

Minutes of the ANNUAL MEETING of the STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 13th May 2015 in Stanford Village Hall

Present: Cllr.Warren (Deputy Chair) Cllr.Gill Cllr.Isaacs Cllr.Williams Cuss

Cllr.Bailey

Cllr.Sharp (District Council) D.M.Dew (Clerk) 1 Parishioner

Cllr.Warren took the chair and welcomed all to the meeting

1/05/15 Election of Chairman 2015/2016

Cllr. Lewis was nominated by Cllr. Isaacs seconded by Cllr.Gill. There being no other nominations Cllr.Lewis was elected Chairman for 2015/2016 and duly signed the Acceptance of Office.

2/05/15 To receive apologies and reason (If offered)

Cllr.Lewis (Vacation) Cllr.Jackson (Business) Cllr.Tilley (County Councillor)

3/05/15 To receive Declarations of Interest by Councillors on any agenda item

Nil

4/05/15 Election of Officers

a) Deputy Chair - Cllr.Warren – Proposed by Cllr Isaacs seconded by Cllr Williams Cuss

b) Hon Secretary - Cllr.Williams Cuss – Proposed by Cllr Gill seconded by Cllr Isaacs

c) Senior Cllr. - Cllr.Gill – Proposed by Cllr Isaacs seconded by Cllr Bailey

5/05/15 Election of Committees

a) Planning & Finance – All Cllrs.

b) Environmental – Cllrs Isaacs, Lewis, Gill and Bailey

c) Recreation & Leisure – Cllrs Williams Cuss, Lewis, Warren & Jackson

6/05/15 Appointment of Councillors to Village Hall Management Committee

Cllrs Lewis, Gill & Warren

7/05/15 To receive , approve and sign as a true record Minutes of previous meeting 4th March 2015

ON THE RESOLUTION OF Cllr GILL
SECONDED BY Cllr ISAACS
IT WAS RESOLVED that the minutes be signed as a true record

8/05/15 To receive,approve and sign as a true record Minutes of Annual Parish Meeting 22nd April 2015

ON THE RESOLUTION OF Cllr WILLIAMS CUSS
SECONDED BY Cllr BAILEY
IT WAS RESOLVED that the minutes be signed as a true record

9/05/15 To receive report of County Councillor

Nil

10/5/15 To receive report of District Councillor

Congratulated Councillors on being returned to office and thanked all who had voted for him in the recent elections. The Local Plan was submitted on 18th March and examination is due August/September time . The District Council now consists of 29 Conservatives and 9 Liberal Democrats.

Questioned about the position of the 5 Year Land Plan – it was not yet known. There was a discussion about planning and the circular footpath which had been turned down by Vale planners. Cllr Sharp said that an application could not be refused on footpath grounds. Cllr Isaacs stated how frustrated he was because of the failure to provide the circular route and asked what could the PC do to achieve it

11/05/15 Questions/comments from Parishioners

Parishioner thought that PC should consider allowing discussion/comments on planning issues as he thought that a previous application would have had a different result if he had been allowed an impute. He also thought that the Chairman should allow the agenda items to be moved in order to facilitate comments. It was pointed out by the Chair that this had already been done as per the next agenda item Neighbourhood Plan.

The same Parishioner stated that he had been informed by OCC that the PC had asked them to investigate Millennium Green restrictions. He was told that the PC had not made any formal request to OCC . He also asked if the PC could get a valuation of the football field – item to next agenda

He also asked about the 19 acres on the QEII field - 14 acres at peppercorn rent because eof shortage of recreation land in the village/ 5 acres to be leased. Asked why leased and not bought ? Told again its for recreation and leisure. Cllr.Isaacs to write an article for the newsletter and Draft Lease to be circulated **Action Cllr.Isaacs**

12/05/15 To receive report of Neighbourhood Plan progress

Cllr Gill updated on Neighbourhood Plan and said a leaflet showing options would be sent to the PC for their approval before printing The pamphlet would be sent to all households regarding green spaces, amenities and school needs. A collation of all Community Feedbacks will be

carried out with hopefully an optimistic 2016 date in mind for adoption of the completed Neighbourhood Plan.

13/05/15 Report of Clerk

Summer Festival Fun Run – Organisers had asked for the run to be held on the football field because of road running dangers. There has been questions asked about insurance. While Council agreed with the request

ON THE RESOLUTION OF Cllr WILLIAMS CUSS

SECONDED BY Cllr GILL

IT WAS RESOLVED that the run be permitted subject to insurance and risk assessment

Gate Latches – Following vandalism new heavy duty latches had been fitted to gates in the hall playarea

Standing Orders – Cllrs Lewis and Warren to consider further. Item to next agenda

Council vacancies 3 – Item to newsletter

14/05/15 To approve and sign Annual Audit Return

Following discussion it was decided that full accounts and copy of return be forwarded to councillors. Subject to that condition council were in favour

ON THE RESOLUTION OF Cllr ISAACS

SECONDED BY Cllr GILL

IT WAS RESOLVED that the annual return be signed subject to any Councillor objecting through the Clerk or Cllr Warren within 7 days of receiving the requested documents

15/05/15 Report of Chairman

Read by Cllr Warren:

Based on previous discussion points, I have submitted responses to:

- Cllr.Tilley ref.A420 strategy consultation
- VWHDC ref. Bow Farm (Extended site)
- OCC ref.Puffing Crossing

Have received confirmation that Cllr.Sharp has signed a “Deed of Variation”to the s106 relating to the “1st Phase” of Bow Farm , thus the funds will not be tied to footpath improvements alone ! He has also confirmed that vale are still in the process of finding a replacement for their s106 officer, who should be able to provide a further assistance when drafting funding requests. In the interim, Martin Deans has offered to review our submission ref. the “2nd Phase” of Bow farm

2nd Defib – Suggestions around obtaining “old style” red phonebox. Could/should this be sited as part of facilities at QEII field. Should defib be installed at football club for time being ?

Internal Audit – good progress – in general terms Joy Hidson (Internal Auditor) is happy, but will meet to discuss/finalise on my return

David Wilson Homes – ongoing – proposed meeting with MD David Wilson Homes Southern
27/05/2015

Thames Water – nothing to report – chasing up

Website – In addition to adding info from Transparency Code , suggest we remove large link to Housing Needs Survey 2012 and replace with link to Neighbourhood Plan. Would also be worth considering a “major planning application” section – I would suggest that this could contain links to VWHDC application details and maybe have a summary section/latest updates. These changes need to be agreed.

Fallen Tree Branch in Hunters Field – Maint to clear

Flower Box Cottage Road – Maint to replace

Query regarding mowing of Churchyard – How long does it take and cost – Cllr Gill to investigate **Action Cllr Gill**

16/05/15 To discuss Speed Limits within Village especially in school area

Cllr Williams Cuss said she had contacted 20plenty campaign group who are willing to help with documentation and have had success in small towns and villages. They had stated that there was a better chance of getting the limit if it applied to the whole village. Cllr. to get back to 20plenty. Item to next agenda

17/05/15 To discuss Community Speed Watch

It was reported that volunteers had come forward to operate the speed guns Cllr Williams Cuss happy to attend the meeting but needs details

18/05/15 To discuss conservation ditch project

Cllr.Isaacs had been informed by OCC that Horsecroft was designated an “Ancient Highway” and as such parts were the responsibility of the Highways and the start of the ditch the riparian owner

19/05/15 To discuss Newsletter and Training

There were still no response to be editor. The PPC were to be contacted regarding charges for producing the newsletter. Information will be needed by 20th of each month. Cllr Lewis will do on a temporary basis

20/05/15 To receive Correspondence

Stanford Parochial Church Council – request to use Church Green for Summer Festival

ON THE RESOLUTION OF Cllr WILLIAMS CUSS
SECONDED BY Cllr ISAACS

IT WAS REOLVED that the application be approved

21/05/15 To discuss Planning Applications

Nil

22/05/15 To approve Monthly Statement of Accounts

ON THE RESOLUTION OF Cllr ISAACS
SECONDED BY Cllr WILLIAMS CUSS
IT WAS RESOLVED that the Monthly Statement be Approved

23/05/15 To approve Accounts for Payment inc charitable donations

ON THE RESOLUTION OF Cllr WILLIAMS CUSS
SECONDED BY Cllr GILL
IT WAS RESOLVED that the accounts be paid

Following discussion it was decided that the following donations be made

Independent Advice Centre	£200
Oxfordshire Assoc for the Blind	£150
South & Vale Carers	£150

ON THE RESOLUTION OF Cllr WILLIAMS CUSS
SECONDED BY Cllr GILL
IT WAS RESOLVED that the donations be approved and paid

24/05/15 To receive reports from Recreational & Leisure and Environmental Committees

Recreational & Leisure - Checks were ongoing. Log steps were decaying- Vandalism – Nails being found on slides – Item to Newsletter

Environmental – Adj Bus Shelter in Cottage Road Grass cuttings were being deposited and rats had been reported. Cllr.Gill to investigate. Nearest householder willing to look after the area

25/05/15 To discuss Fees to MG Trust for use of Crest

It was suggested that £100 pa be paid

ON THE RESOLUTION OF Cllr ISAACS
SECONDED BY Cllr WILLIAMS CUSS
IT WAS RESOLVED that £110 pa be paid for use of the Crest

26/05/15 To discuss and approve festival flower display funding

Cllr Williams Cuss agreed to arrange the display

ON THE RESOLUTION OF Cllr ISAACS
SECONDED BY Cllr BAILEY
IT WAS RESOLVED that £25 be allocated for the Festival Flowers

27/05/15 To discuss and adopt Transparency Code 2015

Councils with income or expenditure between £25 ,000 and £200,000 will be expected to follow the Local Government transparency Code but will not be legally required to do so. The Chairman recommends to Council that we adopt as many of the laid down recommendations as the Council reasonably can and create a separate section on the PC website which sets out the position and where items are not applicable:

Expenditure exceeding £500

Data on land and buildings held by the authority

Information on invitations to tender with value of over £5000

Grants to voluntary,community , social enterprise organisations:dates made and amounts granted

The authority's constitution

The Code also states that the data should be published at least annually, except for details of spending over £500 which must be published quarterly; and details of waste contracts, which need only to be published at the outset of the contract.

It is expected for most of the above to be generated as a report directly from Quickbooks.

Therefore it is expected that we will be in a position to publish this information relatively easily.

It was also asked if information could be accessed through pointing to the relevant areas of the minutes. Clerk to enquire

ON THE RESOLUTION OF Cllr WILLIAMS CUSS

SECONDED BY Cllr ISAACS

IT WAS RESOLVED that the Transparency Code be adopted

28/05/15 To discuss and agree funding of Community Defibrillators to include possible purchase of old style telephone box & possible locations for 2nd defibrillator

PPC have granted £3000 towards the cost of 2 defibrillators. Clerk will place an order as per the quote from WELmedical Ltd. It was agreed that one defibrillator should be placed at the village hall and other suggested locations were at the Horse & Jockey subject to permission from Landlords and Greene King and maybe at the football club although it was thought that they were going to purchase their own

ON THE RESOLUTION OF Cllr ISAACS

SECONDED BY Cllr GILL

IT WAS RESOLVED that the defibrillators be purchased and one place at the village hall

29/05/15 Date of next meeting

1st July 2015

Millennium Green Trust

All Councillors are Trustees of the Millennium Green Trust. Officers elected:

Cllr Gill – Chairman

Cllr Isaacs – Treasurer

Cllr Warren - Secretary