

**Minutes of a meeting of STANFORD IN THE VALE PARISH COUNCIL held on Wednesday 7<sup>th</sup> June 2017 in Stanford Village Hall**

**Present: Cllr.P.Lewis(Chair) Cllr.Gill Cllr.Williams-Cuss Cllr.N.Lewis Cllr.Bailey**

**Cllr.Jenkins Cllr.Howes**

**Cllr. Fitzgerald O'Connor(OCC) Cllr.Sharp(VWHDC) D.M.Dew(Clerk)**

**6 Parishioners**

**01/06/17 To receive apologies and reason (If Offered)**

Cllr.Isaacs(Personal) Cllr.Warren(Illness) Cllr.Jackson (Illness)

**02/06/17 To receive declarations of interest by Councillors on any agenda item**

Cllr.P.Lewis declared non-pecuniary interest item 14 Tree maintenance works

**03/06/17 To receive, approve & sign as a true record minutes of previous meeting 3 May 2017**

Item 21/05/17 Report of Neighbourhood Plan Delete *As per previous minutes* insert *As per Newsletter update*

Following this amendment

ON THE RESOLUTION OF Cllr BAILEY  
SECONDED BY Cllr JENKINS  
IT WAS RESOLVED that the minutes be signed as a true record

**04/06/17 Report of County Councillor**

The newly elected County Councillor introduced herself and gave details of her background and that she had previously been a County Councillor. It was early days yet but she had been elected to several committees including education and she would be liaising with the previous County Councillor regarding outstanding problems in the area.

**05/06/17 Report of District Councillor**

Very little to report but was still looking at the problems associated with Nursery End – planning , David Wilson Homes and Parish Council

**06/06/17 Questions/Comments from parishioners**

Concerns regarding Penstones Farm and planning conditions. In reply Chair stated that these were monitored by VWHDC planning officers but in order for the Parish Council to become involved they would need a copy of the concerns that had been sent to Vale planners.  
Speeding in High Street – It was thought that notices could help and it was not certain if this was a location for Speedwatch – Chair to follow up

Litter – Youths observed taking newspaper returns from Co-op to Millennium Green and starting fires – dates and times required

Question to County Councillor re Village School – On site extension or relocation? As yet unknown  
Concerns regarding DWH and Nursery End – OCC Highways should not sign off the site while there are still problems to be sorted

**07/06/17 Report of Clerk**

- a) Increase in number of Councillors – Item to next agenda
- b) Litter – response from School – Anti litter poster competition to be arranged. Parish Council to provide prizes for best posters
- c) Discuss charity donations – only one application received “Victim Support” item to next agenda
- d) Discuss weeding etc Jubilee Garden - estimate received from school gardening club £500. Cllr.N.Lewis to visit school for more information re continued maintenance. In principle Council supported but would need to see a plan

**08/06/17 Report of Chairman**

I’ve spent some considerable time working, with the Clerk, to finalise the financial statements in preparation for our internal audit. These have now been circulated and will be sent to the Internal Auditor for review.

You will all have received a copy of my correspondence with SSE regarding the relocation of the power lines, unfortunately there has not yet been a response, but I will be chasing this up, in that they will be prepared to support the proposed works given the huge benefits to the local community. Cllr Isaacs has shared some correspondence from OCC which I’m in the process of dealing with relating to copies of planning permission and land registry documents that are required for them to progress.

I have been contacted by a parishioner who wanted a “BBQ Event” – potentially with some live music and a bar. There aren’t many details at present, but we discussed the practicalities around different venues (and the potential need for toilet facilities, as well as difficulties if organised as an “open” event as opposed to ticketed). Once he has a more detailed plan, it may be that we are approached to consider the use of one of the public areas of open space that the PC manages – but at this stage it is just shared for your information.

I am aware of the need to remove the ivy that overhangs the location of the proposed bus stop on High Street as well as the need to push David Wilson Homes for a response since they’ve been looking into matters for several months – both of these are in hand, but not yet complete.

**09/06/17 To receive Correspondence**

Red Ensign/Merchant Navy day 3<sup>rd</sup> September 2017 – Fly the Red Ensign – Item to next agenda  
BBOWildlife Trust – Water Voles in Bow Road - See agenda item 16  
SIVPPC – Payment for Newsletters - Noted

**10/06/17 To discuss Planning Applications**

P17/V1179/HH 2 Tyrell Close – *1<sup>st</sup> Floor extension*

ON THE RESOLUTION OF Cllr P.LEWIS  
SECONDED BY Cllr JENKINS

IT WAS RESOLVED that there were no objections to the application

**11/06/17 To approve accounts for payment**

18/5	D.Rolls	Mowing(£348) Strimming(60)fencing(84)	492.00
19/5	Stanford Village hall	Hall Hire Neighbourhood plan	18.40
19/5	Stanford Village hall	Hall Hire	24.90
26/5	D.M.Dew	Salary	680.50
26/5	C.Stallard	Litter pick	60.00
26/5	Post office (HMRC)	PAYE(170) NI(23.53)	193.53
30/5	Foxtail garage	Mower repair	1582.80
30/5	TVE Hire	Strimmer Head	36.41

ON THE RESOLUTION OF Cllr.JENKINS  
SECONDED BY Cllr WILLIAMS CUSS  
IT WAS RESOLVED that the accounts be approved/paid

**12/06/17 To receive monthly statement of accounts**

**CASH AT BANK**

Beginning balance		19,857.80
Cleared transactions		
Cheques & payments	--943.93	
Deposits & credits	12,237.53	
Total cleared transactions	11,302.60	
Cleared balance		<b>31,160.40</b>
Uncleared transactions	- 1,835.67	
Register balance as of 29/04/17		<b><u>29,324.73</u></b>

**30 DAY NOTICE BUSINESS**

Beginning balance		7,901.56
Cleared transactions	0.65	
Cleared balance		<b>7,902.21</b>
Register balance as of 09/04/17		<b><u>7,902.21</u></b>

**NEIGHBOURHOOD PLAN**

**3,431.00**

ON THE RESOLUTION OF Cllr WILLIAMS CUSS  
SECONDED BY Cllr BAILEY  
IT WAS RESOLVED that the statement of accounts be approved

**13/06/17 To discuss and approve Accounting Statements for BDO Audit**

ON THE RESOLUTION OF Cllr.P.LEWIS

SECONDED BY Cllr N.LEWIS

IT WAS RESOLVED that the statements be provisionally approved subject to their being no amendments identified by the Internal Auditor.

**14/06/17 To discuss and approve tree maintenance works**

There was concerns that trees would be felled – it was explained that this was not the case, but that the tree surgeons were recommending a crown lift of 3 trees closest to the road. A quote had been received from a tree surgeon to carry out necessary work on Church and Upper Greens

ON THE RESOLUTION OF Cllr GILL

SECONDED BY Cllr N.LEWIS

IT WAS RESOLVED that the quote be accepted and work carried out subject to observations from the Tree Officer

**15/06/17 To discuss and approve Grass Mowing contract (OCC)**

Councillors had been provided with copies of the contract and there were concerns about if present 40mph areas were to become 30mph and therefore become liable to cut

ON THE RESOLUTION OF Cllr JENKINS

SECONDED BY Cllr BAILEY

IT WAS RESOLVED that the contract be approved

**16/06/17 To discuss presence of Water Voles, Bow Road verge – fully protected under schedule 5 Wildlife & Countryside Act 1981 and is a priority conservation species**

It was agreed that the verge would be cut level but not to the water. It was thought that a sign regarding the presence of the voles should be placed in Bow Road and an item in the Newsletter. Item to next agenda

**17/06/17 To receive report of Environmental Committee**

Nil

**18/06/17 To receive report of Recreational & Leisure Committee**

Small wooden stepping log needs replacing

**19/06/17 To receive report of Public Work of Art Liaison Working Party**

4 artists had replied and been interviewed with one outstanding. The working party gave details of the interviews and the outstanding one, John Lovelock, wished to work with the community. Cllrs.Bailey and Jenkins asked that this artist be approve and that application be made to District Council for a £1000 art grant as per s106 agreement

ON THE RESOLUTION OF Cllr BAILEY

SECONDED BY Cllr GILL

IT WAS RESOLVED that J.Lovelock be invited and the application for the grant be made

**20/06/17 Report of Neighbourhood Plan**

The boundaries are being looked at - Building and settlement. The NPlan are working with the District Council although there have been some challenges recently with changing goalposts/guidelines from the District Council.

**21/06/17 Date of next meeting**

5<sup>th</sup> July 2017

Questions/comments from parishioners

Request for Lime tree branch Church Path/Manor green to be cut

DRAFT