

Minutes of a meeting of the STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 5th April 2017 in Stanford Village Hall

Present: Cllr.P.Lewis(Chair) Cllr.Gill Cllr. Bailey Cllr.Jackson
Cllr.Sharp (VWHDC) D.M.Dew (Clerk) 2 Parishioners

01/04/17 To receive apologies and reason (If offered)

Cllr.Isaacs (Business) Cllr.Williams-Cuss (Business)
Cllr.N.Lewis(Business)
Cllr.Warren Cllr.Jenkins Cllr.Tilley(OCC)

02/04/17 To receive declarations of interest by Councillors on any agenda item

Nil

03/04/17 To discuss application for Parish Council casual vacancy

There had been one applicant until the meeting but another parishioner attended the meeting and asked to be considered for the vacancy. The new applicant met the criteria to be allowed to be considered and the Chairman considered that both applicants should provide their details to the clerk in time for a decision be made at the next meeting.

ON THE RESOLUTION OF Cllr.P.LEWIS

SECONDED BY Cllr.JACKSON

IT WAS RESOLVED that the decision be deferred to the next meeting

04/04/17 To receive, approve & sign as a true record minutes of previous meeting 1st March 2017

Cllr. Bailey asked that an addition be made to item 17/03/17 report of Environmental Committee

..the detailed investigations have shown no radiation contamination of QEII field

Following this addition

ON THE RESOLUTION OF Cllr .BAILEY

SECONDED BY Cllr.P.LEWIS

IT WAS RESOLVED that the minutes be signed as a true record

05/04/17 To receive report of County Councillor

In the absence of the Councillor her report was read out by the clerk

I will be standing down from the Council at the election and am sorry to miss this last meeting, but thanks for all your support over the last four years.

COUNTY COUNCIL ELECTIONS

Elections to Oxfordshire County Council are now just under five weeks away and there are a series of key dates in the lead up to the Thursday, May 4 poll.

The final full council meeting of the county councillors elected in May 2013 took place on Tuesday, March 21.

All 63 county council seats will be up for election and residents all over Oxfordshire began to receive polling cards during the last week of March.

On Wednesday, April 5 the list of candidates for each OCC seat will be published. A number of existing county councillors have already indicated they are standing down but the definitive list will not be clear until April 5.

Registering to vote

The last day for people to register to vote is Thursday April 13. Although this is a county council election, Oxfordshire's district councils are the authorities responsible for administering the electoral register and people should contact them if they are not already registered to vote.

The last date to apply for a postal and postal proxy vote is Tuesday 18 April and the last date to apply for a new proxy vote is Tuesday 25 April 2017.

Polling day

Polling Day on Thursday, May 4 runs from 7.00am to 10 pm. The election count takes place on Friday, May 5 in Abingdon.

PURDAH

The County Council pre-election period ('purdah') has now started and the Council must comply with restrictions outlined in Section 2 of the Local Government Act 1986. In addition a 'Code of Recommended Practice on Local Authority Publicity' published in 2011 makes clear that particular care should be taken in periods of heightened sensitivity, such as in the run up to an election. The Act defines publicity as "any communication, in whatever form, addressed to the public at large or to a section of the public."

Generally, the Act says that a council should "not publish any material which, in whole, or in part, appears to be designed to affect public support for a political party." The Code of Practice recommends that authorities should generally not issue any publicity which seeks to influence voters and that publicity relating to individuals involved directly in the election should not be published unless expressly authorised by statute.

UNITARY UPDATE

For the reasons above, the County Council, Oxford City Council and the four District Councils have agreed not to promote their standpoint on the issue of Unitary Government for the period of purdah.

TRAVEL APP CAN SHOW BETTER WAZE TO GO

OCC has joined forces with Waze, the free crowdsourced traffic and navigation app, in a data-sharing link-up that could help residents get from A to B more easily. Waze is effectively a Sat Nav app used exactly as any in-car navigation device – except Waze has the added benefit of crowd-sourced traffic flow info and OCC roadworks as part of the mix. This means that the app can see the traffic hotspots on the roads and route residents round them where appropriate, saving them time. Waze is FREE to download and use – simply go to <https://www.waze.com/download>

06/04/17 To receive report of District Councillor

The Local Plan Part II is still open for consultation until 4th May 2017 The Unitary Authority proposal has been submitted to the Secretary of State.

07/04/17 Questions/comments from parishioners

Cllr.Bailey would have questioned the County Councillor as nothing had been heard from OCC regarding Nursery End. Cllr.bailey also reported concerns regarding ownership of the green triangle (High St) opposite the Vale Garage and the construction of a cycle path. In reply it is owned by OCC Highways and would not be for adoption.

08/04/17 To receive report of Clerk

The repair of village hall fence started, completion when further materials delivered
BDO external audit documents received

Litter picking – As the regular litter picker was away, the Clerk was doing the work. Large amounts being picked up each date – Millennium Green 3 sacks after weekend , skate park 2 sacks. Clerk had contacted Biffa several times regarding their failure to pick up sacks (supposedly every Tuesday) and not emptying dog/litter bins. Once reported they do act promptly. This has been reported to the District Councillor

Manhole cover (Huntersfield garages) – Estimated cost of repair £200

Hedging Millennium Green – hedges backing on to Church Path being cut and deposited onto the Green.

Membership renewals for OPFA and Community 1st received.

ON THE RESOLUTION OF Cllr.GILL

SECONDED BY Cllr.JACKSON

IT WAS RESOLVED that the memberships be renewed

09/04/17 To receive report of Chairman

Meeting with landlord of the Co-op has been delayed, I hope to be in a position to update you further on this by our next meeting. Following suggestions at the previous meeting, I have identified some plastic grass reinforcing blocks, which allow parking, whilst still allowing grass to grow through. The suggestion made to us was to consider siting something similar to these in the grass verge on either side Hunters Field, closest to the school. This would need further liaison with OCC Highways. I have recently been contacted by a resident of High Street in the vicinity of the Hunters Field junction, expressing concerns regarding the position of the bus stop (for

busses travelling towards Wantage), as the location leaves the bus stationery on the zig-zag lines of the pedestrian crossing, directly opposite the t-junction and results in a combination of 3-way traffic, unable to see due to the sight line of the road, and pedestrians unable to see traffic in light of the bus. I've been in touch with OCC and am waiting for a date to meet them on site before the end of April – I also hope to discuss the grass verge parking supports at the same time. Continuing the parking theme, I've received an email from a resident of Perrys Road looking to arrange a disabled parking bay within the shared garage area accessed from Cottage Road. I don't believe this to be a PC matter, but it's not yet clear to me whether this owned by the housing association, or privately by residents of Cottage Road. Finally, I've been approached regarding installation of temporary road signs to advertise the forthcoming "Art Weeks" project. This is essentially a highways matter, and not something that we can authorise, however, from our perspective, I cannot see an issue, assuming that they are removed again afterwards.

10/04/17 To receive Correspondence

VWHDC Notification of precept remittance £11,021.00 – Noted
Rural Insurance - Mower Insurance renewal - £271.02 – Approx £3 increase – to be paid
OPFA – membership renewal - £50 – To be paid
Community First Oxfordshire – renewal - £70 – To be paid

11/04/17 To discuss new email account(Gmail) following Orange ceasing to operate

It was decided to set up a separate email address for the Parish Council, that can be easily identified as solely for the Council

12/04/17 To discuss planning applications

P17/V0739/LDP – 13 Heigham Court – Single storey rear extension – Certificate of lawful development application – No comments required from PC

P17/V0832/FUL – 31 Cottage Rd. – Erection of new 3 bed dwelling on land adj. to 31 Cottage Rd.

ON THE RESOLUTION OF Cllr JACKSON
SECONDED BY Cllr BAILEY

IT WAS RESOLVED that the application be fully supported as being in keeping with neighbouring properties and provision of off street parking

P17/V0828/FUL – Adj R & D McBain White Horse Business Park – Change of use of construction materials yard to self-storage container facility

ON THE RESOLUTION OF Cllr GILL
SECONDED BY Cllr P. LEWIS

IT WAS RESOLVED that there were no objections to this application

P17/V0793/HH – 17 Hunters Field – Front extension to first floor bedroom

ON THE RESOLUTION OF Cllr GILL
SECONDED BY Cllr BAILEY

IT WAS RESOLVED that there were no objections to this application

13/04/17 To approve Accounts for Payment

| | | |
|-----------------------------|-----------------------------|--------|
| 24/2 Foxtail garage | Mower blade(OU07FNE) | 105.27 |
| 24/2 OALC | Subscription fees (2017/18) | 402.00 |
| 11/3 Stanford Village Hall | Hall hire | 28.10 |
| 11/3 Millennium Green Trust | Use of Crest | 100.00 |
| 31/3 D.M.Dew | Salary | 694.80 |
| 31/3 C.Stallard | Litter pick | 60.00 |
| 31/3 Post Office (HMRC) | PAYE & NI | 200.15 |
| 31/3 D.Rolls | Mowing & Maint. | 288.00 |
| 31/3 Stanford Village Hall | Hall hire | 18.50 |

ON THE RESOLUTION OF Cllr JACKSON
SECONDED BY Cllr BAILEY
IT WAS RESOLVED that the accounts be approved/paid

14/04/17 To receive Monthly Statement of Accounts

CASH AT BANK

| | | |
|--------------------------------|-----------|-------------------------|
| Beginning balance | | 24,540.37 |
| Cleared transactions | -1,861.59 | |
| Cleared balance | | 22,678.78 |
| Uncleared transactions | -1,884.91 | |
| Register balance as at 11/3/17 | | <u>20,793.87</u> |

30 DAY BUSINESS

| | | |
|-------------------------------|------|-----------------------|
| Beginning balance | | 7901.22 |
| Cleared transactions | 0.34 | |
| Cleared balance | | 7901.56 |
| Register balance as at 9/2/17 | | <u>7901.56</u> |

NEIGHBOURHOOD PLAN

3,479.80

ON THE RESOLUTION OF Cllr GILL
SECONDED BY Cllr P.LEWIS
IT WAS RESOLVED that the Monthly Statement of Accounts be approved

15/04/17 To receive and approve edited Risk Assessment 2017/2018

Following the addition of electronic records protection (Kaspersky protection added)

ON THE RESOLUTION OF Cllr BAILEY

SECONDED BY Cllr JACKSON

IT WAS RESOLVED that the edited Risk Assessment be approved

16/04/17 To receive report of Environmental Committee

New tree guards had been fitted in woodland area

17/04/17 To receive report of Recreational & Leisure Committee

Further complaints regarding hedging along A417/QEII field/Cottage road junction. Visits by Councillors detected no problems although with the growing season approaching it could then be a problem. Cllr Jackson said that the length of the hedge bordering QEII field was 400 m. Hedging contractor to be contacted.

18/04/17 To receive report of Neighbourhood Plan

The report was as per the Newsletter. Cllr Gill said that they had met the new Neighbourhood Plann Officer from VWHDC

19/04/17 Dates of next meetings

26th April - Annual Parish Meeting

3rd May – Annual Meeting of the Parish Council

20/04/17 Questions/Comments from parishioners

Improvements to Playarea – Chairman explained that the areas were inspected each week and items for repair/upgrading were noted, but added that it was always helpful to have an input from users of the areas