

Minutes of a meeting of the STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 2nd May 2018 in Stanford Village Hall

Present: Cllr.P.Lewis Cllr.J.Warren Cllr.Gill Cllr.Isaacs Cllr.Jenkins
Cllr.Howes Cllr.Fitzgerald O'Connor (OCC) Cllr.Sharp(VWHDC) M.Dew(Clerk)

01/05/18 Election of Chairman

ON THE PROPOSAL OF Cllr.WARREN
SECONDED BY Cllr.ISAACS
IT WAS PROPOSED that Cllr.P.LEWIS be appointed Chairman for 2018/2019

All in favour
Cllr.Lewis thanked the Council and agreed to take the chair for 2018/2019

02/05/2018 To receive apologies and reason (If offered)

Cllr.N.Lewis (Business) Cllr.Williams Cuss (Business) Cllr.Jackson (Business)
Cllr.Bailey (Ill)

03/05/18 Declarations of Interest by Councillors on any agenda item

Item 20 Accounts for Payment – Cllr.P.Lewis

04/05/18 Election of Officers

- a) **Deputy Chair – Cllr.Warren** proposed by Cllr.Isaacs seconded by Cllr.Gill
- b) **Hon.Secretary – Cllr.Jenkins** proposed by Cllr.Warren seconded by Cllr Isaacs
- c) **Senior Councillor – Cllr. Gill** proposed by Cllr.Isaacs seconded by Cllr.Jenkins
- d) **Data Protection Officer – Cllr.Jenkins** proposed by Cllr.Isaacs seconded by Cllr.Warren

All in favour

05/05/18 Election of Committees

- a) Planning & Finance
- b) Environmental
- c) Recreation & Leisure
- d) Speedwatch
- e) Public Work of Art Liaison Working Party

There were questions raised about Speedwatch membership and use of speed Gun. All operators have to be Thames Valley Police trained in use of gun which is being held by Neighbourhood Action Group. Cllr.Jenkins to follow up

ON THE RESOLUTION OF Cllr.P.LEWIS
SECONDED BY Cllr.JENKINS
IT WAS RESOLVED that the committee membership be as previous year

06/05/18 Report of County Councillor

Priority Grant Fund application/Guidance Notes produced for PC. Further consultations regarding Oxford- Cambridge Expressway. No response regarding enquiry into road conditions. Cllr.P.Lewis queried road repair costs quoted in the County Councillors last report – where do these figures come from if OCC own/operate the “Dragon” machine?

Cllr.Isaacs stated that he had not had a reply regarding warranty on “Pot Hole“ repairs carried out by contractors. The County Councillor said that it was hoped that more holes could be repaired following the purchase of the “Dragon”

Cllr.Isaacs also asked if the traffic delays at the junction Gainfield/Buckland A420 could be looked at due to the long delays in joining the main road. The County Councillor said that it had been looked at but she had not received a response.

When questioned about the legal fees charged by OCC regarding the movement of pylons QEII field she agreed with the PC view that it was expensive

07/05/18 To receive report of District Councillor

Confirmed date of meeting with Environmental Committee and VWHDC Officers regarding Footpaths and Nursery End/DWH hand over.

08/05/18 Questions/comments from parishioners

Complaint regarding Thames Water road works and how incompetent they have been. Cllr.P.Lewis to talk to developers.

Query regarding ownership of road/ditch Horsecroft between Long Acre and pumping station. Verge is being demolished by farm traffic (which was thought should be using Park Lane). Council believed that the ditch would be the responsibility of the riparian owner. The parishioner wants to improve the piece of land in question in order to encourage bio-diversity.

09/05/18 Appointment of PC members (4) to Village Hall Management Committee

ON THE RESOLUTION OF Cllr.P.LEWIS

SECONDED BY Cllr.JENKINS

IT WAS RESOLVED that Cllrs P.Lewis , Gill and Warren be appointed as PC members of the Village Hall Management Committee

10/05/18 To receive, approve & sign as a true record minutes of previous meeting 26th April 2018

ON THE RESOLUTION OF Cllr.HOWES

SECONDED BY Cllr.JENKINS

IT WAS RESOLVED that the minutes be signed as a true record

11/05/18 To receive, approve & sign as a true record minutes of previous meeting 7th March 2018

ON THE RESOLUTION OF Cllr.ISAACS

SECONDED BY Cllr.WARREN

IT WAS RESOLVED that the minutes be signed as a true record

12/05/18 To receive, approve & sign as a true record minutes of previous meeting 4th April 2018

ON THE RESOLUTION OF Cllr.JENKINS

SECONDED BY Cllr.ISAACS

IT WAS RESOLVED that the minutes be signed as a true record

13/05/18 To receive report of Clerk

Festival flowers PC display – Cllr.Jenkins volunteered to produce/arrange the display and it was resolved (Proposed Cllr.Isaacs seconded Cllr.Howes) that the usual £25/30 be allocated for the display

Scarrots Fun Fair – There was a discussion regarding “making good” any damage to the field. which Clerk said that in the past Scarrots had done to guidelines from the Showmans Guild. Cllr.Gill was concerned about the dogs that travel with the fair. Clerk said this had been mentioned before and the few dogs were classed as guard dogs and were never allowed to wander around the field. Clerk stated that the rent charged for the week’s stay was set at £80 although the owners usually paid £100. Scarrots have asked that they be permitted to open on a Sunday. Council have no objection to this but;

ON THE RESOLUTION OF Cllr. ISAACS
SECONDED BY Cllr.HOWES

IT WAS RESOLVED that the rent be increased to £100 and if a Sunday opening was confirmed it should increase to £120

Government recommended pay rise for Clerks (2%.) Chairman said that the PC always adhered to the government recommendations

ON THE RESOLUTION OF Cllr.P.LEWIS
SECONDED BY Cllr.ISAACS

IT WAS RESOLVED that the recommended increase from 1st April 2018 be implemented

Cllr.Isaacs requested that questions to County and District Councillors be minuted

14/05/18 To discuss/approve trench works in relation to pylon move QEII Field

While it was hoped that this could be done for free it was possible that if necessary it would need to be paid for

ON THE RESOLUTION OF Cllr.ISAACS
SECONDED BY Cllr.JENKINS

IT WAS RESOLVED that up to £2,500 be allocated to possible trench work

15/05/18 To discuss/approve payment of OCC legal fees QEII Field

The PC felt that these fees were exorbitant and a breakdown of these figures to be requested. However, as nothing could proceed without this being paid

ON THE RESOLUTION OF Cllr.JENKINS
SECONDED BY Cllr.HOWES

IT WAS RESOLVED that the payment be made but that it should be the subject of a breakdown of fees

16/05/18 To approve & sign External Audit “Annual Governance Statement”

Chairman detailed the wording requirements of the statement

IN THE RESOLUTION OF Cllr.ISAACS
SECONDED BY Cllr.HOWES
IT WAS RESOLVED that the statement be signed

17/05/18

To receive report of Chairman inc items for next agenda

Reports of more cones/road signs being moved onto the carriageway overnight. I'm attempting to find a location for a night vision camera that may reveal who finds it so amusing.

QEII Easement – Lots of work to finalise this, now all verging on completion, but OCC's final approval is pending receipt of payment from PC (see 15/05/18).

I'll take as read the e-mail shared by Cllr Williams-Cuss in relation to the suggested community BBQ event. Given the proposals, it seems to be more a matter for the Football Club to agree to the arrangements rather than the PC at this stage.

SSE were due to come back following their cabling trench work on the High Street over Christmas. I understood that this was expected to have completed some months ago, so have chased them up and also highlighted that one section in Sheards Lane has never been finished but is simply hardcore at present.

Reports of Quad Bikes using the QEII field – *after some discussion it was agreed that notices would be put in the newsletter & on-site and if anyone observes these, the matter should be taken to the police.*

Temporary Traffic Restriction Orders (TTRO's) – we don't appear to be receiving these any longer, so I have contacted OCC Highways and asked that they update the e-mail address for the Clerk. This follows the signs that have recently appeared advising of a weekend/daytime closure of High Street between Church Green & Horsecroft. Having checked with Openreach, I understand that they're not digging up the road, but that it is simply too narrow to allow their vehicles to access the necessary manholes. I have also highlighted to OCC that it would be the ideal opportunity for them to resolve the drainage issue on the corner of Horsecroft, which was started before Christmas, until they decided that they would have to close the road to do the necessary works.

Additionally, I have also written to OCC Highways in relation to the damage being caused to the grassed "triangle" and exposed kerb on Upper Green/Cottage Road junctions. This is mainly due to the larger service buses, but it does seem to be getting progressively worse.

Finally, I have been working with the Clerk to finalise the annual accounts, and in so doing it seems wise to forewarn you that we may need to look to replace his computer. Whilst not a discussion for tonight, it would also seem to be a good idea to look again at the possibility of introducing Internet Banking, whilst ensuring that the appropriate controls are maintained.

Following a request from Cllr.Warren

ON THE RESOLUTION OF Cllr.ISAACS
SECONDED BY Cllr.HOWES
IT WAS RSOLVED that the Summer Festival be permitted to use Church Green

18/05/18

To receive correspondence

Parishioner regarding damage to fence by Council mower. After inspection by Clerk the fence was repaired by PC maintenance staff

19/05/18 To discuss Planning Applications

P18/V0891/FUL – 59 Faringdon Road SN7 8NN – Proposed new dwelling and garage on land adj. 59 Faringdon Road

ON THE RESOLUTION OF Cllr.P.LEWIS
SECONDED BY Cllr. JENKINS
IT WAS RESOLVED that Council OBJECTED to this application

P18/V0869/LB & P18/V0949/FUL – Mill Farm Faringdon Road SN7 8NP – Changes of use of former farm building to residential annexe to Mill Farm house

ON THE RESOLUTION OF Cllr.JENKINS
SECONDED BY Cllr.ISAACS
IT WAS RESOLVED that this application be FULLY SUPPORTED

P18/V0764/HH – 9 Horsecroft SN7 8LL – Erection of stone wall between neighbouring properties on line of new boundary between garden of 9 Horsecroft and orchard of 7 High Street

ON THE RESOLUTION OF Cllr.ISAACS
SECONDED BY Cllr.WARREN
IT WAS RESOLVED that there NO OBJECTIONS to this application but Lime Mortar should be used in keeping with village

P18/V0429/HH – 38 Tyrell Close SN7 8EY – Conversion of garage to habitable part of the house

ON THE RESOLUTION OF Cllr. WARREN
SECONDED BY Cllr.HOWES
IT WAS RESOLVED that there were NO OBJECTIONS to this application

20/05/18 To approve Accounts for Payment

7 th March	Atkins Ltd.	Nplan site Assessment	960.00
31 st March	D.Rolls	Mowing/Maint./salting	156.00
3 rd April	Village hall	Hall hire	18.50
3 rd April	Village hall	Hall hire (NPlan)	6.40
5 th April	Carter Jonas	Appraisal(NPlan)	1359.60
10 th April	P.Lewis	Web hosting	15.00
10 th April	Buildbase	Postcrete	7.20
10 th April	Groundwork	Grant returns(NPlan)	167.00
10 th April	Came & Co.	Mower insurance	280.00
27 th April	D.M.Dew	Salary	712.80
27 th April	C.Stallard	Litter pick	60.00
27 th April	HMRC	PAYE & NI	204.28
27 th April	P.Lewis	Snowdrops	122.75
30 th April	Oxfordshire CC	Legal fees QEII Pylon move	2100.00

ON THE RESOLUTION OF Cllr.WARREN
SECONDED BY Cllr.HOWES

IT WAS RESOLVED that the Accounts be approved/paid

21/05/18 To approve Monthly Statement of Accounts

Cash at Bank

£5732.09

30 day Notice Business Account

£2904.23

Neighbourhood Plan

£1438.40

ON THE RESOLUTION OF Cllr.ISAACS

SECONDED BY Cllr.HOWES

IT WAS RESOLVED that the Monthly Statement of Accounts be approved

22/05/18 To receive report of Environmental Committee

Nil

23/05/18 To receive report of Recreation & Leisure Committee

Report from Cllr.Gill:

Grass cutting up to schedule but needs to be a priority in the next few weeks. Both mowers have been serviced and working effectively. But in the present growing conditions the Z track is more effective

Village Hall Playarea:

Climbing log now stable but wet pour around is loose which will become a tripping hazard (Darren to refix asap)

Green mat playarea has been cleared of debris but not cleaned with pressure washer – Action

Garden (Inside playarea) tidied and looking much better

Garden sign needs cleaning and paint on metal edging Action

Main gate – closing too fast – needs adjustment Action

Recreation area

Skate Park metal sheets need re-screwing or welding/painting. Last time the cost was £700. It will be more this time – Action

Also plywood needs replacement on one ramp and kick wall – Action (Cllr.Jenkins)

Weed kill needed on MUGA (In & Out) Our thanks to the Football Club for cutting the whole field and around the MUGA

Replace Floodlight bulbs – Action

24/05/18 To receive report of Neighbourhood Plan

Meeting 14th May 2018

25/05/18 To receive report of Public Work of Art Liaison Working Party

Nil

26/05/18 To receive report of Data Protection Officer

Training to be arranged

27/05/18 Date of next meeting

6th June 2018

28/05/18 Questions/comments from parishioners

Nil