

**Minutes of a meeting of the STANFORD IN THE VALE PARISH COUNCIL held on Wednesday
7th December 2016 in Stanford Village Hall**

Present: Cllr.P.Lewis(Chair) Cllr.Warren Cllr.Gill Cllr.Isaacs Cllr.Jenkins
 Cllr.Sharp(VWHDC) D.M.Dew(Clerk)

01/12/16 Apologies and reason (If offered)

Cllr.N.Lewis(Business) Cllr.Jackson(Business) Cllr.Williams Cuss(Business)
Cllr.Bailey(Illness) Cllr.Fletcher(Business)

02/12/16 Declarations of Interest by Councillors on any agenda item

Cllr.P.Lewis – Item 14 – Accounts for Payment

03/12/16 To receive approve and sign as a true record minutes of previous meeting 5th Oct 2016

ON THE RESOLUTION OF Cllr WARREN
SECONDED BY Cllr JENKINS
IT WAS RESOLVED that the minutes be signed as a true record

04/12/16 To receive approve and sign as a true record minutes of previous meeting 2nd Nov 2016

Some councillors had not received copies of the minutes. This item be on next agenda

05/12/16 To receive report of County Councillor

Nil

06/12/16 To receive report of District Councillor

Local plan part 1 had been received and would be presented to District Council next week and should therefore provide some protection against development. The plan sets out a 7.1 year housing supply. There was discussion as to what the “Master Planning” mentioned in the Inspectors report actually was.
Questioned about the levelling of the QEII field the Councillor stated that OCC County Archaeologist should be consulted

07/12/16 Questions/comments from parishioners

Dark places within the village especially Huntersfield opposite Manor Crescent. Clerk to obtain up to date price for new lamp standard. Item to be placed in Newsletter stating the argument for both sides, for and against more lighting

08/12/16 To receive report of Clerk

Grass cutting contract – reply received from VWHDC (Circulated). Further discussion next year

Manhole Cover Manor Cres/Huntersfield garages – Chairman had inspected and while Thames water deny it is their responsibility (Not on map) it was suggested that their map may be incorrect. It is also possible that it is the responsibility of the garage owners

MUGA Sweeping – The Recreation & Leisure report recommended a weekly clean/sweep of the area. The present litter picker was prepared to carry out this task at extra hours – To be further discussed

Drug abuse – Residents in Nursery End had reported suspicions to the Clerk. This is a Police matter. Item to Newsletter this is not a matter for the Parish Council and should be reported to the Police not the Clerk

09/12/16 To receive report of Chairman

Due to an increase in wholesale energy prices AXIS had imposed a surcharge which would work out at approx. £30 (in total), which would be in line with the next available tariff. This surcharge would last for 3 months and Council will review suppliers at the end of the current contract.

Nursery End – take my email as read, and defer discussions to agenda item 12.

QEII field – Correspondence received from OCC Highways regarding access, parking and lighting following the submission of our plan for change of use. As VWHDC had insisted on a full application OCC were concerned about lack of detailed info on those items. Have discussed with OCC and intend to submit additional information to supplement the Design & Access Statement.

Thermal Imaging – Underway

Manor Crescent – Complaints regarding parking and request for an item to be placed in the Newsletter

Attempting to contact Cllr.Fletcher without success – item to next agenda

10/12/16 To receive Correspondence

Stanford PPC – Payment for June, August, October Newsletters – Noted

Wantage Independent Advice Centre – request for donation – Noted

Cllr.Bailey – Comments/updates Re Handover of Open Space – Noted

11/12/16 To discuss Planning Applications

P16/V2795/FUL Land at Bow Farm – Proposed dwelling & Garage

ON THE RESOLUTION OF Cllr.P.LEWIS

SECONDED BY Cllr.GILL

IT WAS RESOLVED that there were NO OBJECTIONS to the application but wish the following comments to be taken into account

The access needs to be compliant with OCC conditions. S106 contribution to be uplifted in proportion

P16/V2509/FUL – Land adj to Cottage Rd & Faringdon Rd - Change of use from agricultural to become a recreation ground

ON THE RESOLUTION OF Cllr.ISAACS

SECONDED BY Cllr.JENKINS

IT WAS RESOLVED that the application be FULLY SUPPORTED for the following reasons

It enhances the Village facilities

12/12/16 To discuss “Handover of Open Space”

Correspondence from Cllr Bailey noted – with some items still outstanding, handover is not yet possible. There was detailed discussion regarding fencing and potential footpath routes following complaints from residents in Nursery End with concerns regarding noise and security. There were also concerns about children running into Ware Road without some sort of fencing. Council felt that as close board fencing was not on the plans beyond the boundary of the last property, it should be removed and other suitable material should be looked at eg Hedging, or an alternative style of fence.

13/12/16 To receive Monthly Statement of Accounts

Cash at Bank

Beginning balance		25,102.16
Cleared Transactions	139.81	
Cleared balance		25,241.97
Uncleared Transactions	-456.30	24,785.67
Total new Transactions	-1,316.06	
Ending Balance		<u>23,469.61</u>

30 day Business

Beginning balance		7,899.72
Cleared transaction	0.84	
Ending balance		<u>7,900.56</u>

Neighbourhood Plan

3529.40

ON THE RESOLUTION OF Cllr.ISAACS
SECONDED BY Cllr.WARREN
IT WAS RESOLVED that the Monthly Statement of Accounts be approved

14/12/16 To Approve Accounts for Payment November.December

1 st Nov	P/Lewis	Planning application	195.80
2 nd Nov	D.Rolls	Mowing etc	353.00
2 nd Nov	P.Gill	Keys	45.11
2 nd Nov	OCC	School hire (NPlan)	88.00
18 th Nov	Village hall	Hall hire (Inc 6.40 NPlan)	31.30
25 th Nov	D.M.Dew	Salary x 2	1325.44
25 th Nov	C.Stallard	Litter pick x 2	120.00
25 th Nov	Post Office (HMRC)	PAYE & NI	466.53

28 th Nov	C.H.Davis	NPlan website	20.00
7 th Dec	Viking Direct	Stationery	112.52
7 th Dec	Crescent Landscapes	Fencing rec ground	155.00
7 th Dec	D.Rolls	Mowing/Strimming	124.00
30 th Dec	D.M.Dew	Salary	673.28
30 th Dec	C.Stallard	Litter	60.00
30 th Dec	Post Office (HMRC)	PAYE & NI	191.26

ON THE RESOLUTION OF Cllr.ISAACS
 SECONDED BY Cllr.WARREN
 IT WAS RESOLVED that the Accounts be paid/approved

15/12/16 To discuss Budget/Precept 2017/2018

Following discussion and looking at current assets and finances. A proposal of a 2 ½ % increase was put to the vote 4 in favour 1 against

ON THE RESOLUTION OF Cllr.ISAACS
 SECONDED BY Cllr.JENKINS
 IT WAS RESOLVED that the Precept for 2017/2018 be £21,500

At this time ON THE RESOLUTION OF Cllr.P.LEWIS
 SECONDED BY Cllr.ISAACS
 IT WAS RESOLVED that Standing Orders be suspended due to the time being 10pm

16/12/16 To receive report of Environmental Committee

A new volunteer Footpath Officer had been found. QEII field costings had been circulated but it is unsure if this includes ditching. There are concerns about what the OCC legal fees will be. Item to next agenda as Pylon Move

17/12/16 To receive report of Recreation & Leisure Committee

As per report circulated to Council. 3 new roundabout seats needed. Quotation figures to Clerk

18/12/16 To receive report of Neighbourhood Plan

The Neighbourhood Plan Steering Committee held two meetings during October. Over the past two months work has been ongoing in producing the draft Scoping Reporting process of compilation. This will lead to a sustainability assessment which is an important part of the evidence base on which the Neighbourhood Plan will be based. A skeleton draft of the Neighbourhood Plan has been drawn up, and the next step is to draft the policies which will form the basis for the Plan. On the 27th October four of the Neighbourhood Plan Committee members met with Oxfordshire County Council to hear and discuss the outcome of the expansion feasibility study for Stanford Primary School. The meeting was useful in understanding the implications of the various options being considered for the allocation of sites in the Plan. In the most recent public consultation a number of locations were proposed for public green spaces. Research is currently being undertaken to provide an evidence base to support the designation of

these sites as the sites identified for purposes other than housing , such as business and retail .work/live , allotments and burial ground

19/12/16 Questions/comments from parishioners

There was a discussion as to whether there should be an Assistant Clerk and if a person should be trained in the clerk's duties should the present clerk retire. Clerk stated that at present he had no plans to retire and that as per his contract he had to give six months notice. Chairman said that several things needed modernising including the online finance system and felt that an assistant would help with paperwork while the clerk could continue to act as legal adviser. The clerk said that several years ago due to financial restraints his hours had been cut on a volunteer basis from 22 to 15 and this was barely enough to cover the current workload. As for training it would not be possible to happen in the present location of the office which was in his house, and as for a Councillor to take over the duties , this would have to be unpaid as due to government regulations a Councillor cannot be paid until six months after resigning as a Councillor. Further discussions to be held

20/12/16 Date of Next Meeting

4th January 2017