

**Minutes of a meeting of the STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 7<sup>th</sup> November 2018 in Stanford Village hall**

**Present:** Cllr.Lewis(Chair) Cllr.Gill Cllr.Warren Cllr.Jackson Cllr.Bailey  
Cllr.Jenkins Cllr.Howes  
D.M.Dew(Clerk) County Councillor Fitzgerald O'Connor(OCC)

**01/11/18 To receive apologies and reason(If offered)**

Cllr.Williams Cuss(Business) Cllr.Isaacs(Business) District Cllr.Sharp(Personal)

**02/11/18 To receive declarations of interest from Councillors on any agenda item**

Cllr.Bailey – Item 9 Correspondence (Meadowlands rejection)

**03/11/18 To receive, approve & sign as a true record minutes of previous meeting 3<sup>rd</sup> Oct 2018**

ON THE RESOLUTION OF Cllr.WARREN  
SECONDED BY Cllr.BAILEY  
IT WAS RESOLVED that the minutes be signed as a true record

**04/11/18 To receive report of County Councillor**

The County Public Health Director has retired and his report can be found on the OCC website. More “pot hole” repairs are planned .  
Winter road/path salt is available for councils as are new salt bins – *Councillor was asked to advise whether these were free or incurred a charge, since OCC’s previous bins had been extremely expensive compared to alternative sources*  
The proposed reservoir at Steventon is once again being considered although smaller. This is not going to go away  
Councillor is to attend a presentation regarding the Oxford-Cambridge Expressway which will consider route selection.  
OCC are considering more cycle tracks  
PC Chairman thought the OCC/Parish Forum was helpful as was the Highways depot visit  
He shared with Councillor OCC’s promise to establish a working party to consider improvements to the A420 in this part of the County, but highlighted that their proposed timescales (6 months) meant it was likely to collide with the purdah period.  
Bow road pavement had been visited and was not considered to be in a bad state , it would improve if contractors cleared their mud/mess

**05/11/18 To receive report of District Councillor**

Nil

**06/11/18 Questions/comments from parishioners**

Nil

## **07/11/18 To receive report of Clerk**

Floodlight meter readings – British Gas had sent an estimated bill as they state that they are unable to receive readings from the smart meter. Cllr. Jackson has read the meter and sent the reading to British Gas.

Clerk asked about the “Bootcamp” exercise being held on Monday evenings using the floodlights. The £10 per session fee has never been paid, are the sessions being carried out. It had been suggested that the lights be turned off on Mondays to provide some response. Clerk to try and contact organiser

Out of date notices were still not being removed from street lights and poles – item once again to Newsletter.

The Millennium Green tractor shed gates were in a dangerous state and being very heavy could cause a serious accident. Cllr. Gill said he was still awaiting quotes. Council thought that this should now be a matter of urgency

## **08/11/18 To receive report of Chairman**

Take as read Cllr. Bailey’s detailed e-mail regarding the bulb planting along the verge of the A417. Just to share/make Council aware that the contractors were asked to use temporary fencing overnight by OCC. This was then mysteriously moved in the middle of the night to block the footpath, resulting in a pedestrian attempting to navigate around it and falling over in to the mud as a consequence. Fortunately no serious injury, but these issues with temporary barriers persist.

Tree of Remembrance has been applied for, and I have suggested (via Cllr. Warren) that the school may like to organise the planting when it is available.

We have now received the first 50% of Vale’s Capital Grant (towards the pylon move). SSE completion works have been delayed (again) and now expected 18/11.

S106 funds for the Village Hall have finally been received. I am continuing to press for a meeting with Vale in light of the issues surrounding this.

Quickbooks – the invoice template has been updated and so new invoices (i.e. rent) should be generated using this.

PC Investment Policies – have asked Cllr Howes to consider how we might implement and look to draft some proposals.

Thames Water – works on junction with B4508 (again), called and confirmed that it was for a single weekend only and not due to continue for months on end.

Trotters Treeworks have been engaged for the works on Manor Green, but are unable to complete the work until Jan/Feb (however, this doesn’t seem unreasonable).

Tree off Recreation Area (behind Village Hall) – have also been contacted to suggest that the tree(s) are at risk of damaging a property roofline, but have visited and cannot see any trees in contact with the roof/close by.

Correspondence from a couple of Nursery End residents – shared and to be addressed.

Unfortunately, still no update from Vale’s Planning Enforcement team.

**09/11/18 To receive Correspondence**

**Notice of “Go Active”** invitation to awards presentation - Cllr.Warren to attend  
**SIV Preschool** – Following previous email regarding trellis, now wish to erect fencing instead.  
Email circulated to Council for consideration at next meeting  
**Parishioner re: Meadowlands planning application and refusal** – Comments noted and HM  
Inspectors report had been made available to neighbourhood Plan Steering Committee  
**HMRC VAT Registration** – Chairman to deal with  
**London Hearts** – defib coverage in village . Council will continue to liaise with First  
Responders regarding this. Cllrs. Isaacs had approached the Co-op about placing a defib there  
**VWHDC – Deep Clean** - To request area for cleaning – Item to next agenda

**10/11/18 To receive report of Planning Committee & Minutes 12<sup>th</sup> September 2018**

ON THE RESOLUTION OF Cllr.BAILEY  
SECONDED BY Cllr. JENKINS  
IT WAS RESOLVED that the minutes be approved

**11/11/18 To discuss Planning Applications**

P18/V2553/O The Woodyard Hatford SN7 8JE – *Erection of a permanent worker’s dwelling and lunge pen*

ON THE RESOLUTION OF Cllr.WARREN  
SECONDED BY Cllr.JENKINS  
IT WAS RESOLVED that there NO OBJECTIONS to this application

**12/11/18 To discuss WW1 Commemoration 11<sup>th</sup> November and financial donation towards running costs**

ON THE RESOLUTION OF Cllr.LEWIS  
SECONDED BY Cllr.BAILEY  
IT WAS RESOLVED that up to £100 be donated

A vote of thanks to Cllr.Jenkins was proposed for her work in helping organise the Village Hall exhibition of WW1 memorabilia and history of those of this parish who never returned.

**13/11/18 To approve Accounts for Payment**

**Accounts for payment October 2018**

3 <sup>rd</sup> Oct	Moore Stephens	External audit	268.58
3 <sup>rd</sup> Oct	D.Rolls	Maint, mowing etc.	558.00
22 <sup>nd</sup> Oct	Webb’s	Wood/paint	111.61
26 <sup>th</sup> Oct	D.M.Dew	Salary October	739.21
26 <sup>th</sup> oct	C.Stallard	Litter pick	60.00
26 <sup>th</sup> Oct	HMRC	PAYE & NI	215.66
29 <sup>th</sup> Oct	Stanford Village Hall	s106 grant	2800.00
31 <sup>st</sup> Oct	Foxtail garage Ltd	Mower Tyre/battery	297.36

31 <sup>st</sup> Oct	Stanford Village Hall	Hall hire	18.50
31 <sup>st</sup> Oct	Stanford PCC(St Denys)	Newsletter	296.67
31 <sup>st</sup> Oct	D.Rolls	Maint, mowing etc	247.50

ON THE RESOLUTION OF Cllr.HOWES  
 SECONDED BY Cllr.GILL  
 IT WAS RESOLVED that the accounts be approved/paid

**14/11/18 To approve Monthly Statement of Accounts**

**Cash at Bank**

Beginning balance		20,298.58
Total cleared transactions	- 1,037.84	
Total cleared balance		<b>19,260.74</b>
Total uncleared transactions	-268.56	<b>18,992.18</b>
Total new transactions	500.00	
Ending balance as at 10/10/18		<b><u>19,492.18</u></b>

**Business 30 day Notice Account**

Beginning balance		2,904.85
Total cleared transactions	0.20	
Ending balance as at 01/10/18		<b><u>2,905.05</u></b>

**Neighbourhood Plan**

**1,309.00**

ON THE RESOLUTION OF Cllr.JENKINS  
 SECONDED BY Cllr.HOWES  
 IT WAS RESOLVED that the Monthly Statement of Accounts be approved

**15/11/18 To draw up initial Infrastructure List (Ref:CIL payments)**

It was a requirement that CIL/s106 payments are tracked. A list to be drawn up as to what this money was to be used for. Suggestions include – Foot and cycle paths - QEII field – green & open spaces – local infrastructure work – recreational facilities – other further items to be added. Item to next agenda including street lighting.

ON THE RESOLUTION OF Cllr.BAILEY  
 SECONDED BY Cllr.HOWES  
 IT WAS RESOLVED that these items be added to the list

It was also noted that the Cottage Road/Upper Crale bus shelter was particularly dark, leaving users feeling vulnerable. It was suggested that a solar panel security light be trialled

ON THE RESOLUTION OF Cllr.LEWIS  
SECONDED BY Cllr.BAILEY  
IT WAS RESOLVED that the light be purchased for trial

**16/11/18 To review Council's savings Account arrangements**

Chairman and Cllr.Howes had reviewed several schemes and had recommended Redwood Bank. £10,000 had to be in deposit at all times

ON THE RESOLUTION OF Cllr.LEWIS  
SECONDED BY Cllr.HOWES  
IT WAS RESOLVED that application forms and further information be requested from Redwood Bank

**17/11/18 To consider latest updates QEII Field**

The electricity contractors had to abort their previous visit due to a switch-gear fault, and were now expected to return to site on 18/11/18

**18/11/18 To receive report of Environmental Committee**

Nil

**19/11/18 To receive report of Recreational & Leisure Committee**

Repairs are being carried out playarea including painting. Zip wire & Youth shelter due to be looked at

**20/11/18 To receive report of Public Work of Art Liaison Working Party**

Final meeting due about notice boards. New artist appointed. Concerns about vegetation around signs in Bow Road and proposed sites for art

**21/11/18 To receive report of Neighbourhood Plan**

reports had been circulated to Council – Draft reports and Policy Design Guides. Comments to Council and NPlan

**22/11/18 To receive report of Millennium Green Trust**

It was confirmed that the PC pay for hedgecutting approximately every 5 years. However some residents have undertaken their own works and there are concerns about the debris left behind following this work. It was also confirmed that the PC will be purchasing the tractor shed gates/doors. Is there a need for new litter bins?

**23/11/18 Date of next meeting**

5<sup>th</sup> December 2018

**24/11/18 Questions/comments from Parishioners**

Abandoned bicycle at Village hall – To go to landfill site

Horsecroft building site – Comments how pleasant the contractors are

Replacement of log seats – Scarrotts had offered to replace in lieu of fairground rental.