

**Minutes of a meeting of the STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 7<sup>th</sup> May 2014 in Stanford Village Hall**

**1/05/14 Election of Chairman**

Cllr.Gill nominated by Cllr Bambury seconded by Cllr.P.Lewis

Cllr.P.Lewis nominated by Cllr.Gill seconded by Cllr.Isaacs

Cllr.Gill stated that he would not stand and asked that his nomination be withdrawn

Cllr.P.Lewis was elected Chairman for 2014/2015 by unanimous decision and duly signed the Declaration of Acceptance of Office. Cllr. Gill was thanked for his period as Chair of the Council

**Present: Cllr.P.Lewis(Chair) Cllr.Gill Cllr.Bambury Cllr.Isaacs**  
**Cllr.Monahan Smith Cllr.Warren Cllr.N.Lewis M.Dew(Clerk)**  
**Cllr.M.Tilley(County Councillor) Cllr.R.Sharp(District Councillor)**

**4 Parishioners**

**2/05/14 Apologies and reason (if offered)**

Cllr.Jackson (Business) Cllr.Williams Cuss (Medical) Cllr.Twentyman(Vacation)

**3/05/14 Declarations of Interest by Councillors on any agenda item**

Nil

**4/05/14 Election of Officers**

- a) Deputy Chair – Cllr.Warren nominated by Cllr Isaacs seconded by Cllr Gill.  
Cllr.Warren elected
- b) Hon Secretary – Cllr.Bambury nominated by Cllr.Isaacs seconded by Cllr  
Monahan Smith  
Cllr.Bambury elected
- c) Senior Cllr. - Cllr.Gill nominated by Cllr Bambury seconded by Cllr N. Lewis

**5/05/14 Election of Committees**

- a) Planning & Finance – Full Council
- b) Environmental – As per previous year
- c) Recreation & Leisure – As per previous year

ON THE RESOLUTION OF Cllr P.LEWIS  
SECONDED BY Cllr BAMBURY  
IT WAS RESOLVED that the committees be as stated

**6/05/14 Minutes of previous meeting 5<sup>th</sup> March 2014 to be received and signed as a true record**

Item 7 Report of Chairman page 2 Resolution change to read

*It was resolved that the audit plan be accepted for 2014 with further discussion needed for 2015, 2016 and beyond*

Following this amendment:

ON THE RESOLUTION OF Cllr.WARREN  
SECONDED BY Cllr ISAACS  
IT WAS RESOLVED that the minutes be signed as a true record

**7/05/14 Minutes of previous meeting 2<sup>nd</sup> April 2014 to be received and signed as a true record**

ON THE RESOLUTION OF Cllr MONAHAN SMITH  
SECONDED BY Cllr ISAACS  
IT WAS RESOLVED that the minutes be signed as a true record

**8/05/15 Minutes of Annual Parish Meeting 16<sup>th</sup> April 2014 to be received and signed as a true record**

ON THE RESOLUTION OF Cllr ISAACS  
SECONDED BY Cllr GILL  
IT WAS RESOLVED that the minutes be signed as a true record

**9/05/14 Report of County Councillor**

Apologised for not attending some parish meetings due to county obligations and illness. Continuing discussions regarding problems with responsibility for possible contamination of QE field and lease. Will take on board comments from insurance companies and “considerable premiums”.Has a small pot of money available for grants

**10/05/14 Report of District Councillor**

There had been initial consultation on strategic housing sites within the Vale with further consultation scheduled for August. There followed discussion between council and the District Councillor regarding options for both the Vale and for Stanford regarding building of housing

**11/05/14 Report of Clerk**

- 1) Approval of Annual Finance Return 2013/2014

ON THE RESOLUTION OF Cllr. WARREN  
SECONDED BY Cllr.ISAACS  
IT WAS RESOLVED that the Annual Return be approved

- 2) Handyman Wages – Following discussion and comparing other authorities it was agreed that this should be revisited when considering next years budget
- 3) Office expense – Clerk stated that throughout his employment there had never Been an allowance for office rental/expenses inc heat & light although he had at times received a grant towards his electricity bill - This item to be revisited as part of the next budget procedures

#### **12/05/14 Report of Chairperson inc items for next agenda**

Outgoing Chairman said that he had little to add to his report to the Annual Parish Meeting (16<sup>th</sup> April 2014). He directed Councillors towards the Analysis of the Neighbourhood Plan questionnaire. No further discussion had been held regarding the provision of new graveyard. Provision of replacement litter bins ongoing with VWHDC Incoming Chairman said that talks with VWHDC (D.Rothery) , DWH and himself were ongoing regarding items including speed cameras and wooden stakes on grass verges. Cllr Isaacs stated that he considered that the Neighbourhood Plan questionnaire was not fair and that it led peoples statements. He asked that in the next questionnaire he be permitted to draft a question regarding building on the football pitch. Cllr.P.Lewis shared his concern that the NP must not direct opinion but gather evidence to substantiate the plan but thought that District Council would take little notice of the first questionnaire at this stage of the process.. He thought that council should take the “middle ground” and take Cllr.Isaac’s suggestion to the steering committee, and it was considered that as many councillors as possible should attend NP meetings. Cllr.Isaacs agreed but stated that if manipulation occurs he will return with his request to council.

#### **13/05/14 Correspondence**

Mrs. J.Stevenson – Public seat on Millennium Green in memory of Christine Mary Turner – Clerk to confirm acceptance of gift

Independent Advice Centre	}	
Oxfordshire Assoc for the Blind	}	Thanks for donations
South Central Ambulance(1 <sup>ST</sup> Responders )	}	

#### **14/05/14 Planning**

No applications. Cllr.Gill had received a request to meet from owner of Bow Farm regarding his outline application. Cllr.P.Lewis suggested that OCC Highways plans for a speed sign and wooden posts re DWH Faringdon Rd site be amended to 2 signs and no posts. Cllr. Isaacs thought that a suggestion that the pathway leading around the corner by Bear House be straightened and widened.

Proposed by Cllr P.Lewis seconded by Cllr Gill that the meeting be closed  
 There followed discussions regarding position of speed signs , the pathway leading to Bear House , flooded ditch on A417(partly cleared), Pathway to Mill a417(OCC have In hand),Horsecroft verges( Repaired by volunteers)  
 Proposed by CllrWarren seconded by Cllr Bambury the meeting was opened

**15/05/14 Monthly Statement of Accounts**

ON THE RESOLUTION OF Cllr.BAMBURY  
 SECONDED BY Cllr.WARREN  
 IT WAS RESOLVED that Monthly Statement Of Accounts be approved

**16/05/14 Accounts for payment**

<b>D.Axford</b>	<b>N.Plan repro</b>	<b>8.00</b>
<b>SIV School</b>	<b>N.Plan hall hire</b>	<b>54.00</b>
SCAS (First responders)	Donation	200.00
Indep.Advice Centre	Donation	100.00
South & Vale Carers	Donation	100.00
Oxon Assoc for the Blind	Donation	100.00
Crescent Landscapes	Zip wire refurbish	375.00
Mellors of Challow	Fuel	20.00*
Stanford Village Hall	Hall hire	17.50
TVE Hire	Fencing hire zip wire	29.33*
Buildbase	Dust sheets/wire brushes	28.61*
D.M.Dew	Salary March	607.48
C.Stallard	Wages litter picking	60.00
Post Office(HMRC)	PAYE & NI	168.12
A.J.Amies	Repair Mower garage roof	555.00
I.Astell	Snowdrop bulbs	153.25
M.Johnson	Wages – Notice boards	119.00
TVE Hire	Replacement strimmer head	26.54*
Mellors of Challow	Fuel	20.00*
<b>Stanford Village hall</b>	<b>N.Plan hall hire</b>	<b>68.70</b>
Broker Network	Mower insurance	248.48
TVE Hire	Fencing hire zip wire	97.98*
<b>Natwest</b>	<b>N.Plan expenses</b>	<b>1385.71</b>
D.M.Dew	Salary	607.48
	Electricity	50.00
C.Stallard	Wages litter picking	60.00
Post Office (HMRC)	PAYE & NI	165.09
M.Johnson	Wages – Strimming	224.00
D.Rolls	Mowing	434.75

Viking Direct	Inkjet cart.	89.96*
SVS	Mower Service	602.34*
TVE Hire	Fencing hire Zip Wire	102.65*
Viking Direct	Inkjet cart.	136.76*

\* Inc VAT

- Bold script subject to refund from NPlan funds

ON THE RESOLUTION OF Cllr ISAACS  
 SECONDED BY Cllr WARREN  
 IT WAS RESOLVED that the accounts be approved and paid

**17/05/14 To discuss hiring a Land Agent to act on behalf of Council**

Cllr Gill considered that an agent would be necessary and could make investigations on obtaining financial rewards from prospective building sites. Council considered that it would not appoint an agent at this time and agreed to revisit when needed. It was also agreed that Cllr Gill to obtain more information

**18/05/14 Reports from Committees**

Recreation & Leisure – Contractors due to finish Play Area refurbishment next week

**19/05/14 Date of next meeting**

2<sup>nd</sup> July 2014