the last minutes (05/11/21) to arrange a 3-way meeting between the school, parish council and our county council to discuss parking problems outside the school. I've held off on this at the moment as we've had a suggestion for a more immediate solution to the particular problem of parking on the verges opposite the Hunter's Field entrance (to be discussed under item 13/12/21). I'm happy to take forwards the action on a 3-way meeting if we still that is still necessary after discussion of agenda item 13.
We have been contacted by Savills on behalf of David Wilson Homes to discuss amended proposals for P21/V2334/FUL - Former Seven Acres Nursery Site. A Zoom meeting has been arranged for Weds 8th at 7.30pm, to which all Councillors are invited. For clarity, this will be an informal meeting to review their proposals and will not constitute any official planning response on our behalf.
We held an informal meeting with the Wessex Trust on options for reuse of The United Reform Church on Chapel Road (08/11/21). Councillors present expressed a preference for community use but noted that actual utilisation would depend on detailed proposals and planning considerations. The Wessex Trust will come back to us when they have given the matter further consideration.

We have received an objection from resident to the VAS device proposed to be located in Joyce's Rd (13/11/21). Cllr. Dixon and I have met the residents and an alternative location is being proposed under agenda item 12. Also related to our meeting with residents, Cllr Dixon also in touch with Google Maps to try to get Joyce's Rd marked as not suitable for HGVs after complaints about lorries attempting to use it as a cut-through.

I note we have had full funding from the PPC for the Skate Park repairs. This is a substantial step forwards in getting an important community facility back to full use. My thanks to Cllr Isaacs to making the funding application, to Cllr Lewis for sourcing quotations and negotiating with the suppliers and to the PPC for providing the funding.

We have received the £600 funding from Councillor Priority Fund towards school 'Keep Clear' line painting. I have suggested to OCC Highways that this take place over Spring Half Term, 21 Feb - 25 Feb. We will need to liaise with the school and arrange to keep the area free of parked cars when the date comes round.

The Football Club tree that had lost branches during the last storm (08/11/21) was discussed in Environment Sub-Committee. Cllr Lewis has undertaken to ask a tree surgeon to inspect it.

I have been contacted by year 9 student at Faringdon Community College, who would like to do some voluntary litter picking at a few hrs per week for 3 months as part of a Duke of Edinburgh Bronze Award. Unless council has any objections, I'll reply to accept the offer and will speak to our Litter Collection Officer to suggest some areas that could be targeted. I will also check on whether he requires any equipment or PPE from us.

My apologies, there was a request from Cllr Bailey/Environment Sub-Committee to add purchase of 12 fruit trees to the agenda but I neglected to do this. If the cost is less than £500 and the expenditure is part of an approved budget, it can be approved under section 4.1 of our Model Financial Regulations, subject to confirmation by our RFO. Otherwise it will have to go to the next meeting as an agenda item.

Advert for new Parish Clerk to be sent to OALC. *Item to next agenda.*

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Bailey

IT WAS RESOLVED that the investigations into a 20mph speed limit in parts of the village be delegated to a working party. All agreed

08/12/21 To receive correspondence

E mail received highlighting lack of street lighting, especially at the junction of Huntersfield and Manor Crescent

Cllrs Middleton and Lewis to reply to Mr Austin.

A donation of £200.00 for daffodil bulbs to be planted on the various greens in the Village has been received. Thank you to go in the next newsletter and passed to environment committee to organise.

09/12/21 To discuss Planning Applications

P21/V3197/LB & P21/V3195/HH Rectory House, Church Green – erection of new three bay garage & demolition of existing outbuilding

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Bailey

IT WAS RESOLVED to fully support. All in favour

10/12/21

To approve accounts for payment

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 30/11/21**

Type	Date	Num	Name	Memo	Clr	Amount	Balance
Beginning Balance							13,183.24
Cleared Transactions							
Cheques and Payments - 9 items							
Bill Pmt -Cheque	05/11/21	BACS	IAC Audit & Consultancy	Payroll audit	X	-462.00	-462.00
Bill Pmt -Cheque	05/11/21	BACS	SITV Village Hall	PC Sep 2021 + MGT	X	-23.55	-485.55
Transfer	15/11/21			Reallocating CIL funds	X	-5,191.02	-5,676.57
Bill Pmt -Cheque	17/11/21	BACS	D Rolls		X	-154.82	-5,831.39
Bill Pmt -Cheque	17/11/21	BACS	SSE (Swalec)		X	-72.61	-5,904.00
Bill Pmt -Cheque	19/11/21	BACS	HR Wallingford	Drainage assessment - QEII Field	X	-8,936.40	-14,840.40
Bill Pmt -Cheque	19/11/21	BACS	Oxfordshire C.C	QEII Rent	X	-350.00	-15,190.40
Bill Pmt -Cheque	26/11/21	BACS	N.Middleton		X	-78.00	-15,268.40
Bill Pmt -Cheque	26/11/21	BACS	SITV Village Hall	PC Oct 2021	X	-20.35	-15,288.75
Total Cheques and Payments						-15,288.75	-15,288.75
Deposits and Credits - 2 items							
Deposit	10/11/21			Deposit	X	600.00	600.00
Transfer	15/11/21			Reallocating CIL funds	X	5,191.02	5,791.02
Total Deposits and Credits						5,791.02	5,791.02
Total Cleared Transactions						-9,497.73	-9,497.73
Cleared Balance						-9,497.73	3,685.51
Register Balance as of 30/11/21						-9,497.73	3,685.51
New Transactions							
Cheques and Payments - 1 item							
Bill Pmt -Cheque	10/12/21	BACS	Play Inspection Co. Ltd.			-250.20	-250.20
Total Cheques and Payments						-250.20	-250.20
Total New Transactions						-250.20	-250.20
Ending Balance						-9,747.93	3,435.31

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Bailey

IT WAS RESOLVED that the accounts for payment be approved

All agreed

11/12/21

To approve Monthly Statement of Accounts

**Stanford in the Vale Parish Council
Statement of Accounts - Summary
As of 30 November 2021**

	30 Nov 21	31 Oct 21
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - CIL	0.00	5,191.02
Reserves - NP	145.10	145.10
Reserves - S106	1,950.00	1,950.00
Current Account - TSB - Other	1,590.41	5,897.12
Total Current Account - TSB	3,685.51	13,183.24
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	7,476.14	2,285.12
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account -...	13,110.54	18,281.18
Total Redwood 35 Day Savings Account	24,925.73	24,905.35
Petty Cash	0.10	0.10
Total Cash at bank and in hand	28,611.34	38,088.69
Total Current Assets	28,611.34	38,088.69
NET CURRENT ASSETS	28,611.34	38,088.69
TOTAL ASSETS LESS CURRENT LIABILITIES	28,611.34	38,088.69
NET ASSETS	28,611.34	38,088.69
Capital and Reserves	0.00	0.00

ON THE RESOLUTION OF Cllr. Warren

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that the Monthly Statement of Accounts be approved

- 12/12/21 To review locations for VAS devices in light of comments from residents**
 The site in Cottage Road and the two in High Street had already been approved. There was contention about the site in Joyces Road. After various suggestions Mark Francis (OCC) recommends the site on the corner of Van Diemens and Joyces Road would be best.
 ON THE RESOLUTION OF Cllr. Dixon
 SECONDED BY Cllr. Bailey
 IT WAS RESOLVED that we accept Mark Francis's advice for siting the post on the corner of Van Diemens. All in favour
 Cllr Dixon has also contacted Google Maps to advise Joyces Road is not suitable for HGV lorries.
- 13/12/21 To discuss measures to deter parking on verges near Hunters Field school entrance**
 The school has taken the following actions: Encourage parking in Village Hall car park and reintroduce the 'walking bus' once a week. Notices in fortnightly newsletter. Trying to arrange a meeting between OCC (Mark Francis), police, and County Councillor to discuss the concerns. An offer to place boulders on the grass verge opposite the Hunter's Field school entrance was considered. The general feeling was that boulders would be out of keeping there, unlikely to get Highways approval and would be difficult to mow around.
 Cllr. Warren will liaise further with the school. There have been some very successful banner campaigns elsewhere (children's own design) and the Parish Council might be willing to support having it printed up. Parents dropping kids to the entrance opposite Sheards Lane, and in doing so either blocking the road completely, or being so close to the bend to be dangerous was also raised. It was also suggested that signage to encourage shoppers to use parking behind the Coop may assist. There was a general concern that without concerted efforts, the problem would simply be relocated. In line with this, concerns were highlighted around the yellow line painting outside the main entrance in High Street. Cllr. Lewis to try to furnish councillors with a map indicating approximate locations of all the existing markings, as the real challenge here is stopping the issue with too small a gap for busses/lorries/fire engines etc to pass between vehicles.
- 14/12/21 To discuss outstanding invoice for May 2019 elections**
 Council has previously resolved to accept the fees indicated in the VWHDC breakdown for Staffing, Location & Admin totalling £1,206.74 given that these, broadly speaking, directly align to local costs. The Count costs are more difficult for the Parish Council to accept given the challenges with the calculation that have been raised previously with VWHDC. Council proposes to offer 50% payment in respect of this element of the bill. This is still significantly higher than what the Parish Council believes the "shared" ward costs should be, but recognises the challenges of changing policy retrospectively. This would provide a revised total of £1,206.74+£554.89 = £1,761.63
 Cllr. Lewis apologised for the delay, but would ensure this offer was put to VWHDC.
- 15/12/21 To discuss and approve payment for Remembrance Day poppy wreath**
 ON THE RESOLUTION OF Cllr. Isaacs
 SECONDED BY Cllr. Warren
 IT WAS RESOLVED to send a donation of £60.00 to the British Legion. All agreed

16/12/21

To consider budget/precept requirements for 2022/23

The current year-to-date budget performance table was explained and discussed.

	2021-2022		2020-2021		2019-2020	2018-2019	2017-2018	2016-2017
	Budget (yr)	Actual to date	Budget	£ Difference	Budget	Budget	Budget	Budget
Ordinary Income/Expense								
Income								
Precept Grant	0.00	0.00	0.00	0.00	0.00	271.00	679.00	900.00
Precept	24,095.00	24,095.00	23,700.00	395.00	23,000.00	22,500.00	21,500.00	19,200.00
Grants Received		7,741.02						
Agency Work - Grass Cutting	2,780.20	0.00	2,780.20	0.00	2,780.20	2,780.20	2,780.20	2,780.20
Interest on Investments	100.00	154.23	3.00	97.00	3.00	7.41	7.41	7.41
Rent Received	2,075.00	1,468.00	2,075.00	0.00	2,075.00	2,075.00	2,075.00	2,075.00
Miscellaneous								
Total Income	29,050.20	33,458.25	28,558.20	492.00	27,858.20	27,633.61	27,041.61	24,962.61
Expense								
Neighbourhood Plan								
General Administration	3,500.00	1,795.35	3,500.00	0.00	3,500.00	3,400.00	3,400.00	3,400.00
Salaries,Wages, Clerks Expenses	16,297.00	9,309.94	16,200.00	97.00	15,986.00	15,283.47	15,060.00	14,413.50
Capital Spending	2,495.00	0.00	2,200.00	295.00	2,000.00	2,000.00	2,500.00	1,000.00
Running Costs	5,050.00	3,116.86	4,950.00	100.00	4,950.00	4,800.00	4,800.00	4,500.00
Legal & Professional Fees	850.00	15,647.12	850.00	0.00	650.00	2,000.00	1,000.00	3,000.00
Grants Allocated								
Donations	250.00		250.00	0.00	200.00	100.00	100.00	100.00
Other Payments	600.00		600.00	0.00	560.00			
Total Expense	29,042.00	29,869.27	28,550.00	492.00	27,846.00	27,583.47	26,860.00	26,413.50
Net Ordinary Income	8.20	3,588.98	8.20		12.20	50.14	181.61	(1,450.89)
Profit for the Year	8.20	3,588.98	8.20		12.20	50.14	181.61	(1,450.89)

This budget considers precept related spend only.

CIL & S106 allocations are not included in the above

Neighbourhood Plan funds are "one-time only" and are not included in the budget

For major capital programs PC may use a mix of existing reserves and/or seek additional grant funding

Notes:

i) Budget has been low against actuals recently

ii) Assumes some additional services required for QEII (more avbl from reserves)

iii) Notional 2 hrs/month gardener + £240 mixed planting (inc. trees)

Whilst a replacement Clerk is yet to be appointed, it is envisaged that the SCP and hours will be similar to those previously used. In addition to core budget/precept expenditure, Council have a number of strategic projects that will require additional funding, including:

- QE2 field
- Replacement tractor mower
- Rolling programme for updating the play area

The Precept review and inflation rate was discussed.

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Warren

IT WAS RESOLVED that the precept be set at £26,000 being an increase of 3.275% (85p) for a Band D household, which is below the inflation rate. (Consumer Prices Index = 5.1%, Nov 2021)

All in favour

17/12/21

To consider survey of parishioners about support for the CEE Bill

Item deferred to next agenda

18/12/21

To receive report of Environment Sub-Committee

Taken as read

19/12/21

To receive report of Recreation & Leisure Committee

The safety inspections had taken place and need to be looked at to highlight the priority actions that need to be done.

1x toddler and 1x main swings have been taken out of action due to deterioration of their top bars.

There are supply chain delays obtaining play-grade timber poles, with some suppliers quoting 5+ months - these are a Health & Safety issue and should be replaced as soon as possible. *Basket Swing to go on next agenda.*

20/12/21

To receive report of Neighbourhood Plan

Nothing to report

21/12/21

To receive report of Millennium Green Trust

Minutes of AGM and meeting circulated and taken as read

- 22/12/21 To receive report of Queen’s Jubilee Sub-Committee**
To be held on Sunday 5th June 2022 at the Football Field. Similar to last one when it rained, meaning some planned activities did not take place. Shared giant picnic then some activities. Next meeting will sort out a budget – previously PC paid for pig roast with a grant from PPC, District Council and Waitrose. Funding to be looked at in January. Football Club and villagers to be asked to join committee.
- 23/12/21 To receive report of Public Works of Art Liaison Working Party**
Nil.
- 24/12/21 Provisional date of next meeting – Wednesday 5th January, 2022**
- 25/12/21 Questions/comments from parishioners**
Questions about new notice boards as the remaining 2 are in a very poor state (appointed contractor no longer able to assist) and also the posts and fencing around the Football Club. Both matters ongoing.