

**Minutes of a meeting of the STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 2<sup>nd</sup> March 2016 in Stanford in the Vale Village Hall**

**Present: Cllr.P.Lewis (Chair) Cllr.Warren Cllr.Gill Cllr.Isaacs**

**Cllr.N.Lewis Cllr.Jenkins**

**D.M.Dew (Clerk) 2 parishioners**

**M/s B.Elkins(VWHDC Community Infrastructure Support Officer)**

**01/03/16 To receive apologies and reason (If offered)**

**Cllr.Williams Cuss (Family) Cllr.Bailey (Family) Cllr.Fletcher(Business)**

**Cllr.Jackson(Medical)**

**02/03/16 To receive declarations of interest from Councillors on any agenda item**

**Nil**

**03/03/16 To receive, approve and sign minutes of previous meeting 6<sup>th</sup> Jan 2016**

**ON THE RESOLUTION OF Cllr.WARREN**

**SECONDED BY Cllr.N.LEWIS**

**IT WAS RESOLVED that the minutes be signed as a true record**

**04/03/16 To receive report of County Councillor**

**Nil**

**05/03/16 To receive report of District Councillor**

**Nil**

**06/03/16 To discuss s106 developer contributions and status of our community projects**

Beth Elkins spoke of conditions regarding s106 contributions and that the Parish Council still had to apply for those contributions even if previously agreed between all parties. She also spoke of money being allocated outside the village and detailed the list of contributions towards village projects. She also stated that she was available for any questions/ concerns that we may have

**07/03/16 Questions/Comments from parishioners**

Nil

**08/03/16 To discuss planning applications**

P16/V0351/FUL – Land South of Mill Farm – Utility Buildings & Foaling Boxes

ON THE RESOLUTION OF Cllr.P.LEWIS  
SECONDED BY Cllr.WARREN

IT WAS RESOLVED that there were no objections to this application  
VWHDC to be informed that this application is not being found using the search  
facility for applications within Stanford, as it appears to be incorrectly listed as an  
East Challow application.

**09/03/16 To receive report of Clerk**

- a) QEII lease signed and returned to solicitor
- b) VAT applied for
- c) Dog mess spray purchased – several adverse comments regarding pickup rather than spray and also damage to the environment. This is a chalk based spray, so biodegradable & recommended by VWHDC environmental health team
- d) Annual charity requests – Clerk to circulate council with current applicants

**10/03/2016 To receive report of Chairman inc items for next agenda**

I had hoped that we would be joined by Vale's Arts Development Officer, Abi Brown to discuss how to proceed with the S106 contributions towards a public work of art within the parish, but she unfortunately is unable to attend. I will circulate some possible dates for an informal initial meeting in order to decide the best way to take this forward.

Oxfordshire Devolution e-mail – will take as read – there is no further action required at this time, but obviously something we should monitor carefully.

I have met with our primary contractor, Darren Rolls, and confirmed that he expects to be able to resume a full workload, as required. I have also identified a couple of possible online tools which would give the ability for the Clerk, Cllr Gill and Darren to have a single resource to manage works to be undertaken/completed. I hope to have a trial version in place shortly.

At this time Councillors asked several questions:

Painting of Millennium gates – Cllr Gill to confirm paint held in store & if so, engage volunteer to complete painting.

Marlborough Lane – reported to OCC  
Location of new bench – No further information  
Street parties QEII Birthday – Newsletter  
Newsletter invoice to PPC – further details required £90 per 3 editions?  
Church wall completion – expected April/May  
OCC Puffin Crossing meeting 17 March – Cllr.Gill to attend  
Removal of NPlan board from Huntersfield – Cllr.Gill  
QEII Field to be cut  
Wooden pig stolen from Nursery End play area – Not PC responsibility  
Request for use of Church Green for Summer Festival - Approved

### **11/03/16 Correspondence**

- a) Parishioners – A417 Puffing Crossing – Comments noted
- b) VWHDC – Notice of precept and parish grant – Noted
- c) Buglife – B-lines pollinator initiative – Noted

### **12/03/16 To discuss/agree amendments to Standing Orders**

Item to next agenda

### **13/03/16 To discuss possible creation of Community Land Trust (CLT)**

From the information available, there appears to be a need for a business plan and to act as a company. It therefore seemed more appropriate to use a CLT for housing/commercial land use, rather than recreation. Chairman considered that unless other information regarding the benefits of a CLT for this purpose came to light, the PC should look at other options. It was thought that there was merit in exploring purchase and item to Finance Committee agenda

### **14/03/16 To discuss and decide use of Thermal Imaging Camera for autumn 2016**

ON THE RESOLUTION OF Cllr.P.LEWIS  
SECONDED BY Cllr.ISAACS  
IT WAS RESOLVED that the PC apply to VWHDC to borrow the camera in November.

### **15/03/16 To discuss and agree Archaeological work(inc test pits) on Church Green, Upper Green & Millennium Green**

ON THE RESOLUTION OF Cllr.P.LEWIS  
SECONDED BY Cllr.GILL  
IT WAS RESOLVED that the work be permitted

**16/03/16 To discuss Community Assets Register**

Nil

**17/03/16 To discuss PC Investments/ Strategy**

Nil

**18/03/16 To receive and approve Monthly statement of Accounts**

ON THE RESOLUTION OF Cllr. WARREN  
SECONDED BY Cllr. JENKINS  
IT WAS RESOLVED that the Monthly Statement of Accounts be approved

**MONTHLY STATEMENT OF ACCOUNTS FEBRUARY 2016**

**CASH AT BANK**

Beginning balance		17,933.95
Cleared transactions		
Cheques & Payments	-1,832.15	
Deposits & Credits	1,087.50	
Total Cleared Transactions	-744.65	
Cleared Balance		<u>17,189.30</u>
Uncleared Transactions		
Cheques & Payments	-427.74	
Deposits & Credits	600.00	
Total Uncleared Transactions	172.26	
Registered balance as at 01/02/16		<u>17,361.56</u>
New Transactions	-914.46	
Ending Balance		<u>16,447.08 (inc 4052.95 NPlan funds)</u>

**BUSINESS 30 DAY NOTICE ACCOUNT**

Beginning Balance		7,889.78
Cleared Transactions		
Deposit	1.07	
Cleared Balance as at 11/01/16		7,890.85

**ACCOUNTS FOR PAYMENT/APPROVAL**

14 Jan	OALC	Training Course Fees	78.00
20 Jan	M.Dew	Dog mess spray	64.59
29 Jan	M.Dew	Salary Jan	687.50
29 Jan	C.Stallard	Litter pick	60.00
29 Jan	Post Office (HMRC)	PAYE & NI	197.09
26 Feb	M.Dew	Salary Feb	666.26
26 Feb	C.Stallard	Litter pick	60.00
26 Feb	Post Office (HMRC)	PAYE & NI	188.22

**19/03/16 To Approve Accounts for Payment**

ON THE RESOLUTION OF Cllr.P.LEWIS  
SECONDED BY Cllr.ISAACS  
IT WAS RESOLVED that the accounts be approved/paid

**20/03/16 To discuss Budget Setting 2016**

Clerk to send Budget v Actual accounts to Chairman

**21/03/16 To receive report from Recreational & Leisure Committee**

List of outstanding work detailed inc. zipwire (Cllr.Gill to call contractor) – wetpour (has been done once further repair waiting for dry weather) – Skate park area to be swept weekly/monthly (Volunteers)

**22/03/16 To receive report from Environmental Committee**

QEII presentation to village meeting scheduled. Woodland dead trees to be replaced. Next meeting 11<sup>th</sup> April

**23/03/16 Report from Neighbourhood Plan**

Draft plan being drafted

**24/03/16 To discuss date for Annual Parish Meeting**

Monday 25<sup>th</sup> April 2016 Small Village Hall

**25/03/16 To discuss date for Annual Meeting of Parish Council**

Wednesday 4<sup>th</sup> May 2016

Questions/comments from Parishioners - Nil