

Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 4th April 2018 in Stanford Village Hall

Present: Cllr.P.Lewis(Chair) Cllr.Gill Cllr.Isaacs Cllr.Bailey Cllr.Jenkins Cllr.N.Lewis
Cllr.Fitzgerald O'Connor(OCC) Cllr.Sharp (VWHDC) M.Dew(Clerk)

1 Parishioner

01/04/18 To receive Apologies and reason (If offered)

Cllr.Jackson (Business) Cllr.Williams Cuss (Business) Cllr.Warren
Cllr.Howes (Business)

02/04/18 To receive declarations of interest from Councillors on any agenda item

Cllrs. Isaacs and Bailey – item7 Clerks report: Snowdrops

03/04/18 To receive, approve & sign as a true record minutes of previous meeting 7th March 2018

There being 3 items that were not considered to be a true record 06/03 – 14/03 – 17/03

ON THE RESOLUTION OF Cllr.P.LEWIS
SECONDED BY Cllr.ISAACS

IT WAS RESOLVED that the minutes be reissued for approval at next meeting

04/04/18 To receive report of County Councillor

The Government Housing Minister visited Heyford park to sign a deal to deliver £215 M investment in transport infrastructure and affordable housing in Oxfordshire. The deal signed by the six members of the Oxfordshire Growth Board announced that the first year projects to be funded by an initial release of £30 m for infrastructure projects and cannot be used for day to day maintenance but to help improve the overall standard of the road network.

2 of the 3 bids submitted by OCC to the Housing Infrastructure Fund made it through the bidding process: *Didcot Garden Town* inc a new river crossing at Culham, A4130 dual carriageway and support for 22,000 homes *West Oxfordshire Garden Village* Upgrades to the A40 and support for over 10,000 in Witney/Carterton and Eynsham. It is expected to hear the outcome of these bids in the autumn

Councillors now have £15k budget to allocate to highways or community projects within their parishes

The OCC Adult Social Care Team are running a campaign to raise awareness of its *Live Well Oxfordshire* website. They bring together over 2,000 services and activities in one easy to search online directory from care homes and services to transport services and new hobbies to enjoy. Details are available www.oxfordshire.gov.uk/livewell

05/04/18 To receive report of District Councillor

Was asked to explain again the new planning criteria. For 10+ dwellings if the PC objects then the application is sent to committee, otherwise must be “called in” by DC. PC felt there was no continuity when dealing with applications citing where one application had been refused by VWHDC while another had been permitted both having the same content.

The Councillor was asked for his help regarding the footpath at Bow Road site. Following discussions with OCC footpaths officer, it appears there are 3 types of footpath, and the footpaths officer was concerned that the existing agreement was insufficiently detailed.

Nursery End – The PC had been advised by VWHDC to “back off” from outstanding matters, since Planning Enforcement would deal with it - The PC remain concerned that little appears to have been done.

06/04/18 Questions/comments from Parishioners

Mr.N.Ponting spoke about the storing of windows frames which had been reported at the previous PC meeting. He stated that they were not “dumped” - he used the wood as firewood and plastic frames were taken away for recycling at regular intervals. He had been interviewed by environmental persons and had been fined due to his license having expired. He was angered by the fact that no one from the PC had approached him to talk about the situation. He was advised that the PC had received a complaint from a parishioner which is why the item was minuted, but at no time did the PC approach the Environmental Officers or anyone else and report the item in question. Chairman stated that at the previous meeting he had highlighted that this was linked to a local business, which PC would want to see thrive, and had the matter come to the PC for action he would have contacted both parties to discuss further. However, he had been away, and by the time he was back, he understood the matter was already being addressed.

07/04/18 To receive report of Clerk

Snowdrops – This item brought forward from previous meeting due to finance regulations. Due to the urgency of planting Cllrs Isaacs had underwritten the purchase (£100) and A Group of Stanford Residents (AGSR) had donated £20 towards the purchase of 1500 snowdrops to be planted on A417/High Street

ON THE RESOLUTION OF Cllr.N.LEWIS

SECONDED BY Cllr.JENKINS

IT WAS RESOLVED that the purchase of snowdrops be approved

Playarea – There had been an accident involving a child in the toddlers playarea where the child slipped on leaves and needed hospital treatment for a cut head. The area had now been swept but it is felt that the carpet safety surface may need replacing. Enquiries to be made

08/04/18 To receive report of Chairman inc items for next agenda

Thanks to Cllr. Jackson for arranging to reinstate the 30mph/school road signs between High Street/Church Green which had been dropped to the ground. I believe that we now have the motion camera that was previously discussed, but I don't have other updates on this yet.

Cllr Williams-Cuss was in touch with me regarding the accident in the playarea, I highlighted that if there is a safety critical issue it falls to members to ensure that action is taken to safeguard something immediately, since we cannot assume that a contractor is going to be always available in less than 24hrs. In this case, the matter was reported on the Wednesday evening ahead of the Easter weekend.

I've circulated a “fixmystreet” report of damage to play equipment in the Forest Grove play area, which is for information only, since this is not maintained by the PC.

Thames Water – my thanks to Cllr. Bailey for following up discussions ref. roadworks, general state of the road etc. whilst I was away.

I've been chasing OCC Highways regarding the temporary traffic lights at the Baulking turn, and as there was no progress, spoke to Cllr Yvonne Constance yesterday, since that is 3 weeks without

any works by the contractor (believed to be Vodafone). *Update: Cllr. Bailey believes they have now been removed.*

I've met with Mr Carlton in Nursery End – constructive discussion around signage, the necessity for the route to remain accessible to the public (on foot, inc. with buggies and prams). I shared that despite it being a private road, I understood it could be stated that it was used “at own risk” i.e. without liability to the householders, which should alleviate some concerns. In terms of signage, we discussed some more discreet options, which would be better located on the sightline for vehicles travelling along the “main” Nursery End highway, but that this would require discussion with and agreement from a neighbouring property. Should this not be possible, the PC could look at what was acceptable on the fence/border of the public open space, but until it was handed over, we were not able to agree any changes – nor were DWH without consent from Vale and the PC. I've been in touch with both OCC & VWHDC in regards drainage concerns at Frogmore Lane – OCC believe the ditch needs attention (riparian responsibility), but VWHDC haven't managed to call me back yet.

My apologies to the clerk – I undertook to look at the working from home allowance, and we've not managed to arrange a time to do this yet.

Finally, I wonder whether you would like me to investigate the options in relation to a “delegate” microphone set – so that instead of passing one microphone around the table, we can have maybe 3 or 4 in place at a meeting?

09/04/18 To receive correspondence

Home Start – Thanks for donation – Noted

Thames Valley Police – Neighbourhood Action Group – Volunteers required (Chairperson and Secretary) – Item to Newsletter PC Maris Neighbourhood supervisor informed of Parish meeting on 26th April where a rep could attend and explain situation

10/04/18 To discuss planning

P18/V0587/FUL Mill Farm SN7 8NP - *Erection of hay/straw/feed barn and sheep housing in main farmyard and relocation of track/.gateways*

ON THE RESOLUTION OF Cllr.JENKINS

SECONDED BY Cllr.ISAACS

IT WAS RESOLVED that there were NO OBJECTIONS to the application

VWHDC confirmed Tree Preservation Order Perrys Road

Cllr. Isaacs requested that any OCC planning application be placed on future agenda

11/04/18 To discuss/agree SSE/OCC Easement

The draft had been circulated to Council

ON THE RESOLUTION OF Cllr.ISAACS

SECONDED BY Cllr.JENKINS

IT WAS RESOLVED that the easement be approved

12/04/18 To approve accounts for payment

Accounts for Payment/Approval March/April

| | | |
|------------------------|--|--------|
| 1 st March | Axis for Business – Electric Floodlights | 82.48 |
| 7 th March | Stanford Village hall (NPlan) - meeting | 6.40 |
| 21 st March | H.R.Wood (NPlan) - Ink | 279.48 |
| 21 st March | Community First Oxfordshire - Membership | 70.00 |
| 27 th March | Foxtail Garage Ltd – Mower service repair | 798.56 |
| 27 th March | Stanford PCC(St Denys Church) – Newsletter | 349.27 |
| 27 th March | S.Murrin (NPlan) – Ink cartridges | 19.92 |
| 30 th March | D.M.Dew – Salary | 680.50 |
| 30 th March | C.Stallard – Litter picking | 60.00 |
| 30 th March | HMRC – PAYE & NI | 193.53 |

ON THE RESOLUTION OF Cllr.P.LEWIS
 SECONDED BY Cllr.BAILEY
 IT WAS RESOLVED that the accounts be approved/paid

13/04/18 To approve monthly statement of accounts

CASH AT BANK

As at 1st March 2018 £15,080.70

30 DAY NOTICE BUSINESS ACCOUNT

As at 9th Feb 2018 £2,904.12

NEIGHBOURHOOD PLAN

As at 27th March 2018 £2971.40

ON THE RESOLUTION OF Cllr.ISAACS
 SECONDED BY Cllr.N.LEWIS
 IT WAS RESOLVED that the monthly statement of accounts be approved

14/04/18 To review and adopt Risk Management procedures

ON THE RESOLUTION OF Cllr.ISAACS
 SECONDED BY Cllr.BAILEY
 IT WAS RESOLVED that the Risk Management Procedures 2018 be adopted/approved

15/04/18 To receive report of Environmental Committee

Meeting had been held with OCC Footpaths Officer ref. aspirational footpath routes. VWHDC were happy after the situation was revisited and has been passed to Neighbourhood plan committee. Kissing gate/Stile at Penstones farm needs attention/replacing and the bridge at Marlborough Lane needs replacing. It was reported that there are now 3 Woodland Trustees

16/04/18 To receive report of Recreation & Leisure Committee

Nil

17/04/18 To receive report of Neighbourhood Plan

At the next meeting they are due to discuss 1) Business 2) Green space & Environment

18/04/18 To receive report of Public Work of Art Liaison Working Party

The artist had presented designs

ON THE RESOLUTION OF Cllr.ISAACS

SECONDED BY Cllr.N.LEWIS

IT WAS RESOLVED that approval of designs be delegated to the Working Party

19/04/18 To receive report of Millennium Green Trust

2 Trees had been planted there being 1 other spare. It was thought that this could be planted in the Community Woodland

20/04/18 To receive report of Data Protection Officer

Instruction meeting for Councillors 18th April 2018

21/04/18 Date of next meeting

Annual Parish Meeting Thursday 26th April 2018

Annual Meeting of the Parish Council 2nd May 2018

22/04/18 Questions/comments from Parishioners

Nil

23/04/18 Confidential Item – To discuss Burial Ground

Without a formal proposal it was considered impractical for Council to consider in full, but it was agreed that the Chairman would explore the matter further with the landowner.