



**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL
held on Wednesday 1 February 2023 at Stanford in the Vale Primary School**

Present: Cllr. Middleton (Chair) Cllr. Brooks Cllr. Boyle Cllr. Isaacs Cllr. Lewis
Cllr. Warren Cllr. Boyd (VWHDC) Cllr. Ash (OCC)

Claire Lewis (Clerk)

2 members of the public

01/02/23 To receive apologies

Cllr. Dabek

Cllr. Dixon

Cllr. Williams-Cuss

02/02/23 To receive Declarations of Interest from Cllrs on any agenda item

Item 10 – Accounts for payment – Cllr. Middleton and Cllr. Isaacs

03/02/23 To receive, approve & sign as a true record, minutes of previous meeting 4th January 2023

ON THE RESOLUTION OF Cllr. Boyle

SECONDED BY Cllr. Brooks

IT WAS RESOLVED that the minutes from January be accepted. All in favour with 2 abstentions from councillors not present at the last meeting.

04/02/23 To receive report of County Councillor

Discussion held on QEII field issues. Cllr. Ash will set up an OCC archaeology teams meeting with PC to get recommendations on approach.

Matters raised by councillors

Councillor priority fund – Cllr. Ash agreed that the £600 for line painting outside school can be transferred to play equipment for the playpark, as the whole cost of line painting has been covered by OCC Highways.

05/02/23 To receive report of District Councillor

- The National Planning Policy Framework is being reformed– the Govt consultation closes 2nd March. Cllr. Boyd to send link to Clerk.
- Thames Water reservoir – briefing held in London. All parties in OCC /Vale are against it. Cllr. Boyd to send briefing notes to Clerk to issue.
- Half term events are being held in the Beacon.
- Cllr. Boyd is chasing the issue of the overhanging trees at the end of Glebe Road – no landowner so working out best way to approach issue.
- Conservation area consultation has opened.
- Vale Bins survey 80% complete. In the meantime, should email Waste.team@southandvale.com and copy to Chris Watson for bin replacement/new bin

Signed.....

Date.....

requests. Cllr Middleton will raise High Street replacement, village hall replacement, Joyces Road, football club footpath. Any other locations should be notified to Cllr. Middleton.

- Police and Crime Commissioner grants – Cllr. Boyd will support the Parish Council's bid
- Bow Road footpath – spoke to Vale legal who confirmed that it is with Planning and not likely to be done before Easter so he will chase.

Matters raised by councillors

- Oil tank clean-up not complete – some debris is left. Cllr. Boyd to investigate.
- Councillors asked if it is worth raising a formal complaint about planning blocking progress on the QEII (newts) and Bow Road footpath.
- Councillors asked who will take on ownership of the oil tank area –Cllr. Boyd looking at options.

06/02/23 Questions/comments from parishioners

The developers of Cottage Road asked that if the parish council was to support the application for the barns conversion, as it did last time, whether they could recommend that the application be referred to committee decision by Cllr. Boyd if the planning officer was minded to reject it.

07/02/23 To receive report of Chairman inc. items for next agenda

- I've had an enquiry from the football club about whether there are any additional areas of green space they can use as pitches for winter training. We had a similar enquiry last winter, when we said that the green space by the pre-school could not be used but that the Millennium Green would be a possibility. If they were to use the Millennium Green they would need to bring their own temporary floodlights. Any training would be finished by 7.30pm. I would appreciate council's view on this so I can respond to the club.
- We had a grant of £600 from the Councillor Priority Fund towards the yellow line painting outside the school. Now that the work is complete, Oxfordshire County Council Highways have told me that they are paying the full cost (the previous arrangement was a 50/50 split). This leaves us with £600 to redeploy on a related activity. Suggestions welcome.
- We had a meeting with Manorwood Homes about the Old Mill Nursery site. No plans were available but the view expressed by councillors attending the meeting was that development on the east side of Cottage Road would be an undesirable extension of the urban boundaries of the village and access across the village green would be an obstacle to any scheme. This was an informal meeting and it was emphasised that council's formal view on any planning matter can only be expressed by a resolution taken in a council meeting.
- A parishioner has enquired about whether the 30mph limit on the A417 will be extended as far as Cottage Road in light of the River Meadow development. I will need to check back through the plans unless anyone has the answer to hand.

08/02/23 To receive Clerk's Report and Correspondence

Correspondence – relevant copies are in the meeting correspondence folder

1. Airband have resubmitted their plan. After further questions and challenge, this is now down to 24 poles. The latest plan and answers to questions are in the correspondence folder. **Delegated to Cllrs. Lewis, Middleton and Issacs to discuss remaining issues with Airband plan**
2. Vale has sent the timetable for May elections.
3. OALC January Update is available.
4. A resident from one of the houses on the footpath between Glebe Road and Fawkner Way, has written about the increasing number of speeding cyclists coming from Glebe Road and nearly hitting people walking on Fawkner Way. Each end of the path has 2 thin bollards to stop vehicles, but cyclists do not need to stop. The request is whether a barrier to stop/slow down cyclists could be put in place (like the one at Neville Way/Mawkes Close). **Clerk to raise with OCC Highways**

5. Gigaclear have written today (1st Feb) with an agreement for the Parish Council to sign that will grant access to the village green to complete works. **Delegated to Cllrs. Lewis, Middleton and Issacs to discuss.**

Clerk's report

1. A417 roadworks – I have a contact at Conlon to speak to for any roadwork issues. The roundabout plan can be found in the correspondence folder. The traffic light timings seem to be working fine. We have had one instance of all lights failing on a Sunday evening but I was able to contact the traffic management company to fix them and notified the village via Facebook. The traffic management is done by Hooke Highways who can be contacted on 01934 733516 with works reference number KE27803638574. **Clerk to a) obtain project plan and push for time reductions and b) discuss how traffic flow can be improved at different times**
2. Elections
 - o Information on becoming a councillor is on the website and Facebook page, using NALC resources. OALC is running 'So you want to be a councillor?' Zoom sessions over the coming months. The next is 13th February from 10-11am. There is no need to book. Please pass to anyone you know who may be interested:
 - o <https://us02web.zoom.us/j/87125012109?pwd=VzZkYzkwajlqTTJSWEdrVmVxTUUs2QT09>
 - o Meeting ID: 871 2501 2109 Passcode: 386520
3. Voter ID – I have put up posters and added info to Facebook from the Electoral Commission about Photo ID which will be needed for the May elections. I will change the material every few weeks. For those without Photo ID, the last date to apply for a Voter Authority Certificate is 25th April.
4. Cllr. Ash has set aside £150 towards a Kings Coronation community event – do we want to apply for this? **Cllr. Warren and Clerk to complete the form**
5. Les Harding has been in touch to ask if the PC will once again pay for the pads on three of the defibrillators which expire soon (two in April and one in May). Cost is approx. £60 each inc. VAT. Proceed. **Add as an agenda item at March meeting**
6. I have received the Community First Renewal application for £85 (unchanged from last year). **To be noted as budget item at next meeting**
7. The final quote has arrived for the Village Hall Av equipment so I will now apply for S106 money.
8. I have completed the annual emergency planning document from OCC. Details remain the same – Village Hall as an emergency reception centre for evacuated people.
9. I am continuing the ILCA to CILCA training modules.
10. No recent application decisions

09/02/23

To discuss Planning Applications

- a. **P23/V0099/FUL and P23/V0105/LB – Cottage Farm – barns redevelopment**

ON THE RESOLUTION OF Cllr. Middleton

SECONDED BY Cllr. Isaacs

IT WAS RESOLVED that Stanford in the Vale Parish council fully SUPPORTS the application due to the sympathetic redevelopment of the disused farm. We consider the development to be wholly appropriate given it is within the existing built area of the village, and we commend the choice of materials given the location in the conservation area. Furthermore we note from the recent Stanford in the Vale Conservation Area consultation document from Vale of White Horse DC that "Cottage Farm, one of the historic farms in Stanford ... is at risk of dereliction and ruin". This scheme will restore the site, which is indeed at risk, and the development is wholly consistent with the recommendation in the conservation appraisal which states that "any move towards the beneficial re-use of the buildings at Cottage Farm should be actively encouraged". All in favour.

Council noted that based on previous experience, Stanford in the Vale Parish Council requests that this application be called in to planning committee by Cllr. Boyd should the planning officer be minded to reject it. All in favour.

Signed.....

Date.....

b. **P23/V0042/HH** – 50 Joyces Road – driveway replacement

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Warren

IT WAS RESOLVED that PC Supports this application. All in favour.

10/02/23 To approve Accounts for Payment

7:18 PM

01/02/23

**Stanford in the Vale Parish Council
Reconciliation Detail
Current Account - TSB, Period Ending 31/01/23**

Type	Date	Num	Name	Memo	Cir	Amount	Balance
Beginning Balance							12,593.62
Cleared Transactions							
Cheques and Payments - 8 items							
General Journal	25/01/23	2021-...	Claire Lewis	65hrs @ SCP 20	X	-958.75	-958.75
Bill Pmt -Cheque	25/01/23	BACS	SSE (Swalec)	Floodlights Dec 2022	X	-70.80	-1,029.55
General Journal	25/01/23	2021-...	HMRC - PAYE & ...	65hrs @ SCP 20	X	-27.70	-1,057.25
Bill Pmt -Cheque	27/01/23	BACS	Millennium Gree...	Village Crest 2021-22, ...	X	-200.00	-1,257.25
Bill Pmt -Cheque	27/01/23	BACS	SLCC Enterprises	SLCC Membership (Cl...	X	-183.00	-1,440.25
Bill Pmt -Cheque	27/01/23	BACS	N.Middleton		X	-87.89	-1,528.14
Bill Pmt -Cheque	27/01/23	BACS	M.Isaacs	Anti-slip strips	X	-77.62	-1,605.76
Bill Pmt -Cheque	27/01/23	BACS	SITV Village Hall	PC Oct 2022	X	-20.00	-1,625.76
Total Cheques and Payments						-1,625.76	-1,625.76
Deposits and Credits - 1 item							
Payment	03/01/23		SITV Football Club		X	658.29	658.29
Total Deposits and Credits						658.29	658.29
Total Cleared Transactions						-967.47	-967.47
Cleared Balance						-967.47	11,626.15
Register Balance as of 31/01/23						-967.47	11,626.15
Ending Balance						-967.47	11,626.15

ON THE RESOLUTION OF Cllr. Isaacs

SECONDED BY Cllr. Warren

IT WAS RESOLVED that the Accounts for Payment be approved. All in favour.

11/02/23 To approve Monthly Statement of Accounts

7:19 PM

01/02/23

Accrual Basis

**Stanford in the Vale Parish Council
Statement of Accounts - Summary
As of 31 January 2023**

	31 Jan 23	31 Dec 22
ASSETS		
Current Assets		
Cash at bank and in hand		
Current Account - TSB		
Reserves - CIL	7,926.78	7,926.78
Reserves - NP	145.10	145.10
Current Account - TSB - Other	3,554.27	4,521.74
Total Current Account - TSB	11,626.15	12,593.62
Redwood 35 Day Savings Account		
Reserves - Play Equipment Savin	750.00	750.00
Reserves - CIL Savings	4,133.23	4,133.23
Reserves - NP Savings	3,589.05	3,589.05
Redwood 35 Day Savings Account -...	19,812.41	19,754.32
Total Redwood 35 Day Savings Account	28,284.69	28,226.60
Total Cash at bank and in hand	39,910.84	40,820.22
Total Current Assets	39,910.84	40,820.22
NET CURRENT ASSETS	39,910.84	40,820.22
TOTAL ASSETS LESS CURRENT LIABILITIES	39,910.84	40,820.22
NET ASSETS	39,910.84	40,820.22
Capital and Reserves	0.00	0.00

Signed.....

Date.....

ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Warren
IT WAS RESOLVED that the Monthly Statement of Accounts be approved. All in favour.

- 12/02/23 To approve using CIL funds for the replacement of floodlight bulbs at the recreation field in line with CIL objectives**
ON THE RESOLUTION OF Cllr. Middleton
SECONDED BY Cllr. Isaacs
IT WAS RESOLVED that CIL funds to be used. All in favour
- 13/02/23 To approve expenditure for the application for the Asset of Community Value and to update council on progress**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Warren
IT WAS RESOLVED to allocate a sum of up to £200 to the application. All in favour.
- 14/02/23 To approve expenditure on Arnold-Baker Local Council Administration 13th Edition**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Middleton
IT WAS RESOLVED to allocate a sum of up to £150 on the latest version. Clerk to order. All in favour
- 15/02/23 To consider/approve expenditure on a tree survey**
ON THE RESOLUTION OF Cllr. Lewis
SECONDED BY Cllr. Warren
IT WAS RESOLVED that up to £1200 be spent on a tree survey. Choice of supplier to be delegated to Cllr. Middleton. All in favour.
- 16/02/23 To approve expenditure for planting rose trees by the Village Hall**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Boyle
IT WAS RESOLVED that up to £80 be spent on rose trees. All in favour.
- 17/02/23 To agree street names for the 82 dwellings at the former Seven Acres site**
ON THE RESOLUTION OF Cllr. Middleton
SECONDED BY Cllr. Isaacs
IT WAS RESOLVED that the names be Keene Acres (Street 1), The Spinages (Street 2) and Titchener Row (Street 3). All in favour. Clerk to inform Vale.
- 18/02/23 To consider the proposed boundary changes to the Stanford Conservation Area**
Cllr. Isaacs will do further research – to be carried forward to the March meeting for a PC response
- 19/02/23 To consider whether to apply to the Police and Crime Commissioner Community Fund**
ON THE RESOLUTION OF Cllr. Isaacs
SECONDED BY Cllr. Middleton
IT WAS RESOLVED that the Parish Council will apply for portable mobile security camera equipment to protect against vandalism and fly-tipping in the village. All in favour.
- 20/02/23 To receive the report of the Millennium Green Trust**
No meeting held - AGM moved to 23rd February in the school.
- 21/02/23 To receive the report of the Environment Committee**
See Environment Committee report in the meeting folder
- 22/02/23 Provisional date of next meeting – Wednesday 1st March 2023**
- 23 /02/23 Questions/comments from parishioners**
Raised issue of possibility of purchasing small plots of land in the village as they become available to retain as green spaces.

Signed.....

Date.....

Coronation Village Event – to be added to the agenda for March. Cllrs Warren and Boyle to meet to discuss.

Meeting closed at 21.50

Signed.....

Date.....