

**Minutes of a meeting of the STANFORD IN THE VALE PARISH COUNCIL  
Held on Tuesday 6<sup>th</sup> April 2004 in the Millennium Hall.**

There were no questions/comments from parishioners

**Present:**      **Mr.P.G.McMorrow(Chair)**              **Mr.S.Bambury(Deputy Chair)**  
                  **Mr.G.Hughes (Senior Councillor)**    **Mr.P.Gill**  
                  **Mr.M.Mullen**                                      **Mrs.G.McMorrow**  
                  **Mrs.F.Shires**

**Mrs.A.Fitzgerald-O'Connor(County Councillor)**  
**Mr.R.Sharp(District Councillor)**  
**Mr.D.M.Dew(Clerk)**

**1/04/04**                      **Apologies:**

Mr.M.Isaacs(Business)              Mrs.L.Miles

**2/04/04**                      **Declarations of Interest by Councillors on any Agenda Item**

Cllr Hughes – Item 8 Correspondence URC Chapel  
District Councillor Sharp also declared an interest regarding correspondence from Positive Steps Nursery Ltd.

**3/04/04**                      **Minutes of meeting 4<sup>th</sup> February 2004**

Cllr Isaacs through the Chair asked that the Marlborough Lane wooden bridge comments be included in minutes, this being that the bridge was unsafe especially for young and elderly. Chairman stated that all bridges needed attention and Clerk had spoken to County Council whose responsibility it was. With this amendment:

ON THE RESOLUTION OF Cllr.HUGHES  
SECONDED BY Cllr SHIRES  
IT WAS RESOLVED that the minutes be approved and signed as a true record.

**4/04/04**                      **Minutes of Planning meeting 8<sup>th</sup> March 2004**

ON THE RESOLUTION OF Cllr HUGHES  
SECONDED BY Cllr.BAMBURY  
IT WAS RESOLVED that the minutes be approved and signed as a true record

**5/04/04**                      **Report of County Councillor**

At a Structure Planning meeting it had been decided not to build on green belt in Oxford as previously proposed. There had also been a new code of conduct issued for planning which was very stringent. Cllr Hughes asked about the quality of repairs to local rural roads and the short time in which they needed repair again. Shellingford Quarry was a continuing problem regarding mud/silt on road surface and splash on to

Vehicles on A417. Councillor had complained to Highways.

6/04/05

### Report of Clerk

- Dog Excrement – This was becoming an increasing problem and needed to be addressed. Villagers still seem to think that they will not be fined if reported. Clerk stated that two villagers had received a warning letter from DC and next step if there was a recurrence was court proceedings – **TRY AND PROVE IT WAS ME IS NOT AN OPTION – ALL THE COUNCIL OR ANY VILLAGER HAS TO DO IS GIVE THE OFFENDERS ADDRESS AND THE DISTRICT COUNCIL SOLICITOR DOES THE REST.**  
Councillors thought that a public meeting would be advantageous and Councillors meeting and walking the village one day as wardens. Clerk to study solutions and report to Council Agenda item for Annual Parish Meeting
- Risk Assessment Software – OALC had circulated Councils regarding legislation for risk assessment and had recommended that DMH software be used. Despite Cllr Bambury's concerns regarding the software Chair said that this was OALC recommendation
- Appointment of Internal Auditor – Mr.B.Dancer was available for advice(free) but there was a need for a local person to audit accounts on a regular basis.. M/S C.White had agreed to carry out these duties for a nominal sum.  
ON THE RESOLUTION OF Cllr BAMBURY  
SECONDED BY Cllr GILL  
IT WAS RESOLVED that M/S. C.WHITE be appointed as internal auditor
- Insurance Skatepark – Cornhill Ins.quote had doubled when skatepark had been added to policy. Following investigation by Cllr Gill and Clerk with OPFA Roger Davis alternative insurers to be contacted.
- Accountancy Software – Following a demonstration both Clerk and Auditor were unconvinced that it was any better than the present system plus the price had escalated. To be kept on hold.
- LGA 2000 Code of Conduct – Chairman reminded Councillors even if offered gifts are refused it must be reported.

7/04/04

### Report of Chairman

- Audit still on-going but we are gradually getting there
- Risk assessment is now a legal requirement as notified and required by auditors
- Letter of thanks to be sent to Mr.S.Maskell (Village Transport Liason)
- Wren/Entrust had visited the village to see what their grants had achieved – they were delighted and indicated that further grants might be available.
- Skatepark – signs must be in situ before use. Signs are chosen including smaller versions for each piece of equipment
  - Annual accounts – previous problems are having a knock -on effect. Auditor to re-work
- Dog Bins – To Annual Parish Meeting
- Handyman to install new bench on Millennium Green

8/04/04

### Correspondence

- Positive Steps – Lease/purchase of Land/building for Nursery
- Oxfordshire CC – Community Partnership Forum 13 May – Chair to attend
- Oxfordshire CC – Changes to Bus Services – Noted
- Oxfordshire CC – Country Ways Project – Noted

- Oxfordshire CC Audit of Services for Older People.
- Vale of White Horse DC – Assisted Travel Issue of Tokens – Clerk stated that he had not been asked to help issues but would have done to save people travelling out of the village
- Uffington Juniors FC – Thanks for use of floodlights and hopefully reuse in future
- Mr.G.Hughes – Council welcome to free use of Millennium hall facilities but that consideration be given to a donation towards two tables that need replacing. Clerk stated that previous discussions had taken place regarding this and the delegation committee had agreed in principle to replace tables in lieu of a hiring charge.Clerk said that Council also had the powers under s137 LGAct. Mr.Hughes to cost tables.

ON THE RESOLUTION OF Cllr.P.G.McMORROW  
 SECONDED BY Cllr.F.SHIRES  
 IT WAS RESOLVED that two tables be purchased for the Hall

**9/04/04                      Planning applications – Nil**

**10/04/04                  To approve monthly statement of accounts**

Chairman asked Councillors to look at Total Payments (£93,210) comparing it to Precept (£20,000) A good Council is classed as spending 3 times its precept what does that make us ?

ON THE RESOLUTION OF Cllr.HUGHES  
 SECONDED BY Cllr SHIRES  
 IT WAS RESOLVED that the statement of accounts be accepted

**11/04/04                  Accounts for Payment**

• D.M.Dew	Salary & Expenses	626.15
• J.Northcote	Salary	120.00
• Allianz Cornhill	Mower Ins	184.89
• P.Gill	Mower repair	21.74 **
• OALC	Membership Fee	338.15
• DMH Solutions	Risk Software	80.12
• Cobra Pumps	Mower repair	206.31
• D.Rolls	Salary & Expenses	174.50
• ORCC	Best Kept Village entry	12.00
• H & AP Stebbing	Bench	837.21

\*\* Cllr Gill declared an interest

ON THE RESOLUTION OF Cllr Mrs McMORROW  
 SECONDED BY Cllr BAMBURY  
 IT WAS RESOLVED that the accounts be paid

**12/04/04                  Report of District Councillor**

Involved in further discussions regarding street cleaning grants which were being granted on a very competitive basis. His comments had received no dissent and the item will be reviewed Sept/Oct. He observed that work at Vine Cottage was progressing

Local Plan 2<sup>nd</sup> draft due to be issued. There had been enquiries about gas being available in Village. Clerk said a poll had been taken with little response – each household to pay £1700 +

**13/04/04 Recreation & Leisure**

Extra lighting was due to be in place May/June. Floodlight timer was being altered as needed. Sign costings confirmed £170 large - £16 small. A discussion took place about use of grants for specific works and degrees of flexibility of use.

Grass cutting had started. The County FA where the reason that the remainder of Football Foundation grant was still outstanding. Clerk to contact Berks & Bucks FA

ON THE RESOLUTION OF Cllr McMORROW  
SECONDED BY Cllr BAMBURY  
IT WAS RESOLVED that the report be approved

**14/04/04 To discuss purchase of pavement sweeper**

Cost approx £18000 although there must be sufficient funds to meet running costs and maintenance £1000 pa. It is able to pick up and storage dog excrement and chemically break it down. Council decide in principle to follow up .

**15/04/04 To set dates for Annual Meetings**

Stanford in the Vale Parish Council Annual Meeting - 4<sup>th</sup> May 2004

Annual Parish Meeting – 28<sup>th</sup> April 2004

Venue: Millennium Hall Chapel Road 7.30mp

ON THE RESOLUTION OF Cllr Hughes  
SECONDED BY Cllr GILL  
IT WAS RESOLVED THAT THE MEETING BE CLOSED